



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
NO.1 STAFF ROAD, SECUNDERABAD-500 009  
TELEPHONE NO.040-27843385, FAX NO.040-27817275



No. AN/I/1005/2020

Dated: 03.11.2020.

**CIRCULAR**  
**(Through Website)**

To

1. The DCDA I/c, PAO(ORs)EME, Sec'bad.
2. The ACDA I/c, PAO(ORs)AOC, Sec'bad.
3. The ACDA I/c, AAO(Army) Vizag.
4. All Sections in Main Office.
5. All sub-offices located at  
Secunderabad/Hyderabad/Eddumailaram/Suryalanka.

**Subject :** **Volunteers for Mumbai and Pune Station.**

**Reference :** HQrs office circular No.AN/Estt-Others/10012/1/ 2020  
Dt. 26.10.2020.

HQrs office vide circular cited under reference has called for volunteers for Mumbai and Pune Stations from amongst Sr. Auditors / Auditors / Clerks.

- (I) After completion of stay of 02 years in Mumbai/Pune station the individuals will be posted to one of the three choice stations furnished by them as per availability of vacancy.
- (II) Transfer orders for posting to choice station on reversion would be issued within one month after receipt of choice stations through proper channel.
- (III) Withdrawal of the name unless there are pressing medical/personal grounds for the same will not be allowed. Request for cancellation after issue of transfer orders will also not be entertained.
- (IV) This Circular is issued as special measure and above stated dispensation will not be available for the volunteers whose names are received after the closing date of the circular.

Applications of the willing staff members may be forwarded to this office in the format enclosed as Annexure 'A-1' to this Office positively by **10-11-2020** for onward transmission to HQrs office. **(Notification of above circular issued by HQrs Office is also available on [www.cgda.nic.in](http://www.cgda.nic.in))**

**Sd/-**  
**Asst. Controller (AN)**

**Copy to:**

The IT Section, Local - For uploading the same in the website.

*M.V. Subrahmanyam*  
**Sr. Accounts Officer (AN)**