



कार्यालय रक्षा लेखा नियंत्रक :

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

नं. 1 स्टाफ रोड, सिकंदराबाद -500 009

NO.1, STAFF ROAD, SECUNDERABAD – 500 009.

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No A/II/13029/G.S.T/Corr

MOST IMPORTANT CIRCULAR

Dt. 09.06.2021

To

All Sections in Main Office

IT Section, Local

PAOs (ORs) EME and AOC

All AOs GE Secunderabad/Visakhapatnam

AAO AGE Suryalanka

AAO AGE (Fys) Eddumailaram

Sub: Booking on account of GST/IGST- Rendition of monthly report – reg.

Ref: This Section Most Important Circular vide No A/II/13027/ROB/2019-20
Dt 19.4.2021.

HQrs Office letter No A/B/II/11244/Budget/Monitoring dated 1.4.2021 has been circulated (placed in CDA Sec'bad web-site) vide this Section Circular cited at reference. The information asked for vide the ibid circular has not been received so far.

2. In this connection, a reminder has been received from HQrs Office demi-officially, wherein It is stated that many cases of the GST/Taxes have not been captured with relevant prefix code along-with the head of expenditure from which the procurement is done. Also in some cases IGST and Custom duty are clubbed. The amount of IGST and Custom duty are required to be booked separately under relevant Code Heads.

3. Copy of revised proforma for monthly GST Report desired by HQrs Office /MOD is enclosed herewith. Further to the information asked for in the above paras, **the GST Report may please rendered monthly in the same format wef 1.04.2021 before 10th of the following month after duly verifying with compilation. Certificate to this effect may be enclosed.**

4. While reviewing the AROB balances for the year 2020-21, this Section has observed that an amount of Rs. 1,01,19,986.80 is still out-standing as +Rt under Code Head 020/04 as on 31.03.2021. Hence, the balance under the code heads 020/04(GST/CGST/SGST/IGST) pertaining to your Office /Section as on 31.03.2021 may please be reviewed and information regarding clearance of the balance till now may be furnished as mentioned below:

Sl No	Amount o/s as on 31.03.2021	Amount cleared so far out of balance as on 31.03.2021	Month of clearance /DV	Balance still to be cleared.	Reasons for not remitting the balances of 2020-21

The above details may be furnished immediately for onward transmission to HQrs Office.

G.O. (A/Cs) has seen.

Encls: *as above*

[Signature]
Accounts Officer (A/Cs)

Details of Taxes on Indigenous Procurement							Any other taxes (please specify)
Month	Total Expenditure	SGST	CGST	IGST	GST TDS	Custom duty	
Apr 2020							
May 2020							
Jun 2020							
July 2020							
Aug 2020							
Sep 2020							
Oct 2020							
Nov 2020							
Dec 2020							
Jan 2021							
Feb 2021							
Mar 2021							
Total							

FY 21-22

~~Mar~~ Apr-21
May-21
etc.

Annexure-B

Details of Taxes on Foreign Procurement							Any other taxes (please specify)
Month	Total Expenditure	SGST	CGST	IGST	GST TDS	Custom duty	
Apr 2020							
May 2020							
Jun 2020							
July 2020							
Aug 2020							
Sep 2020							
Oct 2020							
Nov 2020							
Dec 2020							
Jan 2021							
Feb 2021							
Mar 2021							
Total							

FY 2021-22

Apr'21
May'21
etc.