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|  DEPARTMENT | Office of Controller of Defence Accounts No. 1 Staff Road, Secunderabad – 500 009 Ph. No. 040-27843385 Fax No.040-27810499 e-mail : secd-ansn-cda@nic.in |  150 <small>YEARS OF CELEBRATING THE RAJATMA</small> |
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No. AN/I/2081/DISP/SH-WW

Date : 15.12.2020

CIRCULAR

Subject: Institutional/effective complaints mechanism for prevention of Sexual Harassment of Working Women at the work place - Constitution of SHCC - Reg.

As per the judgment of the Hon'ble Supreme Court of India in the case of Visakha & Others Vs State of Rajasthan & others and as per the directives of the Apex Court, appropriate institutional/effective complaint mechanism should be created for prevention of Sexual Harassment of Working Women at the work place in the employer's organization and it should exist at all times for redressal of the complaints made by the victim and create awareness among working women viz., creation of Complaints Committee, a special counselor or other support service and maintenance of confidentiality.

In compliance with the above directives and guidelines, a Complaints Committee has been constituted at CDA Secunderabad for prevention of Sexual Harassment of Working Women. The members constituting the committee are as follows:

| Sl. No. | Name & Designation (Shri / Smt. / Ms.) | Office where serving |
|---------|---|---|
| 1. | S. Vatsala, IDAS, ACDA Chairperson | Main office |
| 2. | B. K. Radha, SAO Member | Main Office |
| 3. | P. Madhu Subrahmanyam, AAO Member | Main Office |
| 4. | Devaki Subramaniam, SHT Member | Main Office |
| 5. | J. Anjan Kumar, SAO Member | PAO (ORs) EME, Sec'bad |
| 6. | B. Shailaja Rao, SAO Member | PAO (ORs) EME, Sec'bad |
| 7. | A. Vijaya, AAO Member | PAO (ORs) EME, Sec'bad |
| 8. | G.B. Mahesh Babu, AAO Member | PAO (ORs) AOC, Sec'bad |
| 9. | K. Pravallika, Auditor Member | PAO (ORs) AOC, Sec'bad |
| 10. | P. Padmavathi External Member | Sociologist, In-charge- Programs Kasturba Gandhi National Memorial Trust, Chairperson - Child Welfare Committee, Rangareddy District |

The Complaints Committee will deal with the complaints received, if any, and conduct review regarding preparedness to deal and counsel the victim.

Sd/-

(S. Vatsala)

Asst. Controller (AN)

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M.V. Subrahmanyam
(M.V. Subrahmanyam)
Sr. Accounts Officer (AN)