



हर काम देश के नाम  
कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद - 500009  
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
NO.1 STAFF ROAD, SECUNDERABAD-500 009  
TELEPHONE NO.040-27843385, FAX NO.040-27810499



No. AN/I/1144/Misc

Dated: 03.11.2020

**CIRCULAR**  
(Through Website)

To

1. The CDA, IT&SDC, Secunderabad.
2. The CDA Secunderabad.

Subject : Deputation (including Short Term Contract) basis : IDAS Officers

Reference : Hqrs Office Lr. No. AN/I/1320/1/Vol. XXXVII dt. 02.11.2020.

HQrs office vide letter cited under reference has called for willing IDAS Officers fulfilling the eligibility criteria for the following post on deputation:

Sl. No.	Name of the Deptt. & Advt. Ref.	Post
1.	Ministry of Labour & Employment, New Delhi Lr. No. A-31011/03/2020-CLS-I, dt 08.10.2020	Chief Labour Commissioner (Central) Level-15 in Pay Matrix Rs. 1,82,200 - Rs. 2,24,100 on deputation basis (including Short Term Contract).

The relevant documents in this regard are enclosed for information of the IDAS Officers.

Applications, along with Bio-data from willing and eligible IDAS Officers must reach this office latest by 06.11.2020 for onward transmission to Hqrs. Office.

sd/—

( S Vatsala )  
ACDA (AN)

Copy to:

The AO, IT Section, Local

- For uploading in the website.

M. V. Subrahmanyam  
( M V Subrahmanyam )  
SAO (AN)

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**No. A-31011/03/2020-CLS-I**  
**Government of India**  
**Ministry of Labour & Employment**  
**Shram Shakti Bhavan, Rafi Marg, New Delhi**

**Dated, the 8<sup>th</sup> October, 2020**

**Subject:-** Filling up the post of **Chief Labour Commissioner (Central)** in the Ministry of Labour & Employment, New Delhi on **deputation (Including Short Term Contract) basis.**

It is proposed to fill up one post of Chief Labour Commissioner (Central) in the Central Labour Service ( an Organized Group 'A' Service) under the Ministry of Labour & Employment, New Delhi in Higher Administrative Grade (HAG) { Level 15 in Pay Matrix Rs. 1,82,200 – 2,24,100} on deputation basis (including short term contract) from amongst suitable and eligible Officers working under Central Government or State Government or Government of Union Territories or Public Sector Undertakings or Autonomous Bodies or Statutory Bodies. The period of deputation shall be of **upto 12 months** or until a regular incumbent officer from the Central Labour Service becomes eligible and available to hold the post. The eligibility conditions, qualifications and experience required for the post and other details are given in **Annexure -I**. The duties and responsibilities attached to the post are given in **Annexure-II**.

2. The terms & conditions and pay & allowances of the Officer selected for appointment on deputation basis will be governed as per the provisions contained in Government of India, Department of Personnel & Training OM No. 6/8/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.

3. It is requested that the applications of suitable and eligible Officers who can be spared immediately in the event of selection may be sent to Shri Satish Chander, Under Secretary (CLS-I), Ministry of Labour & Employment, Room No. 12 A, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001(In duplicate). **The last date of receipt of application in Ministry of Labour and Employment is 45 days from the date of issue of advertisement in Employment News/Rojgar Samachar.**

4. Applications of only such officers/ Candidates which are routed through proper channel and are accompanied by the following documents, will only be considered:-

- (i) Bio-data as per the proforma given in **Annexure-III**.
- (ii) Attested photocopies of ACRs/APARS for the last five years. (ACRs/APARS to be attested by an Officers not below the rank of Under Secretary).
- (iii) Vigilance Clearance Certificate as per **Annexure-IV**.

Addl FA (AO) & JS

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DFA (DAD - Coord)

AFAR (AO) - (Coord.)

**Annexure-I**

1. Name of the Post: Chief Labour Commissioner (Central), Ministry of Labour & Employment.
  2. Number of Post: 01 (One)
  3. Classification: Central Labour Service (Organised Group 'A') in HAG level.
  4. Pay Scale: Level 15 in Pay Matrix Rs. 1,82,200 – 2,24,100 with annual increment @ 3%.
  5. Period of deputation:- **upto 12 months** or until a regular eligible officer from the Central Labour Service becomes available to hold the post.
  6. Pay & Allowances : Pay & allowances of the Officer selected for appointment on deputation basis will be governed as per the provisions contained in Department of Personnel & Training's OM no. 6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.
  7. Qualifications, Experiences and Eligibility required for the post:-  
Officers under Central Government or State Governments or Government of Union Territories or Public Sector Undertakings or Autonomous Bodies or Statutory Bodies;
- (A) (i) Holding analogous post on regular basis;
- (ii) With three years' regular service in the Senior Administrative Grade in the Level 14 Rs. 1,44,200 – 2,18,200 of Pay Matrix.
- (B) Possessing the following educational qualifications and experience:

**Essential Qualifications:**

- (i) Degree of a recognized University;
- (ii) Diploma in Social Work or Labour Welfare or Industrial Relations or Personnel Management or Labour Laws from a recognized University or Institution.

**Experience:**

Working Experience of 18 years in public field out of which at least five years in the field of Labour Laws, Industrial Relations, Conciliations in Industrial Disputes and Labour Welfare Schemes in the Central Government or State Governments etc. including exposure and knowledge of International Labour Laws.

**Note 1:** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government **shall ordinarily not exceed three years.**

**Annexure-II**

**Duties and Responsibilities of the post of Chief Labour Commissioner (Central) under Ministry of Labour and Employment.**

1. Chief Labour Commissioner (Central) is the Head of the Central Industrial Relations Machinery (CIRM) and is responsible for all administrative and financial powers of the Organization of Chief Labour Commissioner (Central) besides the quasi-judicial and other functions.
2. Chief Labour Commissioner (Central) functions as Appellate Authority under Industrial Employment (Standing Orders) Act. Besides hearing appeals under I.E. (S.O) Act, he/she also allocates appeals to other appellate authorities like Deputy Chief Labour Commissioner (Central) and Regional Labour Commissioner (Central).
3. Chief Labour Commissioner (Central) is responsible for administration/implementation of Labour laws in the Central Sphere through machinery provided for the purpose.
4. He/She is declared as Inspector under various Labour Laws.
5. As a chief of the organization, he/she is responsible for monitoring Industrial relations in the country in the Central Sphere as well in the State Sphere when desired for by Government of India.
6. He/she monitors the Industrial Relations situation through officers declared as conciliation officer under Industrial Disputes Act. He himself is declared as conciliation officer under ID Act and intervenes/ mediates in the disputes of national importance.
7. Chief Labour Commissioner(Central) is the main agency to provide feedback to Govt. of India in the matter of industrial relations scenario and suggest ways and means to maintain industrial harmony.
8. He/She acts as an Advisor to Government of India in the matters relating to amendment of Labour Laws and also to suggest formulation of new legislations, if necessary.

- ii. Regular/on temporary/ Ad-hoc basis : Specify as applicable
- iii. Level in Pay Matrix as per 7<sup>th</sup> CPC
- iv. Pay drawn in the Pay level as per 7<sup>th</sup> CPC
- v. Total emoluments drawn including pay as per 7<sup>th</sup> CPC
  
- 9. In case the present employment is held on deputation/contract basis, please state
  - a) The date of initial appointment
  - b) Period of appointment on deputation/Contract:
  - c) Name of the parent office/organization to which you belong:
- 10. Additional details about present employment. Please state whether working under:
  - a) Central Government
  - b) State Government
  - c) Government of Union Territories
  - d) Autonomous Organization
  - e) Government Undertaking
  - f) Universities
  - g) Statutory Bodies
- 11. Are you in Revised Pay Structure? If yes, give the date from which the revision took place and also indicate the pre-revised scale:
- 12. Total emoluments per month now drawn:
- 13. Additional information, If any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient:
- 14. Whether belong to SC/ST/General/OBC:
- 15. Remarks, if any

Signature of the Candidate  
Address:-  
Mobile Number :-

Date:

Countersigned with office seal by the authorized signatory of the parent office

**Annexure-V**

**No Penalty Certificate**

Certified that no minor/major penalty has been imposed during the last 10 years on shri/smt/Ms.....who has applied for the post of Chief Labour Commissioner (Central) on deputation (including short term contract) basis in the Ministry of Labour & Employment, New Delhi

(Authorised Signatory)

Name & office seal:

Date: