



GOVERNMENT OF INDIA
(MINISTRY OF DEFENCE)
O/O THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1, STAFF ROAD, SECUNDERABAD – 500 009
Phone No. 040-27843385, 27847957 Fax No. 040-27810499

CIRCULAR

No.AN/I/1094/2018/Assn/Corr

Date: 26.03.2021

To,

The CDA, IT&SDC, Sec'bad,
All Sections in Main Office.
All Sub-Offices of Secunderabad/ Hyderabad/Suryalanka/Eddumailarm
(Except EME, AOC & Vizag Offices)

Sub: **Exercising of options for membership of DAD (SAS) Officers Association under check off system – Reg.**

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As per extant orders, the officers who are willing to become a member of a recognized staff association may give consent for joining the association in April and for deduction of membership subscription under check off system in the prescribed format. Similarly, the existing members of any recognized association may withdraw or change their membership only in the month of April. **Smt J Madhavi, Accounts Officer** has been nominated for dealing with the process of exercising option.

The following guidelines/instructions are issued in this regard:-

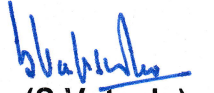
1. Every officer desiring to become a member of a particular Service Association has to give his/her consent in the prescribed format to be obtained from the above nominated officer.
2. The option should be exercised in April and before closing of the office on **30th April 2021** and the letter of authorization in the prescribed format completed in all respects has to be handed over to the nominated officer on or before **30.04.2021**.
3. The option once exercised will remain valid for all the years to come unless withdrawn or changed by the concerned individual.
4. Every individual should only use the serially numbered option form issued by the nominated officer and there should be no overwriting/cutting in the forms.
5. The numbered option form signed by the individual should be authenticated by the authorized functionary of the concerned Association.
6. In order to provide the requisite number of numbered option forms, a list indicating the names of the individuals who intends to exercise the option will be provided by the Staff Association to the nominated officer.
7. The decision of the nominated officer is binding on the Association unless there is any major disagreement.

Contd..2..

All the officers may be intimated accordingly.

A confirmation in this regard may please be furnished by **29.03.2021**.


Receipt of the circular may please be acknowledged.


(S Vatsala)
ACDA (AN)

Copy to :-

- 1 The Zonal Secretary, South
DAD(SAS) Officers
Association

With a view to have an assessment of number of forms required, you are requested to furnish a list showing the names of the individuals intending to exercise the option to the nominated officer, by 29.03.2021.


(M V Subrahmanyam)
SAO (AN)