
	<p style="text-align: center;">भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद - 09 Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 (ई-मेल / email: secd-miscsn-cda@nic.in) (वेब सयट / web site: cdasecbad.ap.nic.in)</p> <p style="text-align: center;">दूरभाष / Tel: 040-27843385/Ext-209 फैक्स / Fax: 040-27810499</p>	
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सं/ .No. Misc/7136 /Gen Corr/Vol-I

दिनांक/dt. 12th Jan 2021.

हर काम देश के नाम

सेवा में / To,

Commdt,
MC, EME
PIN-900453

GOC,
HQrs TASA,
Secunderabad,

GOC,
HQrs 54 Inf Div
PIN - 908454

कृपया पत्राचार पद नाम से करे ना कि अधिकारी की नाम से ।
Please address all correspondence by designation & not by name

Commdt,
CDM,
Sainikpuri,
Secunderabad

DQA (R&S)
DGQ A Complex,
Karkana,
Secunderabad

SAVE TREES. SAVE ENVIRONMENT.
Pl furnish **gov** / **nic** mail id of the Unit for faster correspondence through mail.

विषय / Sub : Submission of Quarterly Statement of Account in r/o Post-audit Grants

संदर्भ / Ref : This Office Lrs of even No dt 13/04/2020, 17/12/2019, 10/10/2019.

Kindly refer this office letters cited above,

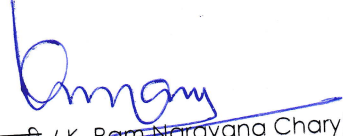
02. As per the provisions contained in AI, AOs/SAOs and other Govt orders governing various Grants like ACG, ATG, TTIEG, SAG etc., it is mandatory to Units / Formations who draw the funds from the above grants to submit a Statement of Account showing the following details along with all original vouchers to this office Quarterly for scrutiny and post-audit. Of late, it is observed that NO quarterly statement of account is forwarded to this office. This dilutes the audit provisions / procedures and lead to un-warranted adverse comments from higher audit authorities as well as from executive authorities.

03. To strengthen the post-audit system and to guide / advise / clarify the Units / Formations on proper procedures to be followed during the procurement of stores / services and to avoid any dilution in procurement procedures, it is requested to forward Quaterly Statement of Accounts, as per the proforma enclosed as Annx to this important circular, in r/o all post-audit grants to this office by 5th of the following month of each quarter ending (QE) without fail along with all connected documents in original like SO, CB, invoice, CRVs in duplicate etc.. It is also metioned here that this office will not hesitate to stop the release of funds for next quarter unless the quarterly statement of account is not received in this office by due date.

04. Gol, MoD vide various budget allotment letters issued from time to time has put the expenditure limit in r/o various grants / funds for each quarter ie., 25% for 1st Quarter, 50% for 2nd Quarter, 75% for 3rd Quarter and finally 100% for 4th quarter. Accordingly, Units / Formations are requested to draw the funds from various grants quarterly, as this office is co-located in the same station and funds will be released within no time through SBI CMP in to the PF account of the Unit / Formation.

05. For any delay in clearance of requisitions for advance or any clarification on the above subject the undersigned may be contacted on Tel No. 040-27843385 Ext-209 or mail id secd-miscsn-cda@nic.in immediately.

This issues with the approval of CDA.


(के. राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (विविध) / Senior Accounts Officer (Misc)

प्रति लिपि / Copy to:

01. Station Commander,
Station Headquarters Cell,
Bollarum, Secunderabad

- for information and necessary action pl.

02. Commdt,
AOC Centre
PIN- 900453

-do-

03. Commdt,
1 EME Centre,
Secunderabad

-do-

- | | | |
|---|---|--|
| 04. Commdt,
Artillery Centre,
Hyderabad | - | -do- |
| 05. Cdr,
76 Inf Bde,
PIN - 908076
C/o 56 APO | - | -do- |
| 06. Cdr,
47 Inf Bde,
PIN - 908047
C/o 56 APO | - | -do- |
| 07. Cdr,
54 Arty Bde
PIN - 926954
C/o 56 APO | - | -do- |
| 08. Comdt.
SDD
PIN-900453 | - | -do- |
| 09. DDG,
NCC Dte
T & AP Area,
Secunderabad | - | -do- |
| ✓ 10. SAO i/c
IT Section, Local | - | with a request to upload in CDA website. |


(के . राम नारायण चारी / K. Ram Narayana Chary)
वरिष्ठ लेखा अधिकारी (विविध) / Senior Accounts Officer (Misc)

