



हर काम देश के नाम
कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद - 500009
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499



No. AN/I/1144/Misc

Date: 18.12.2020

CIRCULAR
(Through Website)

To

1. The CDA, IT&SDC, Secunderabad.
2. The DCDA I/c, PAO (ORs) EME, Sec'bad.
3. The ACDA I/c, PAO (ORs) AOC, Sec'bad.
4. The ACDA I/c, AAO (Army), Vizag.
5. All SAOs/AOs in Main Office.
6. All sub-offices located at Secunderabad/Hyderabad/Visakhapatnam.

Subject : Filling up the post of Dy. Director (Budget & Accounts) in Ministry of Finance, Deptt. of Economic Affairs on Deputation basis.

Reference : HQrs Lr. No.AN/II/2407/Economic Affairs Deptt, dt. 14.12.2020.

HQrs office vide its letter cited under reference has called for volunteers for filling up the post of Dy. Director (Budget & Accounts) in Ministry of Finance, Department of Economic Affairs, New Delhi on Deputation basis.

2. A copy of the Ministry of Finance circular dated 31.10.2020 duly mentioning the pay, eligibility criteria, terms & conditions of deputation and other details are enclosed.
3. Eligible and willing SAOs/AOs may forward their application in the prescribed proforma duly filled in all respects to this Office latest by 21.12.2020 for onward transmission to Hqrs. Office.

sd/
(S Vatsala)
ACDA (AN)

Copy to:

The IT Section, Local - For uploading in the website.

M.V. Subrahmanyam
(M V Subrahmanyam)
SAO (AN)

No.A.12011/03/2020-Ad.IA
Government of India
Ministry of Finance
Department of Economic Affairs

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Room No.230, North Block,
New Delhi, the 31 October, 2020

C I R C U L A R

Subject: Filling up of 02 posts of Deputy Director (Budget & Accounts) in the Level-11 of 7th CPC Pay Matrix in Department of Economic Affairs, Ministry of Finance on Deputation/Absorption/Re-employment of Armed Forces Personal basis.

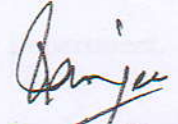
The undersigned is directed to state that it is proposed to fill up Two vacancies of **Deputy Director (Budget & Accounts)**, in the Department of Economic Affairs, Ministry of Finance in the Level-11 of 7th CPC Pay Matrix on deputation basis. The eligibility conditions for recruitment to the post of DD(B&A) are given in **Annexure-I**.

2. It is requested that the applications (in duplicate) from the eligible and willing officers who can be relieved, if selected, may be forwarded in the prescribed proforma as in **Annexure-II**, to this Department **within 60 days** from the date of publication in the Employment News along with the following documents:-

- i. CR dossiers containing CRs for the last five years. In case of photocopies of CR dossiers, it should be duly attested by an officer not below the rank of Under Secretary to the Govt. of India. (Attestation on each page).
- ii. Vigilance/Disciplinary Clearance.
- iii. Integrity Certificate.
- iv. A statement showing major/minor penalties imposed during the last ten years. The statement is also required in case of 'NIL' information.
- v. Cadre clearance.

3. Applications received incomplete, otherwise than through proper channel and without the above-mentioned documents and after the due date will not be entertained. Further, the candidate who applies for the post will not be allowed to withdraw his candidature subsequently.

Hindi version enclosed.



(Sanjeev Gupta)

Under Secretary to the Govt. of India

Copy to:

1. All Ministries/Departments of the Government of India.
2. All Departments of Ministry of Finance including Department of Financial Services.
3. All Heads of Organized Accounting Cadres Office of:-
 - i. CGDA, M/o Defence, G. Block, DHQ P.O., New Delhi-1.
 - ii. Dy. Director General (PAF), D/o Posts, Room No.405, Dak Bhawan, Delhi.
 - iii. Dy. Director General (Accounts), D/o Telecommunications.
 - iv. Controller General of Accounts, Lok Nayak Bhawan, New Delhi-3, and
 - v. Finance Commissioner, Ministry of Railways, New Delhi.
4. Assistant Editor (Advt.), Employment News, Publication Division, Ministry of I & B, 7th Floor, Sochna Bhawan, CGO Complex, Lodhi Road, New Delhi with the request to publish the above vacancy circular in the forthcoming issue of Employment News. The bill may be forwarded to Shri Sanjeev Gupta, Under Secretary, Room No.241-E, North Block, New Delhi-110001.
5. NIC,DOP&T with the request to upload the vacancy circular on the website of DOP&T.
6. Sr./Tech. Director(NIC) with the request to upload the vacancy circular on the website of DEA.
7. Spare Copies-15.

ANNEXURE-I

1. Name of the Post : Deputy Director (Budget and Accounts)
2. Number of Vacancy : Two
3. Classification : General Central Service, Group 'A' Gazetted
4. Ministry / Department : Ministry of Finance,
Department of Economic Affairs.
5. Level in the Pay Matrix : Level-11 of 7th CPC pay matrix
6. Method of Recruitment : Deputation/Absorption/Re-employment of Armed
Forces Personnel

7. Eligibility Conditions:

DEPUTATION:

From amongst officers under the Central or State Government/Union Territories :-

- a. (i) holding analogous posts on regular basis in the parent cadre; or
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in Level-10 or Level-9 of Pay Matrix or equivalent in the parent cadre; or
(iii) with six years' service in the grade rendered after appointment thereto on regular basis in Level-8 of the Pay Matrix or equivalent in the parent cadre; and
- b. Possessing the following Educational qualification and experience, namely :-
 - i. Bachelors degree from a recognized University or institution; and
 - ii. five years' experience in Finance or Budgeting or Accounts Division of any Department.

Re-employment of Armed Forces Personnel :-

The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualification prescribed shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

Note 1 - Central or State Government employees are only eligible for absorption.

Note 2- The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.

Note 3- Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

PROFORMA

1. Post applied for
2. Name and address in Block letters
3. Date of Birth
4. Date of Retirement under Central Govt. Rules.
5. Educational Qualifications
6. Whether Educational and other Qualifications required for the post are satisfied? (If any qualifications has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)

Qualification/Experience
Required

Qualification/Experience
Possessed

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post?
8. Details of employment, in chronological order.
(enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Ministry/ Department	Post held	From	To	Level in the Pay Matrix	Nature of duties
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9. Nature of present employment i.e. ad-hoc or temporary
Or quasi-permanent or permanent.
10. In case the present employment is held on
Deputation basis/contract basis, please state;
 - a) The date of initial appointment :
 - b) Period of appointment on deputation/contract :
 - c) Name of the parent Office/Organization to which belong
11. Additional details about present employment
Please state whether working under
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Universities
 - (e) Others
12. Are you in revised scale of pay? If yes,
give the date from which the revision took
place and also indicate the pre-revised scale.
13. Total emoluments drawn per month
14. Whether belongs to SC/ST .
15. Additional information, if any
16. Remarks (if any)

Date:
Place:

Signature of the Candidate
Address _____

Service particulars given by the applicant are verified with reference to service records and found to be correct

Signature with seal of the Competent Authority