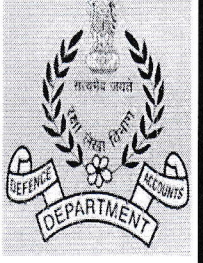



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MOST IMPORTANT CIRCULAR / GeM procurement

	<p>भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, सं. 1, स्टाफ रोड, सिकंदराबाद - 09 Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 (ई-मेल/email: secd-stsn-cda@nic.in) (वेब सयट / web site: cdasecbad.ap.nic.in) दूरभाष/Tel: 040-27843385/Ext-209 फैक्स/Fax: 040-27810499</p>	
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सं/ .No. GeM/0001/Gen Corr

दिनांक/dt. 26th Aug 2020.

हर काम देश के नाम

सेवा में / To,

Commdt,
MC, EME
PIN-900453

GOC,
HQrs TASA,
Bollarum,
Secunderabad

GOC,
HQrs 54 Inf Div
PIN - 908454

Commdt,
CDM,
Sainikpuri,
Secunderabad (email: ssoadm.cdmap@nic.in)

DQA (R&S)
DGQ A Complex,
Karkana, Secunderabad (email: rs-dgqa@nic.in)

कृपया पत्राचार पद नाम से करे ना कि अधिकारी की नाम से ।

Please address all correspondence by designation & not by name

SAVE TREES. SAVE ENVIRONMENT.

Pl furnish **gov / nic** mail id of the Unit for faster correspondence through mail.

विषय /Sub : GeM bills – Offline bill processing.

GeM is a technology driven platform to facilitate the procurement of goods and services by various ministries / agencies of the Government. It is a trust based system with minimum manual intervention and significantly reduces both the transaction and administrative costs in public procurement. Therefore, it is obligatory to make payments without any delay for the purchases made on GeM. As per MoF OM No.F.6/18/2019/PPD dt 03/07/2020, buyers are

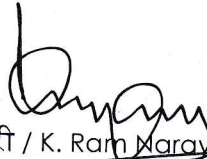
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mandated to make payments within 10 calendar days after generation (including auto generation) of Consignee Receipt and Acceptance Certificate (CRAC) in GeM.

02. Of late, it is observed that due to technical or other reasons during the processing of GeM bills at Unit level, the same could not be found received in to GeM server of CDA for processing, resulting in abnormal delay in payment to vendors. This deprived the vendors of their financial independence thus defeating the very purpose of prompt payment to vendors especially to MSMEs pronounced by Gol under Atmanirbhar Bharat.

03. Keeping in view of the Govt's intent of making prompt payment to vendors, HQrs CGDA, Delhi Cantt vide their Lr dated 18/08/2020 has allowed PCsDAs / CsDA to accept the GeM online bills, failed during processing by Units due to technical or other reasons and could not be received in GeM server of CDA, in offline mode. Such bills must be endorsed by higher CFA so as to avoid duplicate payments and clearly identifying the reasons for offline submission. This option of submission of above bills in Offline mode may be resorted to only on exhausting GeM helpline facility to rectify the same in GeM, as advised vide this office letter of even No dt. 01/05/2020, as there is a possibility of double payment to vendor, if the bill is pushed into GeM system online at a later date inadvertently. It is, therefore, requested to process the GeM bills in online mode very cautiously to avoid failure in pushing the bill into GeM Online server of PCDA/CDA.

This issues with the approval of CDA.


(के .राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (जेम) / Senior Accounts Officer (GeM)

प्रति लिपि / Copy to:

01. Station Commander,
Station Headquarters Cell,
Bollarum,
Secunderabad

- for information and necessary action pl.

02. Commdt,
AOC Centre
PIN- 900453 (airawat789@gov.in)

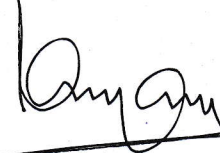
- -do-

03. Commdt,
1 EME Centre,
Secunderabad

- -do-

[Type text]

04. Commdt,
Artillery Centre,
Hyderabad - -do-
05. Cdr,
76 Inf Bde,
PIN - 908076
C/o 56 APO - -do-
06. Cdr,
51 Inf Bde,
PIN - 908047
C/o 56 APO - -do-
07. Cdr,
54 Arty Bde
PIN - 926954
C/o 56 APO - -do-
08. Comdt.
SDD
PIN-900453 - -do-
09. DDG,
NCC Dte
T. & AP Area,
Secunderabad - -do-
(Email : ddg.andhra@nccindia.nic.in)
10. SAO i/c
IT Section, Local - with a request to upload in CDA website.



(के .राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (जेम) / Senior Accounts Officer (GeM)