

**MOST IMMEDIATE / TIME BOUND**



भारत सरकार / Govt of India, रक्षा मंत्रालय / Min of Defence  
रक्षा लेखा नियंत्रक, नं.1, स्टाफ रोड, सिकंदराबाद 009 -  
**Controller of Defence Accounts**  
No.1, Staff Road, Secunderabad - 09  
( ई-मेल/email: [secd-acsn-cda@nic.in](mailto:secd-acsn-cda@nic.in) )  
( वेब सयट /website : [cdasecbad.ap.nic.in](http://cdasecbad.ap.nic.in) )  
दूरभाष/Tel: 040-27843385/Ext-213 फैक्स/Fax: 040-27810499



सं./No. A/II/13027/ROB/Corr

दिनांक/dated: 28/03/2025

**CIRCULAR**

सेवा में / To,

**प्रभारी अधिकारी / Officers in Charge,**

01. वे.ले.का)अ.श्रे(ई.एम.ई/PAO(ORs) EME, Secunderabad
02. वे.ले.का)अ.श्रे(ए ओ सि/PAO(ORs) AOC, Secunderabad
03. क्षेत्रीय लेखा कार्यालय )थलसेना(/AAO (Army), Visakhapatnam
04. सभी उप-कार्यालय / All AO GE's, सिकंदराबाद, विशाखापट्टनम, और सुर्यलंका /  
Secunderabad /Visakhapatnam/ and Suryalanka
05. सभी अनुभाग / All Sections, मुख्य कार्यालय / Main Office, स्थानीय / Local.

विषय /Sub :- **Review of Sectional Compilation till 31.3.2025 - reg.**

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HQrs office has directed that audit/payment sections to review Sectional Compilation till 31.3.2025 to ensure that no booking is left out to be reflected on NCS. If found, that any booking is reflected more than once on NCS, corrective action may be taken immediately and any erroneous booking must be rectified before **31.3.2025** in the spirit to avoid JE in those cases to avoid adverse comments from HQrs office.

Accord "TOP PRIORITY"

  
(M.SATEESH KUMAR, IDAS)  
Asst. Controller.

✓ The SAO i/c,  
IT Section, LOCAL.

- with a request to upload this letter in CDA's website

  
(S.SAI KIRAN)  
Sr.ACCOUNTS OFFICER