



**Office of the Controller of Defence Accounts**  
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No. AN/I/1005/2020/Covid-19

Dated: 31.05.2021

**COVID-19 CIRCULAR NO. 39**

To

The DCDA I/c, PAO (ORs) EME, Sec'bad.

The ACDA I/c, PAO (ORs) AOC, Sec'bad

The ACDA I/c, AAO (Army) Vizag.

All GOs in Main Office (Local).

All SAOs/AOs & All Sections of Main Office (Local).

All Sub Offices at Sec'bad/Hyd & Vizag.

The AAO AGE (AF) Suryalanka, AAO AGE (Fys) Eddumailaram.

**Subject:** Preventive measures to contain the spread of Novel Coronavirus (COVID – 19) – Attendance of Central Government officials - regarding.

**Reference:** This Office COVID-19 Circular Nos. of 38 dated 17.05.2021 & DoPT OM No. 11013/9/2014-Estt A.III dated 28.05.2021.

Please refer to the Circulars referred above. In this regard, all Officers I/c of Sections/Groups in Main Office & Sub Offices of CDA Secunderabad are requested to extend the instructions issued vide this Office Circular No. 38 dated 17.05.2021 cited under reference for a further period upto 15.06.2021 while ensuring essential services. Further, it is once again reiterated that the officials who will work from home should be available on telephone and electronic means of communication at all times. They should attend the Office if called for any exigencies of work.

All officials who attend office shall strictly follow Covid-appropriate behavior including wearing of mask, physical distancing, use of sanitizer and frequent hand washing with soap and water.

This issues with the approval of Competent Authority.

(S. Vatsala)

Asst. Controller (AN)