

MOST URGENT CIRCULAR



कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद ५००००९
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499



No. AN/I/2004/APAR CORR/VOL-XVI

Dated 20th Nov, 2019

- To,
1. The ACDA I/C, PAO (ORs) EME, Secunderabad.
 2. The ACDA I/c, PAO (ORs) AOC, Secunderabad.
 3. All Sub Offices.
 4. All GOs/SAOs/AOs/AAOs in Main Office.

Sub : Introduction of SPARROW for completion of APARs in r/o Sr.Auditors / Auditors for the year 2019-20.

* * *

Hqrs Office vide Letter No.AN/XIII/13133/Misc/SPARROW/2017 dated 25.10.2019 has intimated that it has been decided by the Competent Authority that in third phase, "SPARROW" would be implemented in respect of all Sr.Auditor / Auditors from the reporting year 2019 – 2020. A Copy of the letter has been enclosed and contents of it may be brought to the notice of all Sr.Auditors / Auditors in all Offices / Sections for necessary action. All Office / Section incharges are requested to forward a Compliance report containing the details requested as per the annexure to the Hqrs Office letter to this section before 30.11.2019 so as to enable to forward a report to the Hqrs Office.

This circular may please be brought to the notice of all Officers and Staffs for information and necessary compliance.

ACDA(AN) has seen.

SAO(AN)

Circulated to:

1. Shri Premsagar Meena, IDAS, DCDA
2. Smt S Vatsala, IDAS, ACDA
3. K V Muralidhar, IDAS, ACDA
4. V Rambabu, IDAS, ACDA

-Continued

रक्षा लेखा महानियंत्रक / Controller General of Defence Accounts

उलान बटार रोड़, पालम, दिल्ली छावनी / Ulan Batar Road, Palam, Delhi Cantt - 110 010.

No AN/XIII/13133/Misc/SPARROW/2017

Dated:25 .10.2019

To,

All Pr. Controllers/Controllers/CsFA(Fys)
(Through CGDA's web-site)

Sub: Introduction of SPARROW for completion of APARs in r/o all
Sr. Auditors/Auditors of DAD.

The Defence Accounts Department has successfully implemented first and second phase of online system of writing of APAR through SPARROW portal for Group-'A' and 'B' officers.

2. As per Government directions, implementing SPARROW is mandatory for all Central Government Employees. Accordingly, it has been decided by the Competent Authority that in third phase 'SPARROW' would be implemented in respect of all Sr.Auditor/Auditors from the reporting year 2019-20.

3. As such, keeping the paucity of time and the necessity to implement the system, all Pr. Controllers/Controllers/CFAs are requested to undertake the following action in respect of all Sr.Auditors/Auditors on their strength for successful implementation of third phase of SPARROW:

(i) All Sr. Auditor/Auditor should be directed to apply for creation of their NIC e-mail id's and password immediately, if required, in consultation with the IT wing of this HQrs office.

(ii) To intimate their AADHAR Nos with the mobile Nos, seeded with it UIDAI database and those who have not got AADHAR No. be directed to obtain the same with duly seeded mobile no.

(iii) Those who have AADHAR Nos but do not have their mobile Nos seeded in UIDAI data base, immediately get their mobile number seeded in UIDAI database i.e. link with AADHAR number so as to enable them to use "e-Sign" facility as One Time Password (OTP) will be sent on mobile number registered with UIDAI for e-signing the APAR (AADHAR number and mobile number shall be linked with each other).

(iv) Prepare a data base of all the Sr. Adr/Adr in the format as prescribed at Annexure-'A', so as to enable the EMD manager concerned to feed the data in the SPARROW software system.

4. A compliance report in this regards may please be sent to this HQrs office by 15 December 2019.


(Rajeev Ranjan Kumar)
DyCGDA(AN)

ANNEXURE - A
X

S.No.	Employee Code	Appellation	Employee Name	NIC E-mail ID	Gender	Father's Name
1	2	3	4	5	6	7

Date of Birth (DD.MM.YYYY)	Nationality	Religion	Category	Service	Aadhar No.	Organization	Organization from Date
8	9	10	11	12	13	14	15

Designation	Designation Joining Date	Type of Appointment	Appointment Order Date	Mobile No.	Present pay	level of Pay
16	17	18	19	20	21	22