#### हर काम देश के नाम



### कार्यालय, रक्षा लेखा नियंत्रक, न.1 स्टाफ रोड, सिकंदराबाद - 500009 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS No. 1 STAFF ROAD, SECUNDERABAD-500 009 TELEPHONE No. 040-27843385, FAX No. 040-27817275



No. AN/1/1004/AAOs/Port Blair/2020-21

Date: 05.02.2021

### CIRCULAR (THROUGH WEBSITE)

To

- 1. The CDA, IT&SDC, Secunderabad
- 2. The DCDA I/c, PAO (ORs) EME, Secunderabad
- 3. The ACDA I/c, AAO (Army), Visakhapatnam
- 4. The ACDA I/c, PAO (ORs) AOC, Secunderabad
- 5. All Sub-offices in Sec'bad/Hyd/Vizag/Eddumailaram/Suryalanka & Tirupati
- 6. All sections in Main Office.

Sub: Volunteers to Port Blair (2020-21): AAOs.

Hqrs. Office has called for volunteers from amongst AAOs for posting to Port Blair vide Hqrs letter No. AN/Estt. AAO/9010/Port Blair/2020-21, dt 04.02.2021 (copy enclosed) on the following criteria:

1. Officers should have completed minimum 02 years of service in the present serving station and for AAOs on provisioning, they should have completed 03 years stay at their present place of posting.

2. Officers, who will have a residual service of at least 02 years at the time of selection will be considered for posting to Port Blair and will be repatriated to one of their three different choice stations on completion of prescribed tenure.

In this connection, it is stated that names of the AAOs, who are willing and fulfilling the above criteria, for posting to Port Blair may be called for and forwarded to this office in the prescribed proforma (Annexure 'A-1'enclosed) latest by 15.02.2021 for onward transmission to Hqrs. Office. Officers, who once volunteer for Port Blair station, will not be allowed to withdraw during the validity of volunteer list unless there are compelling medical/personal reasons and recommended by Principal Controller / Controller under a DO letter clearly bringing out the genuineness of the case supported with relevant documents / certificates. Further, requests for cancellation will not be entertained after issue of transfer order.

'Nil' report is also required.

(S Vatsala) ACDA (AN)

Encls: as above

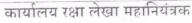
Copy to

Office I/c, IT Section -

for uploading the same in website.

M.V. Qubrahmangam SAO (AN)

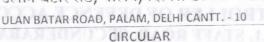
# "हर एक काम देश के नाम"





OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNT

उलान बटार रोड, पालम, दिल्ली छावनी - 10



No. AN/Estt. AAO/9010/Port Blair/2020-21

Dated: 04.02.2021



#### All PCsDA/PCA(Fys)/CsDA

Sub: Volunteers for Port Blair (2020-21): AAOs.

The Competent Authority has decided to invite application of volunteers from AAOs for Port Blair station on the following criteria:

Officers should have completed minimum 02 years of service in the present serving station and for AAOs on provisioning, they should have completed 03 years stay at their present place of posting.

(ii) Officers, who will have a residual service of at least 02 years at the time of selection will be considered for posting to Port Blair and will be repatriated to one of their three different choice stations on completion of prescribed tenure.

The full service particulars of the volunteers along with APAR gradings for the last three years and the other details may be forwarded in Annexure "A-1" as prescribed vide HQrs circular dated 08.08.2014.

(iv) In case the officers has also applied for transfer to some other station in the volunteer list, an endorsement may be made against his name in the list.

- 2. Officers, who once volunteer for Port Blair station, will not be allowed to withdraw during the validity of volunteer list unless there are compelling medical / personal reasons and recommended by the of Principal Controller / Controller under a DO letter clearly bringing out the genuineness of the case supported with relevant documents/certificates. Further, requests for cancellation will not be entertained after issue of transfer order.
- It is requested to forward original application of all the volunteers strictly as per Annexure 'A-1' along with connected data in Annexure 'B-I' as prescribed vide HQrs circular dated 08.08.2014 by 20th February 2021. Annexure 'B-1' may also be forwarded in MS Office Excel format to CGDA AN (Estt. AAO) Email ID (admnix.cgda@nic.in).
- The application received after due date will not be considered.

NIL report is also required. Copy by post may not be awaited.

(Sunil Srivastava) AO (Admin)

Copy to:

AN-Pay Section (Local) - For information w.r.t. above and necessary action please. 1)

IT & S Wing (Local)

- With a request to upload on CGDA Website. 200 000 -ingreed.

- FELL \_ (Sunil Srivastava) AO (Admin)

# VOLUNTEER APPLICATION

(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO	AUD38,QA	OR HAR	1.00		
2	GENDER (Male / Female)	KRA CREEK	111-01-015000			
3	NAME DESIG	,				
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAO/SO(A)/SAS(App)/SUPERVISIOR(A/c)/Sr AUDITOR/AUDITO DEO/UBRARIAN/MTS/DRIVER)	R/CLERK/PS/STENO/HT/JHT/				oT
6	DATE OF BIRTH (DD/MM/YYYY)					ane
7	DATE OF APPOINTMENT (in DAD) (DD/MM/	YYYY)				
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	ROSTER No. (Mandatory in case of AAO)		2			
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)	NCE ACCO	3330 - TA	MILLIPOR	Subject : B	3
11	HOME TOWN (Specific District as per Service Record & not Village or State)					
	If DAD office not available at Home town, where DAD office is situated	refer to t	Please			
12	SERVICE PROFILE (In DAD)		girl m nigi			
	Name of Office mon molecularimmos and tello of beblook need earl to no no zinemuook benotinem ev	Organisation	Whether Sensitive Assignment (Yes / No)	Station Statio	From Date (dd/mm/yyy y)	To Date (dd/mm/yyy y)
	or batarimi ed tiw notbs eldatiu	e rioinw gni	ositively, fa	12010 p	i igno	90
	r to Statt Selection Commission	your dossie	muter bns	mulebibne	roel your	80
				ji	t), Chenn	8)
	(E.VENKATESWARA RAO)					
		,				Ü
12	CHOICE STATION	Circt Drofovano			PORT BLAIR	I
13	(Station (NOT Office)where DAD offices are located and BHUTAN/ PORTBLAIR	Second Prefere			K Sampal	
	may not be opted as a separate panel exists for these stations)	Third Preference	re	.800 £	rennal-60t	10

	Whether EDP trained (Yes/No) (If yes, specify project)						
15	APAR GRADING				The production of the same of		
	(Upto two decimal places)						
16	Brief Grounds for tranfer:						
	Attach latest MedicalCertificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service						
17	Territoria Station & Department from the employer	in case of spous	e.		arear coses an	a service	
17	UNDERTAKING			THE PERSON NAMED IN COLUMN		-	
	It is to undertake that the information furnished above a	re correct.					
18	It is to undertake that the information furnished above at Date: / /20	re correct.	(SIGN	ATURE O	F APPLICANT	.)	
18	Date: / /20				F APPLICANT	·)	
18	Date: / /20  (ALL COLUMNS ARE MANDATORY)				F APPLICANT	)	
18	(ALL COLUMNS ARE MANDATORY A (To be filled by the Controller's office) GROUND FOR RECOMMENDATION	AS PER APPLIC			F APPLICANT	)	
	(To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, N	AS PER APPLIC			F APPLICANT	)	
	(ALL COLUMNS ARE MANDATORY)  (To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Dependent, Serving Spouse - As per DoPT Guidel	AS PER APPLIC			F APPLICANT	)	
	(To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, N	AS PER APPLIC			F APPLICANT		
	(ALL COLUMNS ARE MANDATORY)  (To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Dependent, Serving Spouse - As per DoPT Guidel	AS PER APPLIC			F APPLICANT	)	
19	(ALL COLUMNS ARE MANDATORY)  (To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Dependent, Serving Spouse - As per DoPT Guidel Seeking Repatriation, Home Town, Stay Away)	AS PER APPLIC			F APPLICANT	)	
19	(To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Dependent, Serving Spouse - As per DoPT Guidel Seeking Repatriation, Home Town, Stay Away)  If Not recommended reason thereof	AS PER APPLIC			F APPLICANT		
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