

कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद - 500009 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS NO.1 STAFF ROAD, SECUNDERABAD-500 009 TELEPHONE NO.040-27843385, FAX NO.040-27810499



No. AN/I/1144/Misc

Dated: 17.03.2020

CIRCULAR (Through Website)

To

- 1. The CDA, IT&SDC, Secunderabad.
- 2. The DCDA I/c, AAO (Army) Vizag.
- 3. The DCDA I/c, PAO (ORs) EME, Secunderabad.
- 4. The ACDA I/c, PAO (ORs) AOC, Secunderabad.
- 5. All IDAS Officers, Main Office, CDA Secunderabad.

Sub: 5th One year Advance Management Programme in Public Policy (AMPPP) during

2020-21 at Indian School of Business, Hyderabad / Mohali – Reg.

Ref: Hqrs Office letter No. AN/I/1320/I/XIX/Misc., dt. 11.03.2020.

** ** **

HQrs office vide its letter cited under reference has called for willing IDAS officers for 5th One year Advance Management Programme in Public Policy (AMPPP) during 2020-21 at Indian School of Business, Hyderabad / Mohali.

- 2. All detailed instructions regarding Course pedagogy, Terms & Conditions, Course Fees, Programme Structure etc., are given in DoP&T circular, which is enclosed herewith
- 3. Eligible and willing officers may forward their application duly filled in all respects latest by <u>18.03.2020</u> to this office for onward transmission to Hqrs. Office.

(S Vatsala) ACDA (AN)

Copy to:

The AO, IT Section, Local

For uploading in the website.

(L Padmapani) SAO (AN

No. T-13014/1/2020-LTDP

Government of India
Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training (Training Division)

3rd Floor Block-IV, Old JNU Campus, New Mehrauli Road, New Delhi-110067, Dated: 07th February, 2020

To

- Secretaries (All Ministries/Departments in Government of India)
- The Chief Secretaries to all State Governments
- Administrators of Union Territories
- 4. Directors General/Directors of Central & State Training Institutes

Sub: 5th One year Advanced Management Programme in Public Policy (AMPPP) during 2020-21 at Indian School of Business, Hyderabad/ Mohali- Regarding.

Sir/Madam,

It is hereby informed that one year 'Advanced Management Programme in Public Policy' (AMPPP) is being conducted by Indian School of Business (ISB), the 5th Batch of which is scheduled to commence from 1st May, 2020. The course is entirely a domestic long term programme without any foreign component and will be carried out at ISB's Mohali & Hyderabad campuses.

Course pedagogy:

- 2. Unlike the existing Long Term Domestic Programmes of this Department, which have full time components of institutional attachment, as well as international exposure embedded in them, the AMPPP has been conceptualized as an officer friendly domestic training programme on public policy without any international component. The advantage being that unlike other long term programmes, this programme is structured with minimal dislocation of officers from their work places, thereby allowing them to continue with their current assignment/posting during the duration of the course. The programme uses latest communication technology to bridge the distance and reduce the need for face-to-face classroom-based course delivery.
- The programme encompasses three baskets of learning:
- Toolkits (fundamentals economics, finance and accounts and quantitative methods, policy design and implementation frameworks etc.)
- Domain knowledge (Urban planning, Infrastructure, Social Policy etc.) and
 - Skill areas (leadership, communication and negotiation)

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The course shall to be delivered via a hybrid model with domestic residencies involving intensive classroom sessions, distance and e-learning module, online preparatory and follow up sessions. The details in this regard may be ascertained from the web site of Indian School of Business. Hyderabad/Mohali.

- 4. The programme is open to officers belonging to All India Services (Indian Administrative Service, Indian Police Service and Indian Forest Service). Central Civil Services (Group 'A'), faculty members of State Administrative Training Institutes (ATIs) and Central Training Institutes (CTIs) and also Officers of the State Civil Services (Group 'A') subject to the eligibility conditions as enclosed.
- 5. Details of the 'Terms and Conditions' of the programme, application form and other documents are enclosed with this letter. Further details with regard to this programme may be ascertained from Shri Rajesh D. Centre for executive education, (Phone No. +91 40 23187516, Mobile: +91 9440121755, e-mail: amppp@isb.edu or rajesh_d@isb.edu) and websites of Indian School of Business- Hyderabad/Mohali (ISB-H/M) http://www.isb.edu/amppp and DoP&T, Training Division's website Programmes-->AMPPP">http://www.isb.edu/amppp and DoP&T,
- 6. The nominated Officers will be required to develop a <u>Policy Paper</u> on the issue to be identified in consultation with the Ministries/ Department/ State Government etc. where they are currently working. This Policy Paper will have to be submitted by the officer to their respective Ministries/ Departments/ State Governments etc. at the end of the programme. The Ministries/ Departments/ State Governments will also nominate a Nodal Officer of the rank of Joint Secretary or above to the Government of India for mentoring and guidance to the sponsored officer for developing the Policy document and co-ordinating with ISB-H/M in the matter.
- 7. Nominations of suitable officers in the prescribed pro-forma may please be sent to this Department through their Cadre Controlling Authorities so as to reach us on or before 15th March, 2020. Nominations received after this date will not be considered. The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for interview/discussion by ISB-H/M. The discussion date, time & place will be intimated to the officers by ISB-H/M. In order to save time, the officers are permitted to send an 'Advance Copy' of their applications directly to this office and ISB-H/M. The officers will also be called for discussion based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by the Cadre Controlling Authorities along with Vigilance Clearance and approval of Competent Authority in DoPT. Therefore, it is in the interest of the



officers to get their applications routed through their Cadre Controlling Authorities as early as

All Ministries/ Departments/ State Governments/ UTs/ CCAs etc. are advised to give wide publicity to the programme, upload this circular on their websites for the information of all concerned and encourage the officers to apply.

Encl: Terms and conditions

Yours faithfully.

(Biswajit Banerice) Under Secretary to the Government of India

Telephone: 011-26194167 (E-mail: biswajitbanerjee.edu@nic.in)

Copy to:

- 1. The Comptroller and Auditor General of India, New Delhi
- 2. Secretary, Union Public Service Commission, New Delhi
- 3. The Election Commission of India, New Delhi
- 4. Controller General of Accounts, New Delhi
- 5. Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
- 6. Deputy Director General (Training), Department of Telecom, Sanchar Bhavan, New Delhi
- 7. Director (Training), Railway Board, Rail Bhavan, New Delhi
- 8. Director (Police), Ministry of Home Affairs for nomination of IPS Officers
- 9. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
- 10. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
- 11. Establishment Officer, Department of Personnel & Training, North Block, New Delhi
- 12. Deptt. of Personnel & Training (CS Division), Lok Nayak Bhavan, N.Delhi
- 13. Mr. Rajesh D, Senior Manager, Centre for Executive Education, Indian School of Business (ISB). Gachibowli, ISB Road, Hyderabad - 500032 with request to consider applications received on or before 15th March, 2020.
- 14. Shri Steven Burton, Executive Director, Centre for Executive Education, ISB, Hyderbad/
- 15. Dr Aarushi Jain, Associate Director, Bharti Institute of Public Policy, ISB- Hyderabad/ Mohali.
- 16. NIC, Training Division, for uploading the notification on DoP&T website (https://dopt.gov.in/) and Training Division's (http://dopttrg.nic.in/) webpage.

5th one year Advanced Management Programme in Public Policy at Indian School of Business - Hyderabad/ Mohali

Business (ISB) - Hyderabad/ Mohali will commence from 1st May, 2020. Unlike the existing Long Term Domestic Programmes of this Department, which have full time components of institutional attachment, the AMPPP has been conceptualized as an officer friendly domestic training programme on public policy without any international component. The advantage being that unlike other long term programmes, this programme is structured with minimal dislocation of officers from their work places, thereby allowing them to continue with their current assignment/posting during the duration of the course. The course shall consist of four terms, to be delivered via a hybrid model with domestic residencies involving intensive classroom sessions, distance and e-learning module, online preparatory and follow up sessions. The programme uses latest communication technology to bridge the distance and reduce the need for face-to-face classroom-based course delivery.

The nominated Officers will be required to develop a <u>Policy Paper</u> on the issue to be identified in consultation with the Ministries/ Department/ State Government etc. where they are currently working. This Policy Paper will have to be submitted by the officer to their respective Ministries/ Departments/ State Governments etc. at the end of the programme. The Ministries/ Department/ State Government will also nominate a Nodal Officer of the rank of Joint Secretary or above to the Government of India for mentoring and guidance to the sponsored officer for developing the Policy document and co-coordinating with ISB-H/M in the matter.

2. Eligibility:

The programme is open to officers of All India Services (IAS, IPS & IFoS), Central Civil Services (Group 'A'), faculty members of State Administrative Training Institutes (ATIs) and also officers of the State Civil Services (Group 'A') subject to the following eligibility conditions:

Length of service	Officers should have completed 5 years of Group 'A' service as on commencement of the programme.
Age	The officers shall not be more than 50 years on the date of commencement of the programme (53 years in case of officers belonging to SC/CT).
Earlier Training	The officers should not have undergone a training Programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this Programme.



3. Course Fees:

- (a) The course fee for the programme is Rs. 12.60 Lakh (Rs. Twelve Lakh Sixty Thousand Only) + Goods & Service Tax (GST) as per applicable rates per participant. The fee is inclusive of classroom and online sessions, study material, boarding and lodging for the duration of residency. The nomination for the programme and payment of course fee shall be made by the Cadre Controlling Authorities [for example, DoP&T for IAS, Central Secretariat Service (CSS) and Central Secretariat Stenographers' Service (CSSS) Officers, MHA for IPS officers, MOEF for IFoS officers etc]. In case an officer is posted in an office outside his/her cadre establishment, the nomination may be done by that office in consultation with his/her Cadre Controlling Authority.
- (b) The pay & allowances as well as cost of travel to and fro from the place of posting to the place of domestic residencies shall be payable by the office where the officer is posted during the currency of the training programme. A one-time grant of Rs. 5000/- (Rupees Five Thousand Only) towards books/stationery shall also be paid to the selected officer by the office, where the officer is posted during the currency of the training programme.
- (c) In case of Group 'A' officers working on deputation basis in a Public Sector Undertaking (PSU) the entire cost of the programme shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.
- (d) The Programme fee [Rs. 12.60 Lakh (Rs. Twelve Lakh Sixty Thousand Only)] plus Goods & Service Tax (GST) as per applicable rates need to be paid in full at the time of joining the programme or/and in any case within 30 days of commencement of programme.

4. Programme structure

- a. Duration: AMPPP is designed as a 1 year programme.
- b. The programme encompasses three baskets of learning:
 - Toolkits (fundamentals economics, finance and accounts and quantitative methods, policy design and implementation frameworks etc.)
- Domain knowledge (Urban planning, Infrastructure, Social Policy etc.) and
- Skill areas (leadership, communication and negotiation)

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c. Design elements:

- Inauguration
- Residencies
- Technology-Assisted Learning
- Guest Lectures
- Capstone Project: White paper on a Policy
- Policy Walk
- Assessments
- Graduation

d. Typical term structure

- Duration of the programme is one year. The AMPPP course consists of 4 terms, and each term will have one residency.
- Typical term structure: 3 weeks of Pre-Reads + Residency (9 days) + 5 weeks of Technology
 Assisted Learning + 1 week of exam
- The programme is spread across 15 credits. Each full credit course is allocated ten classes of two hours (20 hrs) of executive education-style intensive classes.
- The Technology Assisted Learning component of the course will be delivered via online mode.
- Capstone Project: Each student will have to work on a capstone project which will be a white paper on a Public Policy. It will carry 1 credit.
- Policy Walk: The students will be taken for a policy walk over two days in order to meet the Public Policy Formulators as well as implementers to understand the Public Policy environment in a practical manner.
- Additionally, there will be various guest lectures through the residencies to give a practitioner's perspective to Public Policy students.
- ISB programmes emphasize high academic rigour and "no exception" policy. The participant must obtain an overall passing grade for every course module.

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e. Policy Paper: Officers will be required to submit a Policy Paper on a policy issue concerning the Ministry / Department where they are currently posted. The issue for this paper will have to be identified in consultation with the Ministries / Departments / State Governments / UTs etc. where they are currently working.

5. Programme Schedule(Tentative)

Residency	Start Date	End Date	Campus
Residency I	May 01, 2020	May 11, 2020	Mohali Campus
Residency 2	August 28, 2020	September 07, 2020	Hyderabad Campus
Residency 3	October 30, 2020	November 09, 2020	Mohali Campus
Policy Walk	December 16, 2020	December 18, 2020	New Delhi
Residency 4	March 05, 2021	March 15, 2021	Mohali Campus

6. **Hostel Facilities**

ISB will provide rent-free furnished residential accommodation in the Institute to the participants and will arrange boarding facility, which is included in the course fee.

Conditions for officers admitted to the programme: 7.

In case of officers, sponsored by the Government of India/State Governments for this programme, the entire period of absence from duty on account of residencies/travel will be treated as on duty under FR 9(6)(b)(i).

Selection procedure and forwarding of nominations 8.

- The Cadre Controlling Authority (CCA) should recommend names of only those Group (i) 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation/ or figuring in the 'offer list' for central deputation under the 'Central Staffing Scheme' should not be nominated for the AMPPP programme. Failure to withdraw the applications of such officers for the AMPPP, may result in debarment of officers for central deputation for five years.
- Officers on deputation to Government of India under the Central Staffing Scheme must (ii) have completed at least two years of their tenure on central deputation on the date of this notification to become eligible to apply for this programme.
- The faculty members of the State ATIs who have completed at least three years on the (iii) date of starting of the program are also eligible to apply for the programme. However,

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those faculty members who belong to State Civil Services need not necessarily fulfill this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

Forwarding of nominations

- (i) Concurrence of State Governments, wherever necessary, would have to be obtained by the Cadre Controlling Authority before sending the nominations to DoP&T.
- (ii) Copy of the application form and other documents are attached. The same may also be obtained by logging on to ISB's website http://www.isb.edu/amppp/ and DoP&T, Training Division's website http://dopttrg.nic.in/ → Programmes → AMPPP, ISB-H/M. Cadre Controlling Authorities are requested to forward duly filled applications in respect of suitable officers (who are clear from vigilance angle) along with complete information in Part-B of the Application Pro-forma so as to reach us on or before 15th March, 2020.
- (iii) Nominations received after the due date will not be considered.
- (iv) In order to save time, the officers are permitted to send an Advance Copy of the application to Shri Rajesh D, AMPPP Office. Centre for Executive Education, Indian School of Business (ISB), Gachibowli, Hyderabad-500032.
- (v) The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for discussion/interview by ISB. The discussion dates, time and place will be intimated to the officers by ISB. In order to save time, the officers are permitted to send an Advance Copy of the application directly to this office. The officers will also be called for discussion based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their Cadre Controlling Authorities and approval of the Competent Authority in DoPT. Therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authorities as early as possible.

10. Bond to be executed by the officer:

Before joining the programme, the officer is required to execute a Bond to the extent that "in the event of his/her failing to resume duty or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the programme or failing to complete the programme, or quitting the service at any time within a period of FIVE (5) years after completing the programme, the officer shall forthwith pay to the

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Government or as may be directed by the Government, on demand all charges and expenses that shall or may have been incurred by the Government for the training programme i.e. all monies paid to him/her or expended on his/her account during the programme period such as pay and allowances, leave salary, cost of fee, travelling and other expenses met by the Government/agency concerned together with interest thereon from the date of demand at Government rates for the time being in force on Government loans".

Harris





Indian School of Business,

Hyderabad/ Mohali

Phone No: - 91 40 2318 7516 / 2300 7041/42.

E-mail Id: amppp@isb.edu, Website: http://www.isb.edu/amppp

Government of India
Department of Personnel & Training
Block- IV, 3rd Floor, Old JNU Campus,
New Mehrauli Road, New Delhi- 110067
Phone No: 011-26194167, Fax No: 011-26106314,
Website: http://dopt.gov.in/

APPLICATION FOR ADMISSION IN 5^{TH} ONE YEAR ADVANCED MANAGEMENT PROGRAMME IN PUBLIC POLICY

(Programme Commences on 1st May, 2020 Last date of receiving application is 15th March, 2020)

(For Govt sponsored candidates)

PART-A I. PERSONAL DETAILS Title (Mr./Ms/Dr.) Full name in block letters (First name, Middle name, Surname) Father's full name Mother's full name Gender (Put V) Male Female Date of birth MM Date of Age as on Superannuation 01-05-2020 Year Year Month Religion Nationality Caste category (Put √) General OBC SC ST Equivalent Rank in Level in Pay Matrix as per 7th Govt. of India CPC/ Grade Pay with Pay Band 2. MINISTRY/DEPARTMENT DETAILS Name of the Ministry/ Department Designation Office Address State PIN Telephone No. Fax Service cadre with year of allotment Length of service in Group-A Are you presently on deputation to Yes No If yes, from which date: the Govt. of India (Put v) Date of completion of tenure?

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Address				
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Sr. No	Examination/ Degree/ Diploma passed	Name of the Board/University/ Institution	Passing Percentage/ Grade/ Division/CGPA	Year of Joining the Course	Year of Passing the Course
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Total experience (in years)	
	-

6. DETAILS OF TRAINING PROGRAMS ATTENDED (IN INDIA &ABROAD) [Duration should be at least two weeks or more](Kindly refer to 'Earlier Training' caption under para 2 of Terms & Conditions) S. Name of Course / Training Programme Name of the Institution/ Place Year Duration (in weeks) 1 2 3

7. Additional Information:- (please attach separate sheets regarding the following)

- Indicate the Public Policy area identified by you with the approval of your Ministry/Deptt./State Govt. etc. for preparation of the Policy document during the programme period.
- ii. Briefly describe your job responsibilities and your achievements at your work place.
- iii. Statement of Purpose: Why are you interested in pursuing this programme?
- Briefly describe your publications, leadership roles, community work or any other work you consider significant for your proposed study.
- v. Is there any other information that you would like to provide about yourself?

8. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

×1.	
Place:	(Signature)
Date:	

Instructions:

- > The application form is to be sent through the Cadre Controlling Authority.
- However, you may kindly send the advance copy directly to Shri Ram Meena, Section Officer (LTDP), Training Division, Department of Personnel and Training, Government of India, Room No- 403, 4th Floor, Block-4, Old JNU Campus, New Delhi-110067 [Email: s.meena63@nic.in] as well as to Shri Rajesh D, AMPPP Office, Centre for Executive Education, Indian School of Business(ISB), Gachibowli, Hyderabad-500032.
- r Please ensure that this application is routed through the Cadre Controlling Authority so as to reach DoPT (Training Division) latest by 15th March, 2020.
- The application envelop should be superscripted as "Application for admission in 5th AMPPP at ISB-Hyderabad/Mohali".

PART - B

(For the use of the Cadre Controlling Authority only)

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2. Is there any	standing adverse entry against the officer?	*	
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3. Is the application (put √)	ant's overall ACR grading "Very Good"?		~
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4. Whether cadi	e clearance has been obtained? (put $\sqrt{\ }$	Yes	No
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Has the candi	date been offered a central deputation also?		
		Yes	No
ii selected, wi	If the candidate be released for the Programme?	Yes	
V		1 68	No
Topic for Pol-	icy paper to be referred to a		
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William V Walter	The second secon		

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Cadre Controlling Authorit	y:
Name of the Cadre Controlling Authority	
(Ministry/Department)	
Contact Person	
Designation	
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	(Signature of the
er,	Cadre Controlling Authority)
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6.

Format of Bond to be executed by a Government Servant before proceeding for 5th Advanced Management programme in Public Policy (AMPPP) of Indian School of Business-Hyderabad/ Mohali (ISB-H/M)

KNOW ALL MEN BY THESE PRESENTS THAT I,, resident of
in the Ministry/Lieuartment Jackania
bind myself and my heirs, executors and administrators to pay to the President of India (hereinafte called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my AMPPP programme by ISB-H/M i.e. all monies paid to me or expended on my account during the programme period such as pay and allowances, leave salary, cost of fee, travelling and other expenses met by the govt./agency concerned, etc. being conducted by ISB-H/M together with interest thereon from the date of demand at Government rates, for the time being in force, or Government loans or, if payment is made in a country other than India, the equivalent of the said amoun in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.
WHEREAS I, am being deputed for AMPPP programme by ISB- H/M.
AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:
NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the AMPPP programme. OR failing to complete the programme, OR quitting the service at any time within a period of FIVE (5) years or before superannuation, whichever is carlier, after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans. AND upon my making such payment the above written obligations shall be void and of no serfect, otherwise it shall be used as a first of the said sum together with an of no
effect, otherwise it shall be and remain in full force and virtue.
The Bond shall in all respects be governed by the laws of India for the time being in force and he rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India.
The Government of India has agreed to bear the stamp duty payable on this bond.
Signed and delivered this the day of month of the year 2020.
igned and delivered by(Name and Designation)
the presence of and
Vitnessess: 1.

ACCEPTED

On behalf of the President of India by the Cadre Controlling Authority (Authorized Signatory)[Office Seal Compulsory]