

कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद.09 -OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS NO.1, STAFF ROAD, SECUNDERABAD – 500 009 (ई-मेल/email: <u>cda-secd@nic.in</u>)

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No. AN/I/Misc

Date: 02.01.2020

(Circular)

To

- 1. The CDA, IT & SDC, Secunderabad
- 2. The DCDA I/c, PAO (ORs) EME, Secunderabad,
- 3. The ACDA I/c, PAO (ORs) AOC, Secunderabad,
- 4. All Sub-offices of CDA Secunderabad located in Secunderabad/ Hyderabad/Medak/Suryalanka/Vizag
- 5. All GOs of Main Office
- 6. All the sections in Main office

Subject: Use of Departmental Logo - reg.

Reference: AN/III/3012/Circular/Vol.VIII, dated 26.12.2019

While observing that various offices are using different design and colour schemes of Departmental Logo, therefore, Hqrs office vide letter cited above has intimated that the standard Departmental logo has been developed and is available on the CGDA's official website. The Logo has only two colours viz. blue and golden, while the national emblem, borders and English texts are in golden colour, the leaves and the hindi texts to be written in blue.

All the offices are requested to ensure that the newly designed logo (Dimension: height 2.61cm x width 2.76cm) to be used in all official communications and websites for uniformity.

CDA has seen.

Sd/-ACDA (AN)

Copy to:

The Officer I/c,

for uploading on the CDA website.

IT-Section (Local)

Sr. Accounts Officer (AN)