



भारत सरकार / Government of India
रक्षा मंत्रालय / Ministry of Defence
कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद-09
Office of the Controller of Defence Accounts
No.1 Staff Road, Secunderabad - 500 009
दूरभाष/Tele: 040-27843385, फैक्स/Fax: 040-27817275



No. AN/III/1045/Gen

Dated: 28.03.2025

CIRCULAR
(Through CDA Sec-bad Website)

To

The Jt. CDA I/c, PAO(ORs) EME, Secunderabad,
The DCDA I/c, PAO(ORs) AOC, Secunderabad,
All Sub Offices (as per standard list),
All SAOs & All sections of Main office (Local).

Subject: All offices to be kept functional on all upcoming holidays upto 31.03.2025 .

As per the directions of HQrs office vide their circular No. AT-Coord/13002/Gen. Circular dated 23.03.2025 (copy enclosed), to accept capital bills for processing and payment/booking of expenditure before end of the FY, and bills under revenue head may be accepted on case to case basis, to ensure allotted budget is spent, all offices to be kept functional on all upcoming holidays including Saturday and Sunday upto 31.03.2025

CDA has seen.

—sd—

(Nikhil Dubey, IDAS)
Dy. Controller (AN)

✓ **Copy to:**

The SAO, - For uploading on CDA Secunderabad website.
IT Section

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(P Rama Kishore)

Sr. Accounts Officer (AN-III)



“हर काम देश के नाम”
रक्षा लेखा महानियंत्रक
उलान बटार रोड, पालम, दिल्ली छावनी-110010
CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665734/32

Fax: 011-25674806

email: atcoord.cgda@nic.in

No. AT-Coord/13002/Gen. Circular

Date: 23.03.2025

To,

All PCsDA/CsDA

Subject : **Acceptance and Processing of Bills in March-2025**

Please find enclosed MOD (Fin) I.D. No. 1(9) /Budget-I/2024 dated 21.03.2025 on the subject for adherence.

2. MoD(Fin) vide their above mentioned ID has intimated that the Ministry is reviewing the status of booking on daily basis and observed that as on 21.03.2025 booking under Capital and Revenue head of Defence service stands at 82.95% and 94.18% respectively. Also the Ministry has discussed the issue with the FP Dte of the services and directed them to expedite submission of the bills.

3. In view of the above, the following may be adhered to:-

- (i) To accept Capital Bills for processing and payment/booking of expenditure before end of the FY (if otherwise in order).
- (ii) Bills under Revenue Head may be accepted on case to case basis, to ensure allotted budget is spent.
- (iii) All offices to be kept functional on all upcoming holidays including Saturday and Sunday upto 31.03.2025.

4. This may be disseminated to all sections/sub-offices urgently for strict compliance.

Manish Rudra
Sr. Jt. CGDA (Audit)

Copy to:

Director (Budget)
MoD(Fin)
Room No. 20, South Block
New Delhi - 110 011.

- For information with reference to MOD(Fin) ID cited above.