



कार्यालय: रक्षा लेखा नियंत्रक
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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No. A/III/NCS/DEA

Dt. 03-03-2021

To

All Sections / sub offices

Subject: Uploading DIDS & Supporting Documents in NCS.

Of late this office is receiving reminders and DO letters regarding Outstanding DIDS from various CDAs/PCSDA. Most of the communications convey that the DIDS Originated by the CDA Secunderabad is not seen uploaded in the New Compilation System (hereinafter called as NCS) for responding action and the DIDS originated by other CSDA against this office are also not promptly responded.

Also it is seen from DID Schedule(s) MIS report that the audit section(s) are operating DEA Code heads viz., 070/21,071/21,etc., (for originating) and 070/22,071/22, etc.(for responding), while compiling Punching Media and supporting DIDS is not being prepared and uploaded in the New Compilation System. This has also resulted in accumulation of huge number of outstanding DIDS, which is not only a matter of serious concern but also causing hindrances in achieving personal targets assigned by the CGDA to CDA with regard to clearance of long outstanding DIDS.

It is, therefore, once again reiterated that the following points:

- i) The New Compilation System(NCS) is available on <http://10.48.153.51/comp/> Through WAN (Wide Area Network). In case your system is not getting NCS, it is requested to consult the Service Engineer of IT Section for getting the same.
- ii) All audit sections are at first requested to verify that the schedule is prepared and sent to the concerned CDA/PCDA after the compilation is done only. Thereafter ensure that the Schedule alongwith supporting documents are uploaded in the New Compilation System.
- iii) List showing the DIDS Originated by the CDA Secunderabad and the DIDS Originated against our CDA for responding action is available on NCS and the same may please reviewed and necessary immediate action may be taken i.e., in case of Outward DIDS, necessary DIDS may be uploaded and in case of Inward DIDS, necessary DIDS may be responded.
- iv) While responding the DIDS, the following method may be compulsorily followed:-
(+) Receipt is to be responded by (+) Charge
(-) Receipt is to be responded by (-) Charge
(+) Charge is to be responded by (+) Receipt
(-) Charges to be responded by (-) Receipt.

- v) In case DIDs is proposed to be withdrawn the following method may be followed:-
(+) Receipt is to be withdrawn by (-) Receipt
(-) Receipt is to be withdrawn by (+) Receipt
(+) Charge is to be withdrawn by (-) Charge
(-) Charge is to be withdrawn by (+) Charge
- v) While preparing DID Schedule for Originating DIDs please ensure that the details like, Section code, class of voucher, voucher number, month and year are correctly transported from the Punching Media Compilation for enabling the responding CDA/PCDA to take correct responding action.
- vi) While responding DIDS originated by other CDA/PCDA against this office please ensure that the DIDs number originated by other CDA / PCDA may be invariably mentioned in the narration for linking and pairing at the EDP Centre Meerut.
- vii) Finally it is mentioned that the clearance of DIDs is done by the EDP Centre Meerut based on the above rules practised by the Audit Sections of CDAs/PCSDA. In case the above rules are not adhered to, the DIDS will be lying outstanding in the list of CGDA even though action has been taken. Therefore, please adhere to the norms strictly.

Please acknowledge receipt.



(P. SHRINIVAS MURTHY)
(ACCOUNTS OFFICER)