



वेतन लेखा कार्यालय (अन्य श्रेणी) इ.एम.इ.
Pay Accounts Office (ORs) EME

सिकंदराबाद-500015 :: Secunderabad-500015

दूरभाषा/Telephones: 27993096, 27798930 फ़ैक्स/Fax: 040-27790818

Email: pao-eme.cgda@nic.in

No.IT Cell/HW/2019-20

Date: 12-12-2019

WEBSITE

Subject: Sale of old/unserviceable computer hardware and peripherals in PAO (ORs) EME as scrap.

This office intends to sell unserviceable and serviceable but not useful for office, computer hardware and peripherals on “**as is where is basis**”, as per the list enclosed.

2. It is requested to submit your sealed quotation in the format enclosed, super scribing on envelope as “**Quotation for old/unserviceable computer hardware as scrap**” either on per piece separately or as a lot, inclusive of taxes.

3. The **last date and time** of submission of quotation is **20 Dec 2019 up to 10.00 AM** and the bids will be opened on the same day at 11.30AM. Quotation may be sent by registered post or may be dropped in tender box placed at the Admin section of this office.

4. Interested candidates/firms may visit the store room of IT Section from 16/12/2019 to 19/12/2019 during 4.00 PM to 5.00 PM.

(M M Jayababu)

Accounts Officer (IT Section)

Encl: As above

Copy to:

1. Admin section ---- for information and necessary action pl.
(local)
2. IT section ---- for uploading on website pl.
O/o the CDA, Sec'bad-09.

(M M Jayababu)

Accounts Officer (IT Section)

Details of old computer hardware/scrap

Sl no	Description of computer hardware	Status	No. of units
1.	CPUs	Working	21
2.	CRT monitors	Working	21
3.	TFT monitors	Not working	04
4.	CPUs	Scrap	54
5.	CRT monitors	Scrap	115
6.	DMP printers	Scrap	55
7.	Carbon separator machine	Scrap	01

Proforma for Quotation for old/unserviceable computer hardware as scrap

Sl no	Description of computer hardware	No. of units	Price per unit (in Rs.)	Total Price (inclusive of all) (in Rs.)
1.	CPUs	21		
2.	CRT monitors	21		
3.	TFT monitors	04		
4.	CPUs	54		
5.	CRT monitors	115		
6.	DMP printers	55		
7.	Carbon separator machine	01		
Grand Total (in Rs.)				

Grand total in words:

Date:

Signature

Seal/stamp of the firm