



Office of Controller of Defence Accounts
No. 1 Staff Road, Secunderabad – 500 009
Ph. No. 040-27843385 Fax No.040-27810499
e-mail : secd-ansn-cda@nic.in



No. AN/I/2081/DISP/SH-WW

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CIRCULAR

**Sub: Institutional / Effective complaints mechanism for prevention of Sexual Harassment of Working Women at the work place
Constitution of Complaints Committee - Regarding.**

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As per the judgment of the Hon'ble Supreme Court of India in the case of Visakha & Others Vs State of Rajasthan & others and as per the directives of the Apex Court, appropriate institutional/effective complaint mechanism should be created for prevention of Sexual Harassment of Working Women at the work place in the employer's organization and it should exist at all times for redressal of the complaints made by the victim and create awareness among working women viz., creation of Complaints Committee, a special counselor or other support service and maintenance of confidentiality.

In compliance with the above directives and guidelines, a Complaints Committee has been constituted at CDA Secunderabad for prevention of Sexual Harassment of Working Women. The members constituting the committee are as follows:

Sl. No.	Name & Designation (Shri / Smt. / Ms.)	Office where serving
1.	S. Vatsala, IDAS, ACDA Chairperson	Main office
2.	B. K. Radha, SAO Member	Main Office
3.	P. Madhu Subrahmanyam, AAO Member	Main Office
4.	Devaki Subramaniam, SHT Member	Main Office
5.	J. Anjan Kumar, SAO Member	PAO (ORs) EME, Sec'bad
6.	A. Vijaya, AAO Member	PAO (ORs) EME, Sec'bad
7.	Preeti Ghalot, Auditor Member	PAO (ORs) EME, Sec'bad
8.	G.B. Mahesh Babu, AAO Member	PAO (ORs) AOC, Sec'bad
9.	K. Pravallika, Auditor Member	PAO (ORs) AOC, Sec'bad
10.	P. Padmavathi External Member	Sociologist, In-charge- Programs Kasturba Gandhi National Memorial Trust, Chairperson - Child Welfare Committee, Rangareddy District

The Complaints Committee will deal with the complaints received, if any, and conduct review regarding preparedness to deal and counsel the victim.

Sd/-
Asst. Controller (AN)

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Accounts Officer (AN)