



GOVT. OF INDIA, MINISTRY OF DEFENCE
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009
दूरभाष/TELE:040-27843385 फैक्स/FAX:040- 27810499



हर एक काम देश के नाम / Har Ek Kaam Desh Ke Naam

No. AN/III/1045/Gen

Dated: 11.11.2021.

CIRCULAR
(Through CDA, Sec-bad Website)

To,

The Controller,
IT & SDC Office
Secunderabad

The Jt. CDA i/c
PAO (ORs) EME
Secunderabad

The ACDA I/c
PAO (ORs) AOC
Trimulgherry
Secunderabad-15

Jt. CDA I/c
IFA 43/44, ED
Secunderabad-15

The ACDA I/c
Area Accounts Office (Army)
CE(Navy) Compound, Station Road
Visakhapatnam 530 004

Sub: Instructions/ Cautions for preparation of Revised/Budget Estimates on realistic basis to avoid savings or excess w.r.t. total allocations/ grant under each sub/ detailed head.

A copy of Ministry of Defence (Finance) (Budget Division) ID No. 1(8-ATN)/Fin (Bud-II)/2021/, dated 05.11.2021 on the above subject in r/o Instructions/ Cautions for preparation of Revised/Budget Estimates on realistic basis to avoid savings or excess w.r.t. total allocations/ grants under each sub/ detailed head received vide HQrs Office letter No. AN/VII/7220/BE/CMS/2021-22, dated 09.11.2021 is forwarded herewith for information and strict compliance please.

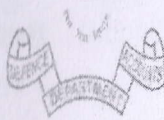
(G. GANGADHARA KUMAR)
SR. ACCOUNTS OFFICER (AN-III)

Copy to:

The AO
IT Section (local).

- For uploading in web site.

(G. GANGADHARA KUMAR)
SR. ACCOUNTS OFFICER (AN-III)



कार्यालय, रक्षा लेखा महानियंत्रक

उलन बटार रोड, पालम, दिल्ली छावनी - 110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt- 110010



No. AN/VII/7220/BE/CMS/2021-22

Dated 09.11.2021


To

✓ All PCsDA/PCA (Fys)/PIFAs/IFAs/CsDA

(Through CGDA Website)

Subject: - Instructions/ Cautions for preparation of Revised/Budget estimates on realistic basis to avoid savings or excess w.r.t. total allocations/ grant under each sub /detailed head.

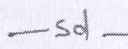
A copy of Ministry of Defence (Finance) (Budget Division) ID No. 1(8-ATN)/Fin (Bud-II)/2021/ dated 05 November, 2021 on the above subject in r/o instructions/ Cautions for preparation of Revised/ Budget Estimates is forwarded herewith for strict compliance please.


(Sushil Kumar)

Sr. Accounts Officer (Estt.)

Copy to: -

1. IT&S Wing for uploading on CGDA Website.
 2. Estt.- Pay & Allowances (Local)
 3. Estt.- General Management (Local)
 4. Pers.- Training, CENTRAD, Barar Square
- } For kind information and necessary action please.


(Sushil Kumar)

Sr. Accounts Officer (Estt.)

Most Important
Budgetary Matter

MINISTRY OF DEFENCE (FINANCE)
(Budget Division)

Subject: -Instructions / Cautions for preparation of Revised/Budget estimates on realistic basis to avoid savings or excess w. r. t. total allocations/grant under each sub/detailed head.

Kindly refer to the subject cited above

2. It has been noticed that despite pointing out repeatedly by this Division & Audit, excess has occurred under, MH-2037-CGO, MH- 2052-BRO, MH-2052-DoD, in Revenue Section and MH- 4047-CGO, MH- 4059-DAD & MH- 5054 (voted)- BRO in capital section and huge savings occurred under MH- 2014, MH-2052 (voted)-under DDP, DMA, DAD & DEO), MH-2055-JAKLI MH-2059(DAD & DEO), MH-2075-CSD, MH-2216(DAD) & MH-3054-(BRO) in Revenue Section and MH- 4047- CGO, MH-5054(Charged) in Capital Section, which indicates systemic weakness in Budgetary control. Besides, same type of explanations/reasons are given for the savings/excess occurred year after year without even addressing the basic issues involved for such recurrences which shows that no sincere efforts have been made to ensure an optimum utilization of the allocated funds.

3 Persistent Savings/excess being reported under various heads repeatedly would therefore require responsibility being fixed for such recurrences after obtaining justifications/clarifications from all the budget controlling authorities. Concrete remedial action must be taken immediately to arrest the savings/excess to an optimum level.

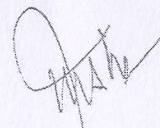
4 It is, reiterated that utmost caution and accuracy be ensured while estimating requirement of funds for RE 2021-22 and BE 2022-23 after taking into account all the instructions issued by Ministry of Finance from time to time and adherence to the expenditure control during the current/ensuing financial year as well. In order to ensure that the budgetary projections are made after an accurate and realistic assessment of the requirements and visualization of the actual / anticipated expenditure, detailed reasons by giving the numerical impact in respect of each components of the respective detailed/sub-head should invariably be recorded where the estimations are increased or

आ: लेखा उप महासचिव (प्रशा.)
Dy. CGDA (AN)

आदेश क्र/Dr. No. 962 /Date 08.11.21

decreased by 10% or more w. r. t. the actual expenditure during the last financial year (i.e.2020-21), etc. Moreover, OM No. 7(1)/E. Coord/2014 dated 29.10.2014 regarding "Expenditure Management- Economy Measures and Rationalization of Expenditure" issued from Ministry of Finance, Department of Expenditure in Budget circular 2022-23 should be kept in view while projecting the estimates regard RE 2021-22 & BE 2022-23.

5- These instructions may please be circulated to all concerned for avoiding savings or excess over the approved grant. Remedial measures / corrective action taken in this regard may kindly be intimated to this Division by 8th November, 2021.



(Manu Sharma)
AFA (Bud-II)
Tel. Ph. - 23012558

1. JS (L&W) DoD, DGDE, Dir. (Fin/Works) - in r/o DEO
2. Addl. FA (VVA) & JS, Sr. Jt. CGDA (AN) - in r/o DAD
3. JS (Estt.), DoD, Dir. IDSA, Dir. (Fin/MO) - in r/o DOD, DDP, DR&D, DESW & IDSA
4. JS (Coord & Estt.) DMA, Dir. (Fin/MO) -in r/o DMA
5. Principal Registrar, AFT, Dir. (Fin/MO) - in r/o AFT
6. JS (BR) DoD, DGBR, Dir.(Fin/BR) - in r/o BRO
7. JS (Armed forces) DoD, - in r/o CGO & CSD
8. DG, (CG), Dir. (Fin/CG),
9. GM CSD, Mumbai, Dir. (Fin/Q)
8. DGFP, Dir. (Fin/GS) - in r/o JAK LI

MOD (Fin) ID No- 1(8-ATN)/Fin (Bud-II)/2021/ dated: 05 November, 2021

Copy to:-

Budget Cell: for information and necessary action.