
 DEFENCE DEPARTMENT	कार्यालय रक्षा लेखा नियंत्रक : OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS नं. 1 स्टाफ रोड, सिकंदराबाद -500 009 NO.1, STAFF ROAD, SECUNDERABAD - 500 009. फोन/PHONE: 040-27843385 फैक्स/FAX NO:040-27817275	 150 YEARS OF CELEBRATING THE MARATHA
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No: AN/II/AEBAS/2024

Date: 09.09.2024

(MOST IMPORTANT CIRCULAR)

To

1. The Jt.CDA I/c, PAO(ORs) EME Secunderabad
2. The DCDA I/c, PAO(ORs) AOC Secunderabad
3. The ACDA I/c, AAO(Army) Visakhapatnam
4. Group Officers (Local)
5. All Sections of Main Office
6. All Sub-offices located at
Secunderbad/Hyderabad/Suryalanka/Tirupati.


Subject: - Instructions regarding implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees, by various Ministries/Departments/Organizations (MDOs).



Reference: - HQrs Office Circular No: AN/III/3012/Misc/BAS,
dt: 04.09.2024

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HQrs Office letter regarding instructions on implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees is circulated herewith for information and strict compliance.

All Sub-Offices are requested to forward the compliance report to this office on or before 20.09.2024 without fail.


(NIKHIL DUBEY)
ACDA (AN)

	<p style="text-align: center;">'हर काम देश के नाम' रक्षा लेखा महानियंत्रक Controller General of Defence Accounts उलान बटार रोड, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt.-110010 Ph: 011-25665703, Fax : 25674806 e-mail : aniii.cgda@nic.in</p>	
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No. AN/III/3012/Misc/BAS

Circular

Dated 04/09/2024

To,

All PCsDA/PIFAs/CsDA/
IFAs/RTCs
(Through mail)

Subject-Implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees of various Ministries/Departments/ Organisations-regarding

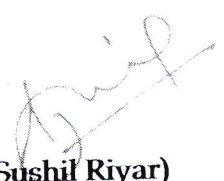
Reference:- HQrs Office Circular even no. dated 27/06/2023, 06/11/2023, 04/01/2024, 07/06/2024, 18/06/2024 & 12/08/2024.

Please refer DoP&T OM no. dated 23/06/2023 circulated by this HQrs office letter even no. dated 27/06/2023 wherein it was directed to adhere to the instructions contained in para 3 of above OM and also bring this to the notice of all concerned.

2. Despite several instructions issued by this HQrs Office vide letters mentioned above, some field offices still have not sent their compliance report or are showing inability to install AEBAS due to trivial reasons.
3. Therefore, all PCsDA/CsDA offices being Administrative/Proforma Controllers are requested to ensure the installation of AEBAS in their respective sub-offices and IFA offices falling under their jurisdiction.
4. In this regard, GO(AN) posted in the Controller's offices are requested to facilitate/support installation of 100% AEBAS in all their sub-offices & IFA offices and also personally monitor that the AEBAS machines installed in their organisations are functioning properly and all officers and staff posted in their organisation & IFA Offices are marking their attendance regularly. MLS report as received from the sub-offices/IFA offices may also be verified through AEBAS monthly report. Habitual late attendance

and early leaving office should be viewed seriously and action against the official may be initiated as per protocol laid down in ibid orders.

5. An action taken report in this regard be sent to HQrs by 30/09/2024.


(Sushil Riyar)
Sr. ACGDA (AN)

Copy to:-

1	AN-IV Section (Local)	For similar action please.
2	Inspection Wing	While carrying out inspection in the field offices/IFA offices, it may be ensured that the AEBAS system has been installed and functioning properly. All officers and staff also marking their attendance on same. The MLS may also be verified with the AEBAS monthly report & copy of report pertaining to this action may be shared with admin wing.
3	IFA Wing	For information please.


(Ghanshyam Shukla)
Sr. AO(AN-III)