

कार्यालय रक्षा लेखा नियंत्रक :
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
नं. 1 स्टाफ रोड, सिकंदराबाद -500 009
NO.1, STAFF ROAD, SECUNDERABAD - 500 009.
फोन/PHONE: 040-27843385 फैक्स/FAX NO:040-27817275



No: AN/II/5525/AEBAS/2024

Date: 16.08.2024

(MOST IMPORTANT CIRCULAR)

To

1. The Jt.CDA I/c, PAO(ORs) EME Secunderabad
2. The DCDA I/c, PAO(ORs) AOC Secunderabad
3. The ACDA I/c, AAO(Army) Visakhapatnam
4. Group Officers (Local)
5. All Sections of Main Office
6. All Sub-offices located at
Secunderbad/Hyderabad/Suryalanka/Tirupati.

Subject: - Implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees, by various Ministries/Departments/Organizations (MDOs).

Reference: - HQrs Office Circular No: AN/III/3012/Misc/BAS,
dt: 12.08.2024

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HQrs Office letter regarding implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees is circulated herewith for information and strict compliance.

(NIKHIL DUBEY)
ACDA (AN)

हर काम देश के नाम

रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010



Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665703 Fax: 011-25674806, 25674821 email: aniii.cgda@nic.in

No. AN-III/3012/Misc/BAS

Dated: 12.08.2024

To,

All PCDAs/ PCA (Fys.)/ PIFAs,
CDAs/ IFAs/ RTCs.
(through email)

Subject: Implementation of Aadhar Enabled Biometric Attendance System (AEBAS) for attendance of all Government employees by various Ministries/Departments/Organizations - regarding

Reference: HQrs. Office Circular even no. dated 27.06.2023, 06.11.2023, 04.01.2024, 07.06.2024 & 18.06.2024

Please refer to HQrs. office circular dated 27.06.2023 cited under reference under which DoP&T OM No. 11013/13/2023-Pers. Policy-A.III dated 23.06.2023 was forwarded for compliance.


2. In this regard, it has been observed lately that in some field offices, some officers & staff are not marking bio-metric attendance despite clear instructions from the HQrs. Office issued vide above mentioned references. Some instances on non-compliance have been reported to HQrs. office as well.

3. Therefore, it is forcefully requested that bio-metric machines are installed in all offices under your jurisdiction and it must be ensured that all officers & staff are marking the attendance through AEBAS.

4. The content of the circular may be taken seriously and it is also intimated that a team from HQrs. office might carry out a surprise inspection in this regard.

5. A report on current status of biometric attendance may be furnished to the HQrs. office in format as Annexure 'A' latest by 19.08.2024.

Sr. Jt. CGDA (AN) has seen.


(Sushil Riyar)
Sr. ACGDA (AN)

Annexure A

Sl. No.	Name of Organisation (PCDA/CDA/PIFA/IFA)	Name of office	No. of Employees registered	No. of employees not registered (reason for non-registration)	No. of employees marking their attendance through AEBAS	Remarks
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