



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499



No. AN/I/1144/Misc

Dated: 14.05.2020

CIRCULAR
(Through Website)

To

1. The CDA, IT&SDC, Secunderabad.
2. The DCDA I/c, PAO (ORs) EME, Sec'bad.
3. The DCDA I/c, AAO (Army), Vizag
4. ACDA I/c, PAO (ORs) AOC, Sec'bad.
5. All Sections in Main Office.
6. All sub-offices located at Secunderabad/Hyderabad/Eddumailaram/Suryalanka.

Subject : Selection of SAOs/AOs/AAOs to serve as faculty in OTI Gurugram.

Reference : Hqrs circular No.TD/3169/ALTAC/Faculty/2020, dt. 12.05.2020

Hqrs office vide its circular cited under reference has called for volunteers to serve as Training Faculty for imparting training to the officers and staff at OTI Gurugram.

2. The volunteering officers would have to undergo screening test conducted by Screening Committee, constituted by Hqrs office and those selected will be eligible for training allowance in accordance to extant rules.
3. The volunteers must have good skills and proven aptitude for training. Officers retiring up to September, 2022 need not apply.
4. Interested SAOs/AOs/AAOs may forward their application in the format enclosed as Annexure-A, so as to reach Main Office on or before 29.05.2020.
5. 'NIL' Report is also required.

Sd/
(S Vatsala)
ACDA (AN)

Copy to:

The Officer I/c, IT Section (Local) - For uploading in the website.

L Padmapani
(L Padmapani)
SAO (AN)



कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल्ड)

CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
NEAR ARMY BASE HOSPITAL, BRAR SQUARE, DELHI CANTT.-110010
फोन/Ph : 011- 25682457, 25694268/98 फैक्स/Fax : 011-25694308 ईमेल/E-mail : trgdiv- brar.cgda@nic.in

No. TD/3169/ALTAC/Faculty/2020

Dated: 12th May, 2020

To,

All PCsDA/CsDA/PIFAs/IFAs/
PCA (Factories)/ CDA(RTCs)
(Through website only)

Subject: Selection of SAOs/AOs/AAOs to serve as faculty in OTI Gurugram.

It has been decided that names of volunteer SAOs/AOs/AAOs may be called for selection of training faculty for OTI Gurugram for imparting training to the officers and staff. SAOs/AOs/AAOs who are selected as training faculty would be eligible for training allowance in accordance with the extant rules. The volunteers must have good skills and proven aptitude for training. Before appointment to the post of training faculty in OTI Gurugram, the volunteer officers would have to undergo a screening test which would be conducted by a Screening Committee, constituted by HQs office.

2. It is accordingly requested that the names of volunteers amongst SAOs/AOs/AAOs in your offices may be provided as per the enclosed format (Annexure-'A') latest by 12-06-2020. Names of the volunteers who would be retiring up to September 2022 may not be forwarded. This circular may be given wide publicity.

3. NIL report is also required.

4. While forwarding the names of volunteers, the Heads of offices concerned are requested to furnish their specific recommendations along with the APAR gradings for the last 3 years for consideration by the Screening Committee.

5. The names of volunteers may please be submitted to CENTRAD through e-mail also at the email ID: trgdiv-brar.cgda@nic.in .

(Vinod Kumar)
ACGDA (HRD)

Copy to:

1	AN-IV Section	For information and necessary action as above
2	IT & S Section	For uploading on CGDA's Website

(Vinod Kumar)
ACGDA (HRD)

