

BY FAX/SPEED POST



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No. AN/1/1003/SAO/AO/LC

IMPORTANT CIRCULAR

Date: 12.06.2015

To

1. The ACDA I/c, AAO (Army) – Vizag
2. The GO 'E' Sns/IA Cell
3. The RAO (MES), Sec'bad
4. All AO GEs located in Sec'bad/Hyd'bad
5. All LAOs
6. The Officer I/c, 'E' Sns, AN-II & IA Cell (Local)
7. All AAO BSOs located in Sec'bad/Hyd'bad
8. The UA DEO, Sec'bad
9. EDP-Local, For uploading in website.

SUB: Leave Chain arrangement in sub-offices – reg.

The competent authority has decided to make leave chain arrangement in r/o sub-offices as annexed to this circular, during the absence of the officers on regular charge.

The contents of the circular may please be noted and receipt of the circular be acknowledged. This supersedes all the earlier circulars on the subject.

Encls : as above


(G Jayasurian Nair)
Senior Accounts Officer (AN)

Leave Chain Arrangement in sub-offices located at Secunderabad/Hyderabad

Sl. No.	Officer on Leave	1 ST Leave Chain Officer	2 nd Leave Chain Officer
1	AO GE (South), Sec'bad	AO GE (E/M), Sec'bad	SAO/AO 'E' Sn Main Office
2	AO GE (E/M), Sec'bad	AO GE (South), Sec'bad	-- do --
3	AO GE , RCI, C'Gutta	AO GE, KanchanBagh	AO GE, Golconda
4	AO GE, Kanchanbagh	AO GE , RCI, C'Gutta	-- do --
5	AO GE, Hakimpet	AO GE (North), Sec'bad	AO GE, Dindigul
6	AO GE, Dundigal	AO GE, Hakimpet	AO GE (North), Sec'bad
7	AO GE, Golconda	LAO (DAD), Hyderabad	AO GE, Kanchanbagh
8	AO GE (North), Sec'bad	RAO (MES), Sec'bad	LAO (B), Sec'bad
9	LAO (A), Sec'bad	LAO (B), Sec'bad	RAO (MES), Sec'bad
10	LAO (B), Sec'bad	LAO (A), Sec'bad	-- do --
11	LAO (DAD) Hyd	AO GE, Golconda	AO GE, Kanchanbagh
12	RAO (MES), Sec'bad	LAO (A), Sec'bad	LAO(B), Sec'bad
13	UA DEO, Sec'bad	AAO OF RAO (MES) Sec'bad	LAO (A), Sec'bad [AAO]

Leave Chain Arrangement in sub-offices located at Vizag

Sl. No.	Officer on Leave	1 st Leave Chain Officer	2 nd Leave Chain Officer
1	AO DGNP Vizag	AO GE (NS)	AO GE (NB)
2	RAO MES (V)	SAO/AO - AAO (Army)(V)	AO GE (P)
3	AO GE (ND), Vizag	AO GE (P)	AO GE (NYC)
4	AO GE (NB), Vizag	AO, DGNP	AO GE (NS)
5	AO GE (NS), Vizag	AO GE (NB)	AO, GE (ND)
6	AO GE (DM), Vizag	AO GE (NYC)	AO, DGNP
7	AO GE (P), Vizag	RAO MES (V)	AO GE (ND)
8	AO GE (I) (P), Navy, Kalinga	SAO/AO - AAO (Army)(V)	AO GE (DM)
9	AO GE (NYC) Vizag	AO GE (DM)	RAO (MES) (V)
10	UADEO, Vizag	AAO OF RAO (MES) (V)	AAO - AAO (Army)(V)

Leave chain arrangement for AAO BSOs - Respective AO GEs/ leave chain officers.

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