



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499



Part II O.O. No. 282

Dated: 07.08.2019

Subject : Delegation of Financial Powers

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Under the provisions of Rule 13(3) of Delegation of Financial Powers Rules, 1978, and other relevant rules, I hereby declare **Smt. K Jayalalitha, SAO/8329101** as the **Officer In-charge of Area Accounts Office (Army), Visakhapatnam** and authorize her to exercise powers on my behalf to the extent noted in Annexure – I & II to this Part-II Office Order with effect from **07.08.2019 (FN)**.

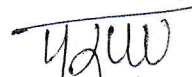
This supersedes this office earlier Part II O.Os on the subject.

Sd/-
(K VENKATA RAO)
CONTROLLER

Original in : AN/I/1042/DOFP/Vol-III

Copy to:

1. The CGDA, Delhi Cantt.
2. The PCDA (P), Allahabad.
3. The CDA (Funds) Meerut.
4. The DCDA I/c, AAO (Army), Visakhapatnam.
5. Smt. K Jayalalitha, SAO/8329101.
6. All Sub-offices at Visakhapatnam.
7. The SAO i/c, AN-II, AN-III, AN/PAY, O&M Sn.- Local.
8. The SAO i/c, EDP Centre, Local – for updation of website
9. Part II O.O. file/Guard File
10. Spare copies.


(L Padmapani)
Senior Accounts Officer (AN)

ANNEXURE - I to CDA, SECUNDERABAD

PART II OO No. 282

Dated: 07/08/2019

(RULE 13(3) OF DFP RULES, 1978)

Financial Powers

(Annexure to Schedule V referred to in Rule 13 (4) of DFP Rules)

1. Reimbursement of conveyance hire charges except head of the office (no hiring of four wheelers by the head of the office).
2. Freight charges for transportation of Government records up to **Rs.500/-** at a time.
3. Postal Charges viz. Service Labels not more than **Rs. 500/-** per transaction.
4. Local purchase of petty stationery items of stores up to **Rs.5000/- (Rupees Five thousand only)** per item per transaction in a month.
5. Local purchase of Office seals and rubber stamps up to **Rs.500/-**.
6. Office telephone/telex charges up to **Rs.5000/- (Rupees five thousand only)** per line of each bill.
7. Repair of petty nature to office equipments i.e. Air coolers, fans, chairs, water coolers etc., where AMC has not been concluded – **Rs.2000/- (Rupees two thousand only)** per item per transaction.
8. Local purchase of Office contingency items (other than rain-coats, umbrellas, etc.,) up to **Rs.5000/-(Rupees five thousand only)** per item per transaction.
9. Charges of remittances into treasuries i.e., bank commission etc., as per orders.
10. Repairs to type-writers/duplicators as per actuals.
11. Binding charges of office records up to **Rs.5000/- (Rupees five thousand only)** per annum as per rates concluded in contracts.

Note: The above powers can be exercised only after ensuring/checking of availability of funds under office expenses.

-Sd/-
(K VENKATA RAO)
CONTROLLER

ANNEXURE – II to CDA, SECUNDERABAD

PART II O.O. No. 282

Dated: 07/08/2019

(RULE 13(3) OF DFP RULES, 1978 AND RELEVANT PROVISIONS OF SUPPLEMENTARY RULES AND OTHER FINANCIAL RULES)

Administrative Powers

1. To issue permission letters and grant of advances in respect of Officers/staff serving at Vizag under CDA Secunderabad on account of in-patient medical treatment (Except for herself).
2. To sanction the final withdrawal claims of GPF except on account of Housing purposes in respect of Officers/staff serving at Vizag under CDA Secunderabad (except for herself) after certification of credits from the concerned AO/AAO/DGNP/GE based on acquittance rolls.
3. Sanction of festival advance to all the Officers/staff serving at Vizag under CDA Secunderabad.
4. Sanction of TA/DA advance for Ty. Duty in respect of Group 'B', 'C' and 'D' staff serving at Vizag under CDA Secunderabad on approval of the CDA.

The above powers may be exercised by **Smt. K Jayalalitha, SAO/8329101**, subject to observance of all rules/regulations/standing instructions and observing budgetary provisions from time to time.

Cases of doubtful nature or with unusual features or involving relaxation of rules shall be put up to the under signed for orders.

Note : All personal requisitions/claims of in-charge and other officers/staff are required to be sent to main office for counter signature and passing.

-Sd/-

(K VENKATA RAO)
CONTROLLER