

हर काम देश के नाम

कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद - 500009
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499

15
YEARS OF
CELEBRATING
THE MAHATMA

No. AN/I/1003/SAOs/AOs/Bhutan (2020)

Date : 09.10.2020

CIRCULAR

To

1. The DCDA I/c, PAO (ORs) EME, Sec'bad.
2. The ACDA I/c, AAO (Army), Vizag.
3. The ACDA I/c, PAO (ORs) AOC, Sec'bad.
4. All SAOs / AOs in Main Office.
5. All SAOs/AOs in Sub Offices at Hyderabad/Secunderabad/Vizag.

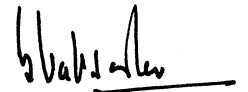
Subject : Posting to Bhutan/Tajikistan : SAOs/AOs.

HQrs. Office has called for volunteers from amongst SAOs/AOs for posting to Bhutan/Tajikistan. Names of the SAOs/AOs who fulfil the following criteria and are willing for posting to Bhutan/Tajikistan may be called for and forwarded to this office latest by **19.10.2020** for onward transmission to Hqrs. Office.

- a) The applicant should not have served an earlier tenure in foreign posting.
- b) The applicants should have earned minimum VG in APARs for last 05 years.
- c) The applicant should not be facing any disciplinary proceedings and should not have been awarded with any penalty, including recorded warning at any time in his career.
- d) The working knowledge of computers is desirable.
- e) Prior experience of MES/BR though desirable is not mandatory.
- f) The applicants should have minimum three years of service left as on 01.01.2021 before superannuation.
- g) Volunteers who are applying for posting to Bhutan will also be considered for posting to GMA Tajikistan.


Due date for receipt of names of the willing Officers is **23.10.2020**. It has been directed that in order to avoid delay, officers working in sub-offices may fax/email an advance copy of their candidature directly to HQrs office.

'Nil' report is also required.


(S Vatsala)
ACDA (AN)

Copy to:

The IT Section, Local - For uploading in the website.


(M V Subrahmanyam)
SAO (AN)

PROFORMA FOR VOLUNTEER TO BHUTAN / TAJIKISTAN : SAOs / AOs

Sl. No.	Name, grade and A/c No. of the Officer	Date of Birth	Date Of Appointment	Date Of Retirement	Present Office	Present Organisation
(1)	(2)	(3)	(4)	(5)	(6)	(7)

ACR / APAR Grading for Last Five Years

2014-15	2015-16	2016-17	2017-18	2018-19
(8)	(9)	(10)	(11)	(12)

Experience in Border Roads/MES (yes/no) if yes, give details	Whether any disciplinary action taken/penalty imposed (with recorded warning)(yes/no) if yes, give details	Working knowledge of computer (yes/no) if yes, give details	Earlier tenure in Bhutan (yes/no) if yes, give details	Remarks / Recommendation of CDA
(13)	(14)	(15)	(16)	(17)

SIGNATURE OF SAO / AO
NAME:

COUNTERSIGN

DATE :

SIGNATURE AND SEAL OF AO/GO (ADMIN)