

MOST URGENT



कार्यालय, रक्षालेखानियंत्रक, नं. 1, स्टाफरोड,
सिकंदराबाद -500 009

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

No.1, STAFF ROAD, SECUNDERABAD-500009

दूरभाष/TELE: 040-27843385 फैक्स/FAX:040-27817275

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No.A/II/13027/ROB Corr

Date. 09-04-2025

CIRCULAR

सेवामें / To,

प्रभारीअधिकारी / Officers in Charge,

01. वे.ले.का)अ.श्रे(ई.एम.ई/PAO(ORs) EME, Secunderabad
02. वे.ले.का)अ.श्रे(एओसि/PAO(ORs) AOC, Secunderabad
03. क्षेत्रीयलेखाकार्यालय) थलसेना (/AAO (Army), Visakhapatnam
04. सभिउप-कार्यालय / All AO GE's, सिकंदराबाद, विशाखापट्टनम, औरसूर्यलंका/ Secunderabad
/Visakhapatnam/ and Suryalanka
05. सभिअनुभाग / All Sections, मुख्यकार्यालय / Main Office, स्थानीय / Local.

Sub: **Review of refund of LD charges: reg.**

Ref: HQrs letter No. A/V/12273/Misc Corr dated 08/04/2025.

A copy of HQrs letter under reference which is self-explanatory is enclosed herewith for strict compliance and a compliance certificate / action taken report may be forwarded to this office by **15/04/2025** on "Top Priority" for submission of consolidated report HQrs office.

Nil" report is also required.

SAI-

(S.SAI KIRAN)

Sr.Accounts Officer (A/cs)

Copy to :

✓ The SAO i/c,
IT Section, LOCAL.

- with a request to upload this letter in CDA's website

(S.SAI KIRAN)

Sr.Accounts Officer (A/cs)

हर काम देश के नाम”



कार्यालय, रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010

Office of the Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 01125665583

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No. A/V/12273/Misc Corr

Date: 08.04.2025

To

All the PCsDA/CsDA

Sub: Review of refund of LD charges: reg

As per procedure, if liquidated damages (LD) are deducted from the bills the same is being booked against service head. In these cases, if due to some specific order, refund of LD is sanctioned by the competent authority in the same FY, then refund of LD has to be carried out from LD head only (by minus Receipt).

Some instances have come to notice that in such cases LD has been refunded from Service Head which is against the spirit of accounting procedure and may result in double booking in service head.

All the PCsDA/CsDA offices are therefore, requested to review such cases of refund of LD and if, it is found that LD has been refunded from Service Head which has been already compiled under LD head during the year, then re-adjustment may be carried out immediately. Cases of Capital expenditure may be reviewed immediately please.

Sr. Jt. CGDA (A&B) has seen.

12/4/25
Sr. AO (A&B)
शर