



Regd. Post and Ack. Due

No. AN/III/MO/OC/cctv/18-19

Date:30.11.2018

To:

Sub: Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

1. Tenders in sealed cover (in two bid system –Technical & Financial) from authorized firms with GST, TIN no. and PAN numbers are invited for supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System as listed in this Tender Enquiry.

2. This Tender is being issued towards supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad as detailed below:-

Sl. No.	Location	No. of cameras
1	PAO (ORs) AOC, Mornington Road, AOC Records PO, Secunderabad - 500 015	6
2	PAO (ORs) EME, Opp. to EME Records, Trimulgherry PO, Secunderabad-500 015	10
3	DAD Quarters, Lekhanagar, Karkhana, Secunderabad-500 015	10
	TOTAL	26

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2. The address and contact numbers for sending Bids or seeking clarifications regarding this tender enquiry are given below :-

a	Bids/queries to be addressed to :	Shri. Siva Sankar Bandi, IDAS, Deputy Controller (AN)
b	Postal address for sending the bids:	O/o The CDA, No.1 Staff Road Secunderabad – 500 009
c	Name/desgn. of contact person:	Shri L. Padma Pani Sr. Accounts Officer (AN)
d	Tel / fax nos of contact person:	Phone: 040-27843385 (Extn: 208) Fax: 040-27810499

3 This Tender Enquiry is divided into four parts as follows:

Part I – Contains General Information and Instructions for the Bidders about the tender enquiry such as the time, place of submission and opening of tenders, validity period of tenders etc.

Part II – Contains Scope of work, Terms & Conditions of the contract.

Part III – Contains Commercial Aspects of the contract.

Part IV – Contains General conditions of the contract.

4. This tender enquiry is being issued with no financial commitment and CDA, Secunderabad reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the tender enquiry, should it become necessary at any stage.

LIST OF PROFORMA DOCUMENTS TO BE ENCLOSED TO THE TENDER ENQUIRY

1. Bid proforma (as enclosed)
2. Earnest Money Deposit
3. Bidder's Credential
4. Affidavit that the firm / company is not black-listed
5. Check-list
6. Forwarding letter (Top sheet) for tenders
7. Mandate Form for NEFT
8. Under taking to supply goods and services at fixed rates


(Siva Sankar Bandi)
Deputy Controller (AN)



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Part I General Information

1. Tenders should be in two bid system i.e Technical Bid and Financial Bid.
2. The intending bidder, in case of Authorized Distributor/ Authorized Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment manufacturers. The bidder shall enclose the copy of the same in the bid while submitting the tender.
3. The equipment shall be in compliance to the specifications mentioned in Annexure – I of the tender and shall be of the latest technology, best quality and high standards. The tenderer should enclose the product catalogue supporting the specifications mentioned therein.
4. Any optional Accessories/Tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. Warranty period, if applicable, should be specified for these.
5. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
6. Bidder shall take into account all costs including installation, testing and commissioning, cartage etc. for giving delivery of material at site i.e. CDA, Secunderabad before quoting the rates. **In this regard, no claim for any extra payment for any reason shall be entertained.**
7. The supply should be delivered at our premises free of transport charges in the address given below and the contractor shall be responsible for dues damage during the transit of goods.
8. In the event of any dispute the legal matter shall be subjected to the jurisdiction of Secunderabad Court only.
9. **Last date and time for submission of the bids: 20.12.2018 at 17:00 Hrs.** The sealed bids should be deposited / reach by the due date and time. The responsibility to ensure this lies with the Bidder.

Manner of depositing the Bids – Sealed Bids should be clearly super scribed as “Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad” and should be either dropped in the Tender Box marked as “BIDS FOR CCTV SERVICES” or sent by registered post at the address given above so as to reach by the due date and time. Late tenders will



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not be considered. No responsibility will be taken for postal delay or non delivery / non receipt of bid documents. Bids sent by FAX or e-mail will not be considered.

10. Time and date for opening of Bids: on 21.12.2018 at 11:00 Hrs in the Conference Hall of CDA Secunderabad. The Financial bid will be opened after evaluation of technical bid, which will be announced later.

11. Submission of Bids: The tender is in two bid system:

12. The tender should be submitted in a sealed cover in **two parts as under**;-

a) Technical Bid: First envelope should subscribed "Technical bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System". It should contain Earnest Money Deposit (EMD) and all other documents / certificates etc., as well as all details as mentioned in Technical Bid [Annexure – I]

b) Financial Bid: The second envelope should subscribed "Financial bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System" and it should contain the rates etc., [Annexure II, Annexure II(A), Annexure II(B), and Annexure II(C)].

THESE TWO ENVELOPES SHOULD BE KEPT IN ANOTHER ENVELOPE & SEALED.

13. Offers ready stock / Subject to prior sale:

a) Offers from ready stock are preferred. In case the offers are subject to prior orders, the Bidders shall indicate the period within which the ordered quantity will be supplied. The Bidders shall note that in case Bidder fails to supply within the period of delivery indicated in the said tender, penalty at the rate of 0.5% of value of the order, per week of delay subject to maximum of 10% of the order value will be levied.

b) The successful Bidder shall, within 5 days from the date of receipt of communication of acceptance of quote, shall intimate his acceptance of the order. The successful Bidder shall complete supplies strictly as per the accepted delivery period.

14. Location of the Tender Box: Tender Box marked as "BIDS FOR CCTV SERVICES" has been placed in AN-III Section of CDA, Secunderabad. Only those bids that are found in the tender box will be opened. Bids dropped in the wrong tender box will be rendered invalid.

15. Place of opening of the Bids: The Bids would be opened at the time and date mentioned above in the Conference Hall of CDA Secunderabad. The Bidders may depute their representatives duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non presence of your



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representative.

16. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo / letter pads inter-alia furnishing details like GST number, PAN number, TIN number and Bank address with NEFT Mandate Form (as per format enclosed) and complete postal & email address of their office.

17. **Clarification regarding contents of the Tender Enquiry:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to CDA, Secunderabad in writing about the clarifications sought not later than 10 days prior to the date of opening of the bids. Copies of the query and clarification by CDA, Secunderabad will be sent to all prospective bidders who have received the bidding documents.

18. **Modification and withdrawal of bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach CDA, Secunderabad not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during the period will result in bidder's forfeiture of bid security.

19. **Clarification regarding contents of the bids:** During evaluation and comparison of bids, CDA, Secunderabad may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

20. **Rejection of bids:** Canvassing by the bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

21. **Validity of bids:** The bids should remain valid for three months from the date of opening the tenders, i.e. **till 20.03.2018.**

22. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit in favour of CDA Secunderabad, for an amount of Rs.15,000/- (Rupees Fifteen Thousand only) along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the public sector banks or private bank i.e ICICI Bank, Axis Bank or HDFC Bank. EMD is to remain valid for a period of forty five days beyond the final bid validity period. EMD of the unsuccessful bidder will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The EMD will be forfeited if the bidder withdraws or amends



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impairs or derogates from the tender in any respect within the validity period of their tender.

23. The bids should be submitted intact in sealed envelope, duly super scribed and bearing the stamp of the bidders on the face of the envelope.

24. Some of the eligible conditions for evaluating Bids are given below:-

25. To qualify for award of the contract each bidder in the same name and style should have good experience in execution of similar contract in the state and Central Governments or under taking during the last three financial years.

26. As a proof of experience/competence, the bidder(s) should submit along with their tender a statement showing similar nature of work as detailed above executed by them and also credentials from the clients with whom they have worked for successfully completion of their work.

27. The bidder should submit the Certificate of Incorporation and certificate of registration of the firm.

28. An affidavit in the enclosed proforma may be submitted along with the bid to the effect that the firms / company/ distributor/ agent/ dealer/ sole proprietor has not been black-listed by Union Government or any State Governments or autonomous bodies.

29. The Bidder / Supplier should furnish a copy of valid registration certificates issued government departments.

30. The Bidder / Supplier should furnish copy of permanent account number (PAN) and copy of latest Income Tax returns for last three years submitted along with the proof of receipt.

31. A proof of certifications, agreements and other documents should be enclosed.

32. The services of the personnel are purely on contractual basis. The personnel employed by the contractor do not have any claim for permanency in the department / Government service.

Part II The Scope of work, Terms & Conditions

1. **Nature of Goods/ Equipments:** Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System mentioned in Annexure – I.

2. Eligibility Criteria:

a) **Should be a Firm/Company (Incorporated in India) having their own Service Centre, having one of its office in Secunderabad.**

b) Bidder should have a fully functional service centre with spares stock for attending the breakdown calls. Details of the service centre must be provided.

c) Bidder should be an established Service Centre. Services provider should have



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been in this business for a period not less than five years as on 01.06.2018.

d) Bidder should have a minimum 5 years experience in Supply, installation, testing and commissioning of CCTV Surveillance System.

e) The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.

f) The Bidder must have a turnover of more than Rs.15.00 lakhs in at least one of the last three Financial Years ending on 31.03.2018.

3. In case the good supplied / services rendered are not satisfactory, the contract will be terminated at any stage, without any further notice.

4. While tendering the quotation, due consideration should be given to prevailing Orders, Circulars and Notifications issued from time to time by the Govt. of India and/or State Government regarding taxes.

5. Delivery:

a) The successful bidder shall complete supplies strictly within the accepted delivery period. Material ordered by the CDA, Secunderabad shall be delivered at PAO (ORs) AOC, Mornington Road, AOC Records PO, Secunderabad - 500 015, PAO (ORs) EME, Opp. to EME Records, Trimulgherry PO, Secunderabad-500 015 and DAD Quarters, Lekhanagar, Karkhana, Secunderabad-500 015 securely packed as may be necessary.

b) The Equipments shall have to be delivered and installed at PAO (ORs) AOC, Mornington Road, AOC Records PO, Secunderabad - 500 015, PAO (ORs) EME, Opp. to EME Records, Trimulgherry PO, Secunderabad-500 015 and DAD Quarters, Lekhanagar, Karkhana, Secunderabad-500 015 to the satisfaction of Authority concerned.

c) Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System shall have to be carried out free of charge at CDA, Secunderabad. The comprehensive catalogue which includes instructions for Operation, Maintenance, Trouble shooting and all other areas which are necessary for smooth functioning of equipment, shall be provided along with the equipment by the bidder.

6. **Standards:** The goods supplied under the contract shall conform to the standards mentioned in the Technical Specifications.

7. **Patent Rights:** The Contractor shall indemnify CDA, Secunderabad against all third party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

THE BIDS NOT IN THE ENCLOSED PROFORMA ARE LIABLE FOR REJECTION.



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Part III - Commercial Aspects of the contract

1. Performance Security:

- a) Within 10 days of the Contractor's receipt of Letter of Intent (LOI)/P.O., the Contractor shall furnish a Performance Security in the form of a Bank Guarantee for an amount equivalent to 10% of the contract/P.O value issued by a schedule Bank from its branch in Secunderabad. **The same shall be valid up to three months beyond the period of the warrantee/ guarantee period.**
- b) The proceeds of the Performance Security shall be payable to CDA, Secunderabad as compensation for any loss resulting from the Contractor's failure to complete its obligations under the contract.

2. **Payments Terms:** Payment will be made in arrears on successful Supply, installation, testing and commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System on submission of Completion Resort by the designated Board of Officers of this office. The decision of the Board of Officer is final and binding. The quoted rates should be inclusive of all taxes, installation charges, delivery charges etc., In case of non-submission of BGB, an amount equivalent to 10% shall be withheld and released three months after expiry of warrantee / guarantee period

3. Earnest Money Deposit (EMD):

- a) The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Earnest Money. In such case, copy of the certificate showing registration with the above mentioned institutions to be enclosed along with the bid.
- b) In case the unit is not covered as above, it shall submit the offer along with the Earnest Money Deposit (EMD).

4. An Earnest Money Deposit of Rs.15,000/- (Rupees Fifteen Thousand only) in the form of demand draft drawn in favor of Controller of Defence Accounts, Secunderabad may be submitted, failing which their bids will not be considered valid. The amount will be refunded to unsuccessful bidder without any interest after completion of the tender process. The EMD should remain valid for a period of 45 days beyond the final tender validity period.

5. **Note:** The EMD will be forfeited in following cases:

- a) If the bidder fails to accept the order based on his/her offer (bid) and within the prescribed time.
- b) If the bidder fails to supply the material with specifications in compliance to as mentioned in Annexure – I



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c) If the bidder delays supply beyond a reasonable time resulting in disruption CDA, Secunderabad functioning.

6. Contractors shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to CDA, Secunderabad.

7. **Change Orders:** CDA, Secunderabad may at any time by written order given to the Contractor make changes within the general scope of the contract in any one or more of the following:-

- a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured CDA, Secunderabad
- b) Method of transportation or packing.
- c) Place of delivery.
- d) Services to be provided by the contractor.

8. If any such change causes an increase or decrease in the cost or the time required for the execution of the contractor, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

9. **Penalty/LD:** In case of any damages or loss caused to the customer's premises or property due to any default or failure on the part of the contractor, the requisite standard or negligence of the contractor or his employees, the same shall be recoverable from the dues of the contractor in addition to the civil or criminal liabilities. In addition, penalty shall be levied for not adhering to any of the terms of the contract. The penalty shall be worked out by the customer on the basis of unsatisfactory work. The decision of the customer in this regard shall be final and binding on the Contractor.

10. **Liquidated Damages:**

a) The date of the delivery of the goods/services stipulated in the acceptance of tender should be deemed to be the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive CDA, Secunderabad of the right to recover Liquidated Damages.

b) In case the Contractor fails to supply the goods/services against the order, the same shall be procured from other Contractors at the cost and risk of the Contractor and the excess money will be recovered from any dues of the party.

c) For late deliveries, as liquidated damages, a sum equal to 0.5% of the price of any goods/services not delivered or total order value in case where part delivery is of no use, for a week or part of a week subject to maximum limit of 10% of the total order will be recovered from the Contractor. CDA, Secunderabad also reserves the right to



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cancel the order in such cases and forfeit the EMD/Performance Bank Guarantee and may also debar the Contractor for future purchases.

d) LD can be recovered from any dues of the Contractor.

11. **Bills:** The Contractor shall submit Pre-receipted bills, in duplicate to this office. The designated Board of Officers will certify completion of the work satisfactorily and arrange payment after deducting penalties, if any, and other Statutory Levies. The original copy of the Bill must be stamped with a Revenue Stamp and all copies be endorsed "Payment Received in full" and signed by the Contractor. The payment will be made through NEFT. GST as applicable and Income tax @ 2%, will be recovered from the bills.

12. **Contract Management:** The Customer shall nominate a designated officer who shall ensure execution of the work as per the terms and conditions of the contract, on behalf of the customer. For effective execution of the contract and conditions between the customer and contractor, the contractor's accredited representatives shall meet and brief the designated officer and also take orders from him at least once in the morning and the evening. The instructions of the designated officer of this office, shall be adhered to by the contractor and his employees, in all respects.

Part IV - General Conditions of Contract

1. **Rate of contract:** The rate inclusive of all taxes, levies, as applicable and as amended by the Govt from time to time is applicable.

2. In case the contractor fails to execute the services in accordance with the terms and conditions as laid down in the scope of services and as accepted, to the entire satisfaction of the CDA Secunderabad or his authorized representative, the CDA Secunderabad reserves the right to cancel the work order/agreement and to get the same executed through some other agency at the risk and cost of the contractor. The CDA Secunderabad also reserves the right to recover the variation of above amounts so calculated, from the contractor either from the security deposit or any other amount due to the contractor from other work or from any other Government agency.

3. **Training:** The Contractor should impart necessary training so as to use the equipments efficiently.

4. **Inspection and Tests:**

a. CDA, Secunderabad or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. CDA, Secunderabad may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests CDA, Secunderabad requires and where they are to be conducted, Where CDA, Secunderabad decides to conduct such tests on the premises of the Contractor, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the



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Contractor shall either replace the rejected goods or make alteration necessary to meet the specifications requirements free of cost to CDA, Secunderabad.

b. Notwithstanding the pre-supply tests and inspections, the material on receipt in CDA premises at Secunderabad shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to CDA, Secunderabad. If any material before it is taken over is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Contractor notice setting forth details of such defects or failures and the Contractor shall make the material good or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding 1 month of the initial report. These replacements shall be made by the Contractor, free of the all charges, at the site(s).

5. Warranty:

a. The Contractor shall give warranty that goods to be supplied shall be new and free from all defects and faults in material, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications and drawings. The Contractor shall be responsible for any defects that may develop under the conditions provided by the contractor and under proper use, arising from faulty materials, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by CDA, Secunderabad who shall state in writing in what respect goods are faulty. This warrantee shall survive inspection or payment for, and acceptance of goods, after the goods have been taken over.

b. If it becomes necessary for the contractor to replace or renew any defective portion/portions of the equipment under this clause, the provisions of the clause shall apply to the portion/portions of equipment's replaced or renewed. If any defect is not remedied within a reasonable time, CDA, Secunderabad may proceed to get the work done at the Contractor's risk and expenses, but without prejudice to any other rights which CDA, Secunderabad may have against the Contractor in respect of such defects.

c. Replacement under warranty clause shall be made by the Contractor free of all charges at site including freight, insurance and other incidental charges.

d. The equipments offered shall confirm to the specifications as given in tender/order and shall be guaranteed against defective design, defective quality material supplied, manufacturing defects etc., for a minimum period of 12 months from the date of supply of CCTV Camera.

e. The Bidders have the right to offer warranty more than the period of warranty offered by manufacturer of the product for 12 months from the date of supply of CCTV Camera and this aspect would certainly be taken into consideration.



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6. **Risk Purchase:** In the event of Contractor's failure to execute the contract to the satisfaction of CDA, Secunderabad, CDA, Secunderabad reserves the right:

(a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of CDA, Secunderabad.

(b) To terminate the Contract by giving 2 weeks' notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Contractor.

7. **Replacement Of Defective Equipment:**

a. If any equipment or any part thereof, is found defective or fails to meet the requirements of the contract before it is accepted, CDA, Secunderabad shall give the Contractor a notice setting forth details of such defects or failures and the Contractor shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This in any case shall be completed within a period not exceeding one month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the Contractor free of cost. If the Contractor fails to do the needful within this stipulated time frame, CDA, Secunderabad reserves the right to reject the equipment in full or in part and get it replaced at the cost of the Contractor. The cost of any such replacement made by CDA, Secunderabad shall be deducted from the amount payable to the Contractor against this purchase order.

b. If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the Contractor for such loss or defective equipment and the Contractor shall arrange to supply the same within three months of such order at the same prices and on the same general terms and conditions as mentioned in this purchase order.

8. **Termination for Default:**

CDA, Secunderabad, may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Contractor, terminate this contract in whole or in part on a notice period of 30 days.

- a) If the contractor fails to deliver any or all the goods within the time period (s) Specified in the contract, or any extension thereof granted by CDA, Secunderabad
- b) If the Contractor fails to perform any other obligation(s) under the contract;
- c) If the Contractor, in the judgment of CDA, Secunderabad has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d) If the Contractor, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as CDA, Secunderabad



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may authorize in writing) after receipt of the default notice from CDA, Secunderabad.

For the purpose of this Clause:

1) “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

2) “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition”.

b) In the event CDA, Secunderabad terminates the contract in whole or in part pursuant to above paragraph CDA, Secunderabad may procure, upon such terms and in such manner as it deems appropriate, goods similar to those undelivered and the Contractor shall be liable to CDA, Secunderabad for any excess cost for such similar goods. However, the Contractor shall continue the performance of the contract to the extent not terminated.

9. Claims:

a) If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, CDA Secunderabad shall have the right to totally reject the goods and/or to prefer a claim for compensation for the part of goods, which are rejected.

b) The contractor shall reimburse to CDA, Secunderabad the actual expenditure incurred, on such goods, within 15 (fifteen) days of its demand.

c) The contractor shall be responsible for arranging the rejected goods to be removed at his/her cost from CDA, Secunderabad premises.

d) The contractor shall also compensate for losses, if any, sustained by CDA, Secunderabad due to defective packing and/or wrong marking of the goods.

10. Add On/Repeat Order:

a) CDA, Secunderabad reserves the right to place Add on/Repeat order for additional quantity to 50% of the original quantity at the same rate and terms & conditions of the purchase order within six months from the date of issue of purchase order.

11. **Subletting of Contract:** The contractor shall not sublet, transfer or assign the Contract or any part thereof without the written permission of the customer. In the event of the Contractor contravening this condition, the Customer shall be entitled to

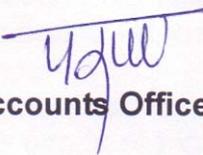


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No.1, Staff Road, Secunderabad- 500 009
Telephone: 040-27843385 Fax:040-27817275**



place the contract elsewhere on the Contractor's account at his risk and expense and the contractor shall be liable for any loss or damage which the customer may sustain in consequence of or arising out of such replacing of the contract. The grant of permission in such cases shall not absolve or affect the obligation of the Contractor under this Contract.

12. **Secrecy:** The contractor shall ensure that all persons employed on any work in connection with this contract have noted that the Indian Official Secret Act, 1923 (XIX of 1923) applies to them and shall continue to so apply even after the termination or expiry of the Contract. These conditions shall also apply to the Sub contractor(s) of the Contract, if any.


Sr. Accounts Officer (AN)



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EARNEST MONEY DEPOSIT

From

M/s _____

To

The Controller of Defence Accounts
No.1 Staff Road
Secunderabad – 500 009

Sub: Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

Sir,

Please find enclosed herewith Earnest Money Deposit(EMD) for an amount of Rs.15,000/- (Rupees Fifteen Thousand only) in the form of a Demand Draft / Bankers Cheque bearing No._____ dated _____ issued by _____ (Name of the Bank) on _____ drawn in favour of “The Controller of Defence Accounts, Secunderabad” valid for a period of six months along with Bidder’s Credential.

Thanking you

Yours faithfully

(SIGNATURE)
Seal of the Firm
with full address

Enclosed: EMD and Bidder’s Credential



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BIDDER'S CREDENTIAL

1	Name of the Firm(with complete address with telephone and fax numbers)	
2	Income Tax PAN No. TIN number and GST No. Copy of latest IT Return may be attached	
3	Annual Turn Over	
4	Whether same service was rendered to any other Govt. Deptt/ Institution /PSUs. If yes mention the name of the Deptt. along with a copy of purchase order (for last 5 years)	
5	Details of Earnest Money	
6	Demand Draft No., date and amount	
7	Whether the firm has ever been black listed by Central/State Govt. for non performance of their duties (Attach any affidavit duly executed & attested by the Notary on the prescribed form)	
8	Bank Details for payment through NEFT	

It is certified that I have gone through all the terms and conditions of Tender document and do undertake to abide by all of them.

Authorized Signatory with seal of the Firm

Date : _____
Time: _____



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(Specimen of Affidavit)

I/We (Name)

Authorized Agent /Dealer /Distributor /Sole Proprietor/ Manufacturer (strike out word which is not applicable) of the firm /company (Name)

_____ do hereby declare and solemnly affirm to the fact that the individual firm/company is not black-listed by the Union or State Government or any autonomous body.

DEPONENT

Address

I / We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

DEPONENT

Dated:

(Note : To be furnished on non judicial stamp paper duly attested by Notary Public)



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Duly filled Checklist to be attached with Bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

1	Whether EMD in the shape of Demand Draft valid for six months, for an amount of Rs.15,000/- attached	Yes / No
2	Whether tender document duly signed by authorized signatory attached	Yes / No
3	Whether the firm confirms to the specification as mentioned in the tender documents	Yes / No
4	Whether affidavit duly attested by Notary regarding non black listing of firm attached	Yes / No
5	Whether the firm has submitted the requisite documents as per Tender Enquiry.	Yes / No
6.	Whether the bid is in the proforma enclosed	Yes / No

Signature of authorized signatory
with seal of the firm



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TOP SHEET (FORWARDING LETTER) FOR TENDERS

From

M/s _____

To

The Controller of Defence Accounts
No.1 Staff Road
Secunderabad – 500 009

Sub: Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

Sir,

With reference to your Tender Notice No. AN/III/MO/OC/cctv/18-19 dated 30.11.2018 for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad, I / we enclose herewith, my / our Bid duly filled, stamped and authenticated on each page.

I / We further do undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you.

Yours faithfully

(SIGNATURE)
Seal of the Firm
with full address



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MANDATE FORM FOR NEFT

1. Name of the Firm with Address :
2. PAN No. TIN No & GST nos. :
3. Name of the City :
4. Bank Code (MICR) :
5. IFSC Code :
6. Bank's Name :
7. Bank Branch Address :
8. Bank Branch Tel./Fax No. :
9. Account No. :
10. Type of Account :

Director/Authorized signatory

Confirmed by Bank



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**UNDERTAKING TO SUPPLY OF GOODS / SERVICES AT FIXED RATES DURING
THE CONTRACT PERIOD**

From

M/s _____

To

The Controller of Defence Accounts
No.1 Staff Road
Secunderabad – 500 009

Sub: Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

Sir,

With reference to your Tender Notice bearing No. AN/III/MO/OC/cctv/18-19 dated 30.11.2018 for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad, without any price enhancement during the contract period. I / We understand that the rates (inclusive of all taxes) quoted are firm and final and are binding on me / us.

Thanking you.

Yours faithfully

(SIGNATURE)
Seal of the Firm
with full address

ANNEXURE -I

Technical Specification for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System

Sl. No.	ITEM	DESCRIPTION	Compliance (YES/NO)	If No, Specify Requirements
1	Camera Type & range	Type: Dome/Bullet Camera 1/2 8" HD Image Sensor 2 4MP Extreme Resolution Full HD 1080PReal time 25 fps@ 2 4MP/1.3MP/D1/HD1/QVGA/CIF resolution H.265/264 Mjpeg Dual Codes / Triple-stream encoding IR LED c 5X42PCS support Night Vision IR distance up to 30m Built-in PoE True Day & Night camera Platform (Onvif standard) computable with major brand 3 - axis anti-cut bracket Weatherproof IP66 rated		
3	Day/Night Function	Yes		
4	Motion Detection	Yes		
5	Camera Resolution	1920x1080 Frame rate: 30 frame per second		
6	Vandal - Proof	Yes		
7	NVR with Internet Access	Minimum 8 Channels - Maximum 16 channels		
8	Data Storage	Minimum 3 Months data		
14	Power	POE enabled Cameras		
15	Connectivity	Support IE, Mobile Phone (iOS and Android), Remote Monitoring		
16	Network Support	NETVF, ONVF		
17	Support	Third party IP camera support		
18	Other assesseeeries like Cable, storage, raks, connectors, PoE switches	Bidder should examine the site to understand the requirement and quote accordingly.		
19	Warranty	12 months, minimum		
20	Software	(i). System should be provided with suitable software for monitoring, archiving, replay for data (ii). Software should be able to connect all the cameras and also suitable for future expansion.		
21	Monitor	Of well known Brand		

Date:

Name, signature & seal of the bidder

ANNEXURE -II

Financial Bid for supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, PAO (ORs) EME and DAD Quarters, Lekhanagar, Secunderabad

Sl. No.	Location	Total
1	2	3
1	PAO (ORs) AOC [From Annexure -II (A)]	
2	PAO (ORs) EME [From Annexure -II (B)]	
3	DAD Quarters, Lekhanagar [From Annexure -II (C)]	
4	GRAND TOTAL	

Name, signature & seal of the bidder

Note: Amount quoted against 4 (Grand Total) is the criteria for determination of L-1 offer.

Financial Bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) AOC, Secunderabad

Sl. No.	Item	Rate	Qty	Total (sl. No.3 x4)	Rate of GST	GST on Sl. No. 5	Total [Sl. No. 5+7]
1	2	3	4	5	6	7	8
1	Type: Dome/Bullet Camera 1/2 8" HD Image Sensor 2 4MP Extreme Resolution Full HD 1080PReal time 25 fps@ 2 4MP/1.3MP/D1/HD1/QVGA/CIF resolution H.265/264 Mjpeg Dual Codes / Triple-stream encoding IR LED c 5X42PCS support Night Vision IR distance up to 30m Built-in PoE True Day & Night camera Platform (Onvif standard) computable with major brand 3 - axis anti-cut bracket Weatherproof IP66 rated		6				
2	8 Ch NVR with Internet access		1				
3	HDD - 4TB		1				
4	Cat 6 305 Mtrs Bundle		1				
5	Fiber 6F Cable per Meter		*				
6	Rj45 connectors		*				
7	Camera - Angular stand		6				
8	Rack 6U control rack		1				
9	8 Port PoE switches (POE & LAN)		*				
10	Media Converter, Fiber Work including Pig tails,etc per Point		*				
11	Cat 6 Cable Laying incuding Casing per meter		*				
12	Configuring and Commissioning Charges: Day/Night Function, Motion detection, Camera resolution, IR LED range, Vandal proof, NVR with internet access, Connectivity, Network Support and Third party camera support, data storage, PoE switches, cable for cctv; casing/capping/conduit/flexible, software with monitoring, archiving and replaying the data facilities and also for future expansion		1				
13	Monitor of well known Brand		1				
	TOTAL - carried forward to Annexure-II						

* As per actual requirements.

Name, signature & seal of the bidder

Note: This office desires to install 6 surveillance cameras. For better comprehension of location of cameras and requirement of accessories, Bidders should visit the site.

Financial Bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at PAO (ORs) EME, Secunderabad

Sl. No.	Item	Rate	Qty	Total (sl. No.3 x4)	Rate of GST	GST on Sl. No. 5	Total [Sl. No. 5+7]
1	2	3	4	5	6	7	8
1	Type: Dome/Bullet Camera 1/2 8" HD Image Sensor 2 4MP Extreme Resolution Full HD 1080PReal time 25 fps@ 2 4MP/1.3MP/D1/HD1/QVGA/CIF resolution H.265/264 Mjpeg Dual Codes / Triple-stream encoding IR LED c 5X42PCS support Night Vision IR distance up to 30m Built-in PoE True Day & Night camera Platform (Onvif standard) computable with major brand 3 - axis anti-cut bracket Weatherproof IP66 rated		10				
2	16 Ch NVR with Internet access		1				
3	HDD - 4TB		1				
4	Cat 6 305 Mtrs Bundle		1				
5	Fiber 6F Cable per Meter		*				
6	RJ45 connectors		*				
7	Camera - Angular stand		10				
8	Rack 6U control rack		1				
9	16 Port PoE switches (POP & LAN)		*				
10	Media Converter, Fiber Work including Pig tails,etc per Point		*				
11	Cat 6 Cable Laying incuding Casing per meter		*				
12	Configuring and Commissioning Charges: Day/Night Function, Motion detection, Camera resolution, IR LED range, Vandal proof, NVR with internet access, Connectivity, Network Support and Third party camera support, data storage, PoE switches, cable for cctv; casing/capping/conduit/flexible, software with monitoring, archiving and replaying the data facilities and also for future expansion		1				
13	Monitor of well known Brand		1				
	TOTAL - carried forward to Annexure-II						

* As per actual requirements.

Name, signature & seal of the bidder

Note: This office desires to install 10 surveillance cameras. For better comprehension of location of cameras and requirement of accessories, Bidders should visit the site.

Financial Bid for Supply, installation, testing, commissioning of CCTV Camera along with storage LAN connection and other accessories required for working of CCTV Surveillance System at DAD Quarters, Lekhanagar

Sl. No.	Item	Rate	Qty	Total (sl. No.3 x4)	Rate of GST	GST on Sl. No. 5	Total [Sl. No. 5+7]
1	2	3	4	5	6	7	8
1	Type: Dome/Bullet Camera 1/2 8" HD Image Sensor 2 4MP Extreme Resolution Full HD 1080PReal time 25 fps@ 2 4MP/1.3MP/D1/HD1/QVGA/CIF resolution H.265/264 Mjpeg Dual Codes / Triple-stream encoding IR LED c 5X42PCS support Night Vision IR distance up to 30m Built-in PoE True Day & Night camera Platform (Onvif standard) computable with major brand 3 - axis anti-cut bracket Weatherproof IP66 rated		10				
2	16 Ch NVR with Internet access		1				
3	HDD - 4TB		1				
4	Cat 6 305 Mtrs Bundle		1				
5	Fiber 6F Cable per Meter		*				
6	RJ45 connectors		*				
7	Camera - Angular stand		10				
8	Rack 6U control rack		1				
9	16 Port PoE switches (POE & LAN)		*				
10	Media Converter, Fiber Work including Pig tails,etc per Point		*				
11	Cat 6 able Laying incuding Casing per meter		*				
12	Configuring and Commissioning Charges: Day/Night Function, Motion detection, Camera resolution, IR LED range, Vandal proof, NVR with internet access, Connectivity, Network Support and Third party camera support, data storage, PoE switches, cable for cctv; casing/capping/conduit/flexible, software with monitoring, archiving and replaying the data facilities and also for future expansion		1				
13	Monitor of well known Brand		1				
	TOTAL - carried forward to Annexure-II						

* As per actual requirements.

Name, signature & seal of the bidder

Note: This office desires to install 10 surveillance cameras. For better comprehension of location of cameras and requirement of accessories, Bidders should visit the site.