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MOST IMPORTANT CIRCULAR / GeM procurement

	<p>भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद - 09 Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 (ई-मेल / email: secd-stsn-cda@nic.in) (वेब साइट / web site: cdasecbad.ap.nic.in)</p> <p>दूरभाष / Tel: 040-27843385/Ext-209 फैक्स / Fax: 040-27810499</p>	
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सं/ .No. GeM/0001/Gen Corr

दिनांक/dt. 19th Aug 2020.

हर काम देश के नाम

सेवा में / To,

Commdt,
MC, EME
PIN-900453

GOC,
HQrs TASA,
Bollarum,
Secunderabad

GOC,
HQrs 54 Inf Div
PIN - 908454

Commdt,
CDM,
Sainikpuri,
Secunderabad (email: ssoadm.cdmap@nic.in)

DQA (R&S)
DGQ A Complex,
Karkana, Secunderabad (email: rs-dgqa@nic.in)

कृपया पत्राचार पद नाम से करें ना कि अधिकारी की नाम से ।

Please address all correspondence by designation & not by name

SAVE TREES. SAVE ENVIRONMENT.

Pl furnish **gov / nic** mail id of the Unit for faster correspondence through mail.

विषय /Sub : Procurement of Goods and Services through Government e-Market.

Procurement of common use Goods and Services by Ministries or Departments through GeM is mandatory for Goods and Services available in GeM as per Rule 149 of GFR 2017. Further as per Rule 150 of GFR 2017, as amended, for goods and services not available in GeM, Head of Ministry / Department may also register suppliers of goods and services. Such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM.



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02. As per the instructions contained in MoF, Dept of Expenditure OM No F . 18/3/2017-PPD dt 25/07/2017, while publishing any Bid for procurement through Central Public Procurement Portal (CPPP) procuring entities are required to give an undertaking that category of goods / services being tendered / procured is NOT available on GeM and they have no objection providing this information for making available such products /services in GeM.

03. In order to implement above provisions, Min of Fin, DoE has intimated vide their OM No. F.6/18/20-19-PPD dt. 23/01/2020 that functionality for generating "GeM Availability Report & past Transaction Summary (GeMAR&PTS)" is being made available in GeM. This would greatly help and benefit the buyers and Competent Authorities in taking informed procurement decisions in respect of availability of a product / service on GeM along with necessary details relating to past transaction summary.

04. **Wef 01/07/2020**, when this functionality deployed on GeM, it will be mandatory for a buyer to generate a "GeM Availability Report and Past Transaction Summary (GeMAR&PTS)" with a unique ID on GeM portal using his login credentials on GeM for procurement outside GeM. The Past Transaction Summary will be provided, wherever available. "GeMAR&PTS" shall be a pre-requisite for arriving at a decision by the competent authority for procurement of required goods and services by floating a bid outside GeM and its unique ID would be required to be furnished on the publishing portal along with the tender proposed to be published.

05. However, in case it is not possible to extract GeMAR&PTS report due to urgency and non-functioning of GeM at that time or due to non availability of internet connection, screenshots in such cases shall be placed in procurement files along with details of reasons / circumstances.

In view of the aforesaid, it is requested to comply the above instructions in letter and spirit while procuring stores / services outside GeM. Please ensure to enclose the above documents while submitting bills for procurement of stores / services outside GeM.

This issues with the approval of CDA.

(के . राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (जेम)/ Senior Accounts Officer (GeM)

प्रति लिपि /Copy to:

01. Station Commander,
Station Headquarters Cell,
Bollarum,
Secunderabad

- for information and necessary action pl.

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02. Commdt,
AOC Centre
PIN- 900453 (airawat789@gov.in) - -do-
03. Commdt,
1 EME Centre,
Secunderabad - -do-
04. Commdt,
Artillery Centre,
Hyderabad - -do-
05. Cdr,
76 Inf Bde,
PIN - 908076
C/o 56 APO - -do-
06. Cdr,
50 Inf Bde,
PIN - 908047
C/o 56 APO - -do-
07. Cdr,
54 Arty Bde
PIN - 926954
C/o 56 APO - -do-
08. Comdt.
SDD
PIN-900453 - -do-
09. DDG,
NCC Dte
T & AP Area,
Secunderabad - -do-
(Email : ddg.andhra@nccindia.nic.in)
10. SAO i/c
IT Section, Local - with a request to upload in CDA website.


(के .राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (जेम) / Senior Accounts Officer (GeM)