

IMPORTANT CIRCULAR

No. AN/I/1040/IPRs/2024

Dated: 19.12.2024

To

1. The Officer I/c, CDA (IT&SDC) Secunderabad
2. The Jt. CDA I/c, PAO (ORs) EME Secunderabad
3. The DCDA I/c, PAO (ORs) AOC Secunderabad
4. The Sr. Dy. IFA I/c, IFA 43/44 ED (AF) Hakimpet
5. The ACDA I/c, AAO (Army) Visakhapatnam
6. All GOs in Main Office.

Sub: Timely submission of Immovable Property Return for the year 2024 - Reg.
Ref : Hqrs office letter No. AN/I/Property/Misc/Vol.-I; dated 12.12.2024


Please find enclosed herewith Hqrs office letter cited above wherein in order to ensure timely submission of IPRs and its uploading in the public domain as per DOP&T guidelines, it has been directed by the Competent Authority to call for the IPRs by IDAS officers for the year 2024 onwards, **only through the SPARROW portal.**

2. In accordance with the provisions of GID No. 23 of Rule 18 C.C.S (Conduct) Rules 1964, Ministries/Departments are, therefore requested to ensure that these returns are submitted by all Group 'A' and 'B' officers under their control in respect of every calendar year by 31st January of the next year. It may be impressed upon them that failure on the part of a Government servant to comply with the requirement of the aforesaid rule can form good and sufficient reason for instituting disciplinary proceedings against him. Strict action may be taken against employees who fail to submit the returns in time or furnishing wrong information.

3. Further, attention is invited to the provisions of paragraph 01 of DoP&T O.M. No. 1671783889442 dated 23.12.2002, wherein it has been stated that officer's who do not submit the property return in time would be denied vigilance clearance and will not be considered and empanelment for senior level posts in Government of India. GOI have also decided that the annual property return as on 01.01.2011 of members of All India Service and other Group 'A' Central Services Officers will be placed in public domain. The names of defaulting officers will be put up on the website of DoPT and action indicated in terms of the decision.

The contents of the circular may be brought to the notice of all the IDAS Officers for information and necessary compliance please.

Encl : As above.


(Nikhil Dubey)
ACDA (AN)



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वसुधैव कुटुम्बकम्
ONE EARTH - ONE FAMILY - ONE FUTURE

Important Circular

No. AN/II/Property/Misc./Vol.-I

Date:12.12.2024

To,

- (i) PCsDA/PIFAs/CsDA/IFA's)
- (ii) All IDAS Officers
(Through Website only)

Sub: Timely submission of the Immovable Property Return for the year 2024.

In terms of GID No. 22 of Rule 18 of C.C.S (Conduct) Rules 1964, " In accordance with the instructions contained in M.H.A, O.M No. 25/10/55-Estt. (A), dated the 12th January 1956, every Government servant holding a Group 'A' or 'B' post is required to submit the immovable property return in the prescribed form in respect of every Calendar year by 31st January of the next year".

2. The DOPT vide F. No.11013/3/2011-Estt.(A) date 23.09.2013, has requested to all cadre controlling authorities that the IPRs (to be submitted by 31st January each year) may be placed in public domain by 31st March of that year. A report in respect of Group 'A' service controlled by the Ministry/Department may sent to their Department by 30th April every year.

3. In terms of GID No. 23 of Rule 18 C.C.S (Conduct) Rules 1964, Ministries /Departments are, therefore, requested to ensure that these returns are submitted by all Groups 'A' and 'B' officers under their control in respect of every calendar year by 31st January of the next year. It may be impressed upon them that failure on the part of a Government servant to comply with the requirement of the aforesaid rule can form good and sufficient reason for instituting disciplinary proceedings against him. Strict action may be taken against employees who fail to submit the returns in time or furnishing wrong information.

4. Moreover, in terms of paragraph 01 of DoPT O.M No. 1671783889442 dated 23.12.2022, officer's who do not submit the property return in time would be denied Vigilance Clearance and will not be considered and empanelment for seinior level posts in Government of India. GOI have also decided that the annual property return as on 01.01.2011 of members of All India Service and other Group 'A' Central Service Officers will be placed in public domain. The names of defaulting officer;s will be put up on the website of DoPT and action indicated in terms of the decision.

5. Further, it has been decided to introduce online filing of IPR for which an IPR Module has been designed and would become operational w.e.f 01.01.2017 to enable the officer to file the return online through SPARROW.

6. In order to ensure timely submission of IPR's by IDAS officers & its uploading in the public domain as per DOP&T guidelines, and to streamline the process of submission of IPR's, it has been decided by the Competent Authority to call for the IPR's for the year 2024 onwards, only through the SPARROW Portal.

7. It is requested that the contents of this circular may be brought to notice of all the IDAS officers under your command and ensure strict compliance.

8. This issues with approval of Sr. Jt. CGDA (AN).



(Mugdha Kaur Jaggi)
Sr. Dy. CGDA (AN-I)

Copy to:-

(i) Officer-In-Charge
AN-IV Section (Local)

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For Information.

(ii) Officer-In-Charge
EDP Section (Local)

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With a request to
upload on CGDA's
website.



(Mugdha Kaur Jaggi)
Sr. Dy. CGDA (AN-I)