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OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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150 YEARS OF CELEBRATING THE MAHATMA

सं/NO. IA/I/1316/ PFMS/Corr/Vol I   दिनांक/ DATE: 03 /09/2020

IMPORTANT CIRCULAR

सेवा में/ To

The DCDA i/c, PAO (ORs) EME Seucnderabad
The ACDA i/c, PAO (ORs) AOC Secunderabad
The ACDA i/c, AAO (Army), Vishakhapatnam
The ACDA, Admin Section (Local)
The SAOs/AOs- IT Section / AN-III/ AN-PAY/R Sn/ D Sn/ Accounts Section (Local)
All Sections in MO

विषय /Sub: **Instruction No. 3 on implementation of PFMS- reg.**

A copy of HQrs office letter No. A/II/11101/PFMS/VP-2024/Instruction dated 03/09/2020 on the above subject is forwarderd herewith for information and necessary compliance please.

Encl: As above.

(के.वी.मुरलीधर, भा.र.ले.से)/ (K.V. Muralidhar, IDAS)
(सहायक नियंत्रक(आं.ले.प))/(Assistant Controller (I.A))

Copy to:

The AO
IT Section
Local

For uploading of PFMS Instruction No. 3 on the CDA Secunderabad website please.

लक्ष्मी मुरलीकृष्ण)/(B. Lakshmi Muralikrishna)

(वरिष्ठ लेखा अधिकारी (आ.ले.प)) / (Senior Accounts Officer (I.A))

Dated: 03/09/2020

No. A/II/11101/PFMS/VP-2024/Instruction

To

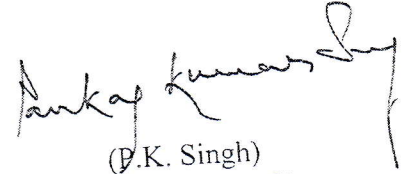The PCsDA/CsDA

Sub: Instruction No. 3 on implementaion of PFMS.

Instruction No. 3 on implementaion of PFMS w.e.f 01 August 2020 is forwarded herewith for compliance please.

This is issued with the approval of CGDA.

(P.K. Singh)
Jt.CGDA (PFMS)

Copy to:
1.   IT&S Wing (Local)   : For uploading on internal website.
2.   AN-IV (Local)   : For compliance.

-sd-
(P.K. Singh)
Jt.CGDA (PFMS)

INSTRUCTION NO. 3

Implementation of PFMS in the department is underway. Instructions have been issued to facilitate continuance of working in TULIP (automated system already functioning in most of the offices in the department) while making the payment and accounting transactions through PFMS.

2.   While implementing PFMS in the various offices, it is of utmost importance to ensure that accounting transaction is reported to the Controller General of Accounts (CGA) only once. It is thus necessary that suitable changes are incorporated in the csv/text file (Punching Medium soft copy) being uploaded by PCDA/CDA offices and their sub-offices to the New Compilation System (NCS). These changes are meant to ensure that in respect of payment and accounting transactions carried out through PFMS, the PM data is suitably identified and flagged so that they are not sent to CGA again (as they have already been sent while making the payment in PFMS).

3.   The following revision in the PM structure are to be noted for the purpose of these instructions:

   i.   Two (2) additional fields for PFMS have been incorporated at Sl No 29 and 30 - **PfmsTransaction** and **PfmsSanctionId.**
   ii. In respect of transactions that are carried out on PFMS, the field **PfmsTransactionvalue** is set to 1. For all other cases, it is set by default to 0.
   iii. The field **PfmsSanctionIdvalue** will be the PFMS bill number (as captured in Dak table in case of TULIP)

4.   Accordingly, the revised structure of PM upload file may kindly be noted:-

Sl. No.	Column Name	Data description
1.	Budget	Progressive Allotment in case of LCH code heads
2.	Project Code	Project code for RnD code heads
3.	Compilation code	Tulip dak id is printed
4.	Ctrlid	Blank
5.	Batch	PM Upload Batch
6.	Month	Compilation month in (mm) format
7.	Cda Code	2 digit CDA Code
8.	Section	4 digit section code
9.	Vr Class	Class of voucher in numeric
10.	Vr No	Voucher number in numeric
11.	Rc	Receipt or Charge in Character either R or C
12.	Cat1	2 digit category code of code head

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13.	Code Head	5 digit code head without '/'
14.	Sign	+ or -
15.	Amount	
16.	Rescda	Blank
17.	Rescdasec	Blank
18.	Unitidimp	Unit Code
19.	Date	PM Date
20.	Impid	Imprest account code
21	Bill No	Bill No
22.	Bill date	Bill date
23.	Amt_claimed	Amount Claimed as per Dak
24.	Firm_name	Vendor Name
25.	Caorsono	FIS Document Number for Navy Units
26.	Caorsodate	FIS Date for Navy Units
27.	NcsTransactionId	System generated Transaction Id where PM Data is sent automatically NCS.
28.	NcsOldTransactionID	Old Transaction ID in case of re-submitted records
29.	**PfmsTransaction**	1-In case of PFMS Bill 0-In other cases
30	**PfmsSanctionId**	PFMS bill number (as captured in Dak table) in case of pfms transaction.

5.   The above changes have already been incorporated in TULIP, which have since been circulated by ITSDC Secunderabad vide TULIP update info V 4.0.83 @ 13.30 dated 14.8.20. The necessary changes in PM structure have also been incorporated in NCS at the HQrs office.

6.   PCsDA/CsDA are requested to note the above changes in the PM structure. Offices that are working on TULIP, the changes have already been incorporated in the system and they only need to follow the revised TULIP user guidelines. **In respect of other offices like AO GEs, PAO(ORs), PCA(Fys) Organizaion etc., where PM Data upload file is prepared / generated outside the Tulip application, they will be required to modify the PM upload file to be sent to HQrs NCS as per the above field structure (para 3) in the same order. Each PM record should contain 30 fields and Field values may be filled as 'o' (Zero) wherever not applicable.** For any help, the following officers at the HQrs office may be contacted: -

i.   Shri Amit Kumar, ACGDA (IT&S), Mobile No. 8447643810
ii.   Shri M K Bhat, SAO, (A&B) 9868536012
iii. Shri SP Singh, AAO, Mobile No. 9871980462

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