

OFFICE NOTE

सं.प्रशा/III/2015-16/ओ.सी/मु.का
कार्यालय, रक्षा लेखा नियंत्रक
नं.1, स्टाफ रोड,
सिकंदराबाद-09

दिनांक: 03/11/2015.

विषय :- कार्यालय फुटकर खर्च निधि में से

की खरीद का प्रस्ताव।

Sub: -Pmt of Wet Canteen Bill by MO, CDA Secunderabad vide bill No.46 & 47

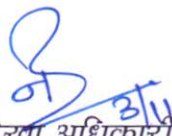
Dt:27/10/2015 from office contingencies.

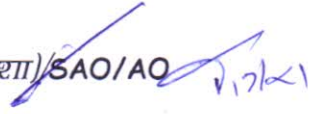
कार्यालय के फुटकर खर्च निधि में से निम्नलिखित वस्तुओं को खरीदने का प्रस्ताव है। It is proposed to Pay Wet Canteen Bill by MO, CDA Secunderabad for office use from office contingencies.

उक्त खरीद पर कुल रु.953/- के खर्च का अनुमान है। The Pmt of Wet Canteen Bill by MO, CDA, Secunderabad financial effect of the proposal would be Rs:5,826/- (Rupees Five Thousand Eight Hundred and Twenty Six only).

लेखा परीक्षा की आवश्यकता को देखते हुए, यदी गुप अधिकारी/र.ले.नि महोदय सहमत हों, तो रु.956/- की राशि मंजूर करने की कृपा करें। Sanction of Rs.5826/-, if agreed to, accorded by CDA will meet the audit requirement.

आदेशों के लिए प्रस्तुत। Submitted for sanction.

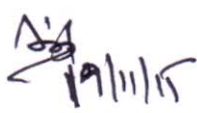

सहायक लेखा अधिकारी (प्रशा)/AAO

वरिष्ठ लेखा अधिकारी (प्रशा)/SAO/AO 

गुप अफसर/GO (AN)



नियंत्रक /C.D.A.



C.L. Page: 09

SL. No. 103

RSAN3B170
26/11/152519
11/15.

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of Pmt of Wet Canteen Credit Bill of MO, CDA Sec'bad during for the months of September-2015. Incurred by CDA Secunderabad, during 11/2015. Authority: AN/III/2015-16/OC/MO, Dated 03/11/2015. Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	20.11.2015	Pmt of Wet Canteen Credit Bill of MO, CDA Sec'bad for the months of September-2015	Rs.5,826/-
		Total	Rs.5,826/-

(Rupees Five Thousand Eight Hundred and Twenty Six only)

Countersigned
Rs.5,826/-

C.D.A.

A.C.D.A.

Sr. Accounts Officer(AN)

Passed Rs.5,826/- Rupees Five Thousand Eight Hundred and Twenty Six only & Cheque issued for payment of Rs.5,826/- (Rupees Five Thousand Eight Hundred and Twenty Six only)

TREASURYSBI Trimulgherry
RBI, HyderabadNAME OF PAYEEAAO Canteen
SecunderabadAMOUNT

Rs.5,826/-

Auditor

AAO

AO/SAO

PUNCHING MEDIUM

PUNCHING MEDIUM				
Month	CDA	section	Cls. Vr	Vr. No.
11	25	500	I	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
CB (93/020/91)	5,826		89/094/30	5,826
	5,826			5,826

Auditor

AAO

26 NOV 2015

PAID

SBI-CMP Batch No.

R.No.

RSAN3 B169
26/11/15

75.8
11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of AMC for Catering and house keeping service at Sr DAD Officers Guest house (Rudrama) for the month of August-2015 & September-2015. contract period 01.07.2015 to 30.06.2016 Authority:AN/III/2001/OC/MO/2015-16 Dated 05.05.2015 & Order No.AN/III/Catg GH/2015-16 Dated 26.06.2015(EPF, ESI & Service Tax Rs.34,886/- will be released on production of paid receipts Bill amount Rs.1,15,420-34,886=80534) Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	18.10.2015	AMC forCatering and house keeping service ar Sr DAD Officers Guest house (Rudrama) for the month of August'2015 & September-2015	Rs.80,534/-
		Total	Rs.80,534/-

(Rupees Eighty Thousand Five Hundred and Thirty Four only)

Countersigned
Rs.80,534

C.D.A.

A.C.D.A.

Sr.Accounts Officer(AN)

Passed Rs.80,534/- Rupees Eighty Thousand Five Hundred and Thirty Four only & Cheque issued for payment of Rs.78,226/-(Rupees Seventy Eight Thousand Two Hundred Twenty Six only)

TREASURY

SBI Trimulgherry
RBI, Hyderabad

Auditor

NAME OF PAYEE

M/s Shield security Services
Secunderabad

AAO

PUNCHING MEDIUM

AMOUNT

Rs.78,226/-

AO/SAO

MONTH	CDA	SECTION	CLS.Vr.	Vr.No.
11	25	500	1	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
CB 93/020/91	78,226		89/094/30	80,534
IT 00/003/00	2,308			
TOTAL	80,534			80,534

Auditor

AAO

26 NOV 2015
PAID
SBI-CMP Batch No.
R.No.

OFFICE NOTE

AN/III/2001/OC/MO/2015-16

Date: 26.10.2015

Sub: Proposal for replacement of LCU unit in r/o Fax machine placed with PA to CDA

1. Toner Cartridge for Fax machine placed with PA to CDA, Model Samsung SCX-4521F was not functioning properly. The mechanic from M/s 21st Century Electronics and Telecommunications from whom the equipment was purchased, was called to examine the issues. On examination, it is found that LCU Unit has to be replaced. In this regard the supplier firm, M/s 21st Century Electronics & Telecommunications, Hyderabad has submitted a quotation No. Nil dated 16.10.2015, which is placed below for kind perusal of CDA. The cost replacement works out to ₹5928/- (including VAT @ 14%. [Basic cost: ₹5200 + VAT ₹798].

2. CDA is requested to sanction ₹5928/- (Rupees Five thousand Nine hundred and Twenty Eight only) towards above requirement.

Submitted for orders, please.

[Signature]
26/10
AAO (AN-III)

~~SAO (AN)~~

CDA may kindly consider sanctioning Rs 5928/- towards replacement of LCU unit of Fax machine model Samsung held with the PA's room.

It is submitted that the machine is not covered under any of the AMC and the repairs are carried out on-call basis.

Submitted for sanction *[Signature]* 27/10
EWS AN

[Signature]
28/10

~~CDA~~

Sanction Rs 5928/-.

[Signature]
28/10/15

CL Page: 08
SL No. 99

RSANBB/64
20/11/15
CONTINGENT BILL

In lieu of IAFA-115(SMALL)

25004
11/11

Expenditure on account of Replacement of LCU unit in r/o. fax machine placed with PA to CDA. Incurred by CDA Secunderabad, during 11/2015. Authority: AN/III/2001/OC/MO/2015-16, Dated 26/10/2015. Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	18/11/2015	Replacement of LCU unit in r/o. fax machine	Rs.5,928/-
		Total	Rs.5,928/-

(Rupees Five Thousand Nine Hundred and Twenty Eight only)

Countersigned Rs.5,928/- CDA <i>[Signature]</i> 18/11/15	<i>[Signature]</i> 18/11 ACDA	<i>[Signature]</i> Sr.Accounts Officer(AN)
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Passed Rs.5,928/- (Rupees Five Thousand Nine Hundred and Twenty Eight only) & Cheque issued for payment of Rs.5,928/- (Rupees Five Thousand Nine Hundred and Twenty Eight only)

TREASURY

SBI Trimulgherry

RBI Hyderabad

NAME OF PAYEE

M/s 21st Century Electronocs & Telecommunications, Secunderabad

AMOUNT

Rs.5,928/-

[Signature]
Auditor

[Signature]
AAO

[Signature]
AO/SAO

PUNCHING MEDIUM

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
11	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB (93/020/91)	5,928		89/094/30	5,928	
	5,928			5,928	

[Signature]
Auditor

CDA
No.1, Staff Road, Sec'bad-9.
रक्षा लेखा कार्यालय सिकंदराबाद
NEFT
23 NOV 2015
PAID
SBI-CMP Batch No...
R.No...

[Signature]
AAO




CONTINGENT BILL

In lieu of IAFA-115(SMALL)

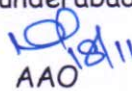
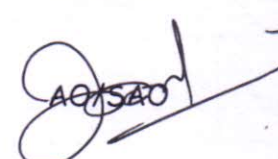
Expenditure on account of AMC for Security Guards at CDA, Secunderabad, DAD Guest House(Rudrama),DAD Quarters, Lakhanagar for the Month of September-2015 and October-2015
 Authority:AN/III/2001/OC/MO/2014-15, Dated:24.10.2014. Supply Order No:AN/III/MO/OC/2014-15/Security, Dated: 27/10/2014. (The Contract period 01/11/2014 to 31.10.2015. (EPF, ESI & Service Tax Rs.48,312/- will be released on production of paid receipts Bill amount Rs.1,74,060/-(-) 48,312=1,25,748) Month's account in which last charge on this account was preferred: Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	18.11.2015	Security Guards at CDA,Secunderabad,DAD Guest House,Rudrama, DAD Quarters, Lakhanagar,for the Month of September-2015 & October-2015	₹.1,25,748/-
		Total	₹.1,25,748/-

(Rupees One Lakh Twenty Five Thousand Seven Hundred and Fourty Eight only)

Countersigned ₹ 1,25,748/-	
C.D.A. 	A.C.D.A. 
	Sr.Accounts Officer(AN) 

Passed ₹ 1,25,748/- (Rupees One Lakh Twenty Five Thousand Seven Hundred and Fourty Eight only) & Cheque issued to for payment of ₹ 1,23,233/- (Rupees One Lakh Twenty Three Thousand Two Hundred and Thirty Three only)

TREASURY CDA No. 1, Staff Road, Sec'bad-9. SBI Trimulgherry RBI, Hyderabad Auditor PUNCHING MEDIUM PAID SBI-CMP Batch No..... 23 NOV 2015 NEFT		NAME OF PAYEE M/S Squad 7 Security & allied Services Secunderabad AAO 	AMOUNT ₹ 1,23,233/- 
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MONTH	CDA	SECTION	CLS.Vr.	Vr.No.
11	25	500	1	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
CB 93/020/91	1,23,233		89/094/30	1,25,748
IT 00/003/00	2,515			
	1,25,748			1,25,748

Auditor

AAO

OFFICE NOTE

सं. प्रशा/III/2015-16/ओ.सी/मु.का
कार्यालय, रक्षा लेखा नियंत्रक
नं.1, स्टाफ रोड,
सिकंदराबाद-09

दिनांक: 03/11/2015.

विषय :- कार्यालय फुटकर खर्च निधि में से

की खरीद का प्रस्ताव।

Sub: - **Proposal for Pmt of Imprest Bill at LAO(A) Secunderabad for the Month of 07/2015 to 10/2015, from office contingencies.**

कार्यालय के फुटकर खर्च निधि में से निम्नलिखित वस्तुओं को खरीदने का प्रस्ताव है। It is proposed to pay **Rs.1000/- (Rupees One Thousand Only)** on account of LAO(A) Secunderabad Imprest Bill for the month of 07/2015 to 10/2015 for office use from office contingencies.

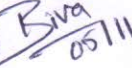
लेखा परीक्षा की आवश्यकता को देखते हुए, यदी ग्रुप अधिकारी/र.ले.नि महोदय सहमत हों, तो रु.1000/- की राशि मंजूर करने की कृपा करें। Sanction of **Rs.1000/-**, if agreed to, accorded by CDA will meet the audit requirement.

आदेशों के लिए प्रस्तुत। Submitted for sanction.


सहायक लेखा अधिकारी (प्रशा)/AAO

वरिष्ठ लेखा अधिकारी (प्रशा)/SAO/AO

31/11

ग्रुप अफसर/GO (AN) 
05/11

नियंत्रक /C.D.A.


05/11/15

C.L. 80%: 52
200.04

L.H. 20%: 7508
7/15. 44. 1000

RSAN3B161

16/11/15

7510
11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on **account of Imprest bills by LAO (A) Secubnderabad** for the **month of 07/2015 to 10/2015.** Auth: **AN/III/2015-16/OC/MO** Dated **03/11/2015** Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	13.11.2015	Imprest bills by LAO(A) Secubnderabad from 07/15 to 10/15	Rs.1,000/-
		Total	Rs 1,000/-

(Rupees One Hundred Only)

Countersigned Rs. 1,000 /-		
 CDA	 ACDA	 Sr.Accounts Officer(AN)

Passed for Rs. **1,000/- (Rupees One Hundred Only)** & Cheque issued for payment of **Rs. 1,000/- (Rupees One Hundred Only).**

TREASURY

S.B.I.
Trimulgherry

NAME OF PAYEE

for Public Fund Account
CDA Secunderabad.

AMOUNT

Rs.1,000/-


Auditor

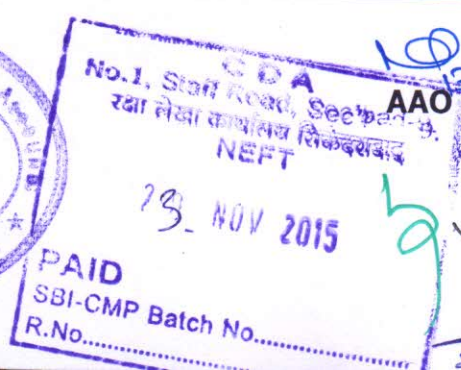

AAO


AO/SAO

Punching Medium

PUNCHING MEDIUM				
Month	CDA	section	Cls. Vr	Vr. No.
10	25	500	I	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
93/020/91	1,000		89/094/30	1,000
	1,000			1,000


Auditor



ssv.
entay
AAO
33/11

OFFICE NOTE:-

सं. प्रशा/III/2015-16/ओ.सी/मु.का
कार्यालय, रक्षा लेखा नियंत्रक
नं.1, स्टाफ रोड,
सिकंदराबाद-09

दिनांक: 03/11/2015.

विषय :- कार्यालय फुटकर खर्च निधि में से

की खरीद का प्रस्ताव।

Sub: - Recoupment of Imprest Bill by IFA AP & Bidar during the Period of 01/08/2015 to 31/08/2015 from office contingencies.

कार्यालय के फुटकर खर्च निधि में से निम्नलिखित वस्तुओं को खरीदने का प्रस्ताव है। It is proposed to pay Imprest Bill for **Rs 1,000/- (Rupees One Thousand Only)** towards the expenditure incurred by this office during the Period of 01/08/2015 to 31/08/2015 from office contingencies.

2. उक्त खरीद पर कुल रु.1000/- के खर्च का अनुमान है। The Imprest Bill by IFA AP & Bidar , financial effect of the proposal would be **Rs: 1000/- Rupees One Thousand Only.**

3. लेखा परीक्षा की आवश्यकता को देखते हुए, यदी गुप अधिकारी/र.ले.नि महोदय सहमत हों, तो रु. की राशि मंजूर करने की कृपा करें। Sanction of **Rs 1000/-** , if agreed to, accorded by CDA will meet the audit requirement.

4. आदेशों के लिए प्रस्तुत। Submitted for orders.

सहायक लेखा अधिकारी (प्रशा)/AAO

वरिष्ठ लेखा अधिकारी (प्रशा)/SAO/AO

गुप अफसर/GO (AN) Bidar

नियंत्रक /C.D.A.

C.L. Page: 76
220.07

Left over 7517
10/15. 11/15. 1000/-

7510
11/15

RSAN 3B 160

26/11/15

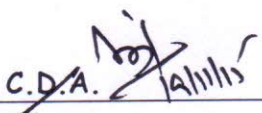


CONTINGENT BILL

In lieu of IAFA-115(SMALL)

Expenditure on account of Recoupment of Imprest Bill by IFA AF Stns AP & Bidar during the period 01.08.2015 to 31.08.2015. Incurred by CDA Secunderabad. Auth: AN/III/2015-16/MO/OC Dated 03/11/2015 Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	13.10.2015	<u>Recoupment of Imprest Bill by IFA AF Stns AP & Bidar during the period 01.08.2015 to 31.08.2015.</u>	Rs.1000/-
		Total	Rs 1000/-

(Rupees One Thousand only).

Countersigned Rs.1000/-	
 C.D.A.	 A.C.D.A.
	 Sr.Accounts Officer(AN)

Passed for Rs.1000/- (Rupees One Thousand only) & Cheque issued for payment of Rs.1000/- (Rupees One Thousand only)

TREASURY

S.B.I. TRIMULGHERRY
Secunderabad

NAME OF PAYEE

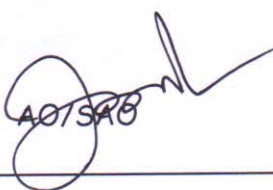
for credit to PF A/c of CDA

AMOUNT

Rs.1000/-

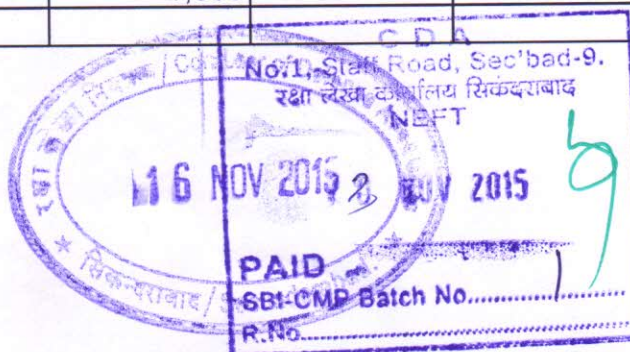

Auditor


AAO

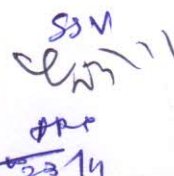

AAO/SAB

PUNCHING MEDIUM				
Month	CDA	section	Cls. Vr	Vr. No.
10	25	500	I	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
CB (93/020/91)	1,000		89/094/30	1,000
	1,000			1,000


Auditor




AAO


AAO

OFFICE NOTE

No. AN/III/2001/OC/MO/2015-16

Date: 26.10.2015

Sub: Proposal for repairs to intercom connections of this office

1. There were connectivity problems involving four intercom connections of this office. M/s Sri Sai Enterprises, Shapur Nagar, Hyderabad was called into examine the issue. The same was examined and it was found that certain parts were required replacement. The estimation bearing No. 025 dtd 24.09.2015 is placed below for kind perusal of Competent Authority. The cost of repairs works out to ₹.680/-.

Pls

2. CDA is requested to sanction ₹.680/- (Rupees Six hundred and eighty only) towards above requirement.

Submitted for sanction, please.

10/26/15
AAO (AN-III)

SAO (AN)

CDA may kindly consider sanctioning ₹.680/- towards repairs to intercom connection. Intercom connection is not covered under AMC and the repairs are carried out on-need-basis.

Submitted for sanction.

CDA
27/10

CDA
27/10/15

26/10
Sd/-

2507
11/15

In lieu of IAFA-115(SMALL)

RSAN 13/15
06/11/15

CONTINGENT BILL

Expenditure on account of **Repairs of intercom instruments of Main Office. Incurred** by CDA Secunderabad, during 09/2015. Authority: AN/III/2001/OC/MO/2015-16 **Dated** 26/10/2015. Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	24.09.2015 28/10/15	Repairs of intercom instruments of Main Office.	Rs.680/-
		Total	Rs.680/-

(Rupees Six Hundred & Eighty only)

Countersigned Rs.680/- CDA <i>[Signature]</i> ACDA <i>[Signature]</i>	Sr.Accounts Officer(AN) <i>[Signature]</i>
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Passed **Rs.680/- (Rupees Six Hundred & Eighty only)** & Cheque issued for payment of **Rs.680/- (Rupees Six Hundred & Eighty only)**

TREASURY

SBI Trimulgherry

RBI, Hyderabad

NAME OF PAYEE

PF Account
CDA Secunderabad
Secunderabad

AMOUNT

Rs.680/-

Auditor

Punching Medium

AAO

AO/SAO

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
7	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB (93/020/21)	680		89/094/30	680	
	680			680	

Auditor

AAO



88V
Lgny
AAO
H

OFFICE NOTE

No. AN/III/2001/OC/MO/2015-16

Date: 26.10.2015

Sub: Proposal for procurement of banners in connection with Vigilance Week

1. Vigilance Week is being organized in the office from 26.10.2015 to 31.10.2015. In this connection, it is proposed for procurement of two numbers of banners for use in the office. The estimation bearing No.1061 dtd 24.10.2015 obtained from M/s Vishwanath Arts, SD Road, Secunderabad is placed below for kind perusal of Competent Authority. The cost of ~~repairs~~ ^{banners} works out to ₹.680/- for two banners @ ₹.340/-each.

2. CDA is requested to sanction ₹.680/- (Rupees Six hundred and eighty only) towards procurement of two number of banners.

Submitted for sanction, please.

10/26/15
AAO (AN-III)

~~SAO (AN)~~

*CDA may consider sanctioning Rs 680/-
for procurement of banners as proposed
in connection with Vigilance Awareness week*

CDA/AN *26/10*

26/10
SAO (AN)

CDA:- *26/10/15*

7506
11/15

RSANSD 158
6/11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of Procurement of banners in connection with vigilance week by MO, CDA Secunderabad for the month of October-2015, Incurred by CDA Secunderabad. Auth: AN/III/2001/MO/OC/2015-16 Dated 26/10/2015 Month's account in which last charge on this account was preferred.

Sl. No.	Date	Details of Expenditure	Amount
1.	28.10.2015	Procurement of Banners in connection with Vigilance week.	680/-
		Total	Rs 680/-

(Rupees Six Hundred and Eight only).

Countersigned

Rs.680/-

CDA

ACDA

Sr.Accounts Officer(AN)

Passed for Rs.680/-(Rupees Six Hundred and Eight only) & Cheque issued for payment of Rs.680/- (Rupees Six Hundred and Eight only)

TREASURY

S.B.I. TRIMULGHERRY

NAME OF PAYEE

for credit to PF A/c of CDA Secunderabad

AMOUNT

Rs.1800/-

Auditor

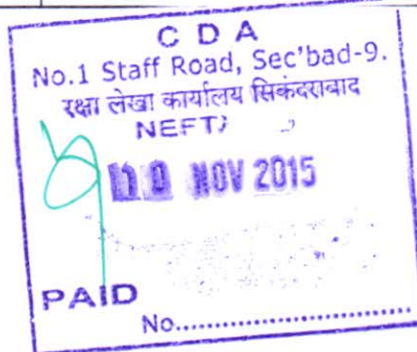
AAO

AO/SAO

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
5	25	500			
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB	680		89/094/30	680	
	680			680	

Auditor

AAO



OFFICE NOTE

No. AN/III/2001/OC/MO/2015-16

Date: 02.11.2015

Sub: Proposal for payment of purchase of sapling for planting in the premises of DAD Sr. Officers' Guest House, Rudrama

1. The old plants in the premises of DAD Sr. Officers' Guest House, Rudrama have withered out and the landscape looks unsightly due to this. It is felt that new sapling of flower plants and ornamental plants are required to preserve the ambience as many dignitaries would be visiting the guest house.
2. In view of the above, certain saplings for planting in the above premises have been procured, as there is no arboriculture contract in place. In this regard, sapling, as per the bills, have been obtained and bill details are given below:-

Sl. No.	Estimate No. & date	Amount	Supplier firm
1	6520 dtd 18.07.2015	505	Hq Tasa Garden Centre
2	5402 dd 20.06.2015	1185	Andhra Sub Area Garden Centre
3	154 dtd 18.07.2015	4200	M/s Asha Jyothi Nursery, Hyd
	Total:	5890	

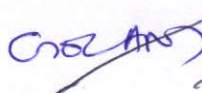
3. The rates quoted by the firms are found to be reasonable. The bills in original are placed below for kind perusal of CDA.
4. If agreed to by the Competent Authority, financial sanction may please be accorded for ₹.5890/- (Rupees Five thousand Eight hundred Ninety only), towards above proposal.

Submitted for sanction, please.


AAO (AN-III)

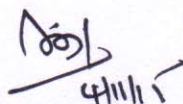
~~SAO (AN)~~

CDA may kindly consider payment of
Rs 5890/- towards procurement of saplings
for Rudrama Guest House as proposed.

 Riva
04/11


SAO (AN)

~~CDA~~


Hill

2505
11/15

RSAN30155
61115

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of purchase of sapling for plants in the premises of DAD Sr.Officer's Guest House,Rudarama, CDA Secunderabad for the month of November -2015, Incurred by CDA Secunderabad. Auth: AN/III/2001/MO/OC/2015-16 Dated 02/11/2015 Month's account in which last charge on this account was preferred.

Sl. No.	Date	Details of Expenditure	Amount
1.	05.11.2015	Purchase of sapling for plants in the premises of DAD Sr.Officer's Guest House, Rudarama.	5890/-
		Total	Rs 5890/-

(Rupees Six Hundred and Eight only).

Countersigned Rs.5890/-	
CDA 310214 5/11/15 ACDA	Sr.Accounts Officer(AN)

Passed for Rs.5890/- (Rupees Five Thousand Eight Hundred and Ninty only & Cheque issued for payment of Rs.5890/- (Rupees Five Thousand Eight Hundred and Ninty only)

TREASURY

S.B.I. TRIMULGHERRY

NAME OF PAYEE

for credit to PF A/c of CDA
Secunderabad

AMOUNT

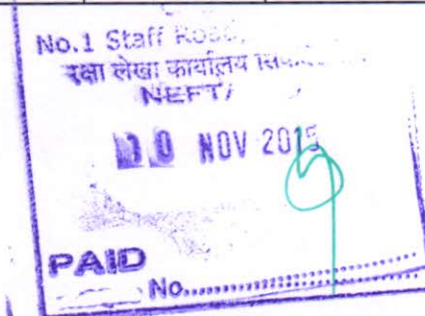
Rs.5890/-

Auditor

AO/SAO
10/11

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
5	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB	5,890		89/094/30	5,890	
	5,890			5,890	

Auditor



88V
AO/SAO
AAO

AO/SAO
10/11

OFFICE NOTE

सं.प्रशा/III/2011/ओ.सी/मु.का
कार्यालय, रक्षा लेखा नियंत्रक
i.i. स्टाफ रोड,
सिकंदराबाद-09

दिनांक: 26/10/2015.

विषय :- कार्यालय फुटकर खर्च निधि में से
Sub: - Payment of cable TV charges Bill at DAD Guest House(Rudrama)
building for the Period September -2015 & October-2015 from office
contingencies.

- * -

कार्यालय के फुटकर खर्च निधि में से निम्नलिखित वस्तुओं को खरीदने का प्रस्ताव है। It is proposed to cable charges bill at DAD Guest House Rudrama building for the period of 09/15 & 10/15 for office use from office contingencies.

उक्त खरीद पर कुल रु.1800/- के खर्च का अनुमान है। The Cable charges bill at DAD Guest House Rudrama building for the period of 09/2015 ^{₹.1800/-} for office use from office contingencies financial effect of the proposal would be Rs:1800/- One Thousand and Eight Hundred only. Last DV No.7520 for 8/2015 for Rs.900/-

लेखा परीक्षा की आवश्यकता को देखते हुए, यदी गुप अधिकारी/र.ले.नि महोदय सहमत हों, तो रु.1800/- की राशि मंजूर करने की कृपा करें। Sanction of Rs.1800/- , if agreed to, accorded by CDA will meet the audit requirement.

आदेशों के लिए प्रस्तुत। Submitted for sanction.

वरिष्ठ लेखा अधिकारी (प्रशा)/SAO/AO

गुप अफसर/GO/AN

नियंत्रक /C.D.A.

सहायक लेखा अधिकारी (प्रशा)/AAO

RSES 3 B 154
3/11/15

7504
11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of Payment of Cable TV Charges of GH DAD Qtrs , during the period 09/15 to 10/2015, Incurred by CDA Secunderabad. Auth: AN/III/2012/OC/MO_Dated 26/10/2015 Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
1.	28.10.2015	Cable TV Charges of GH DAD Qtrs , during the period 09/15 to 10/15 of CDA Sec'bad	1800/-
		Total	Rs 1800/-

(Rupees One Thousand Eight Hundred only).

Countersigned Rs.1800/-	
CDA 	ACDA 
	Sr.Accounts Officer(AN) 

Passed for Rs.1800/- (Rupees One Thousand Eight Hundred only) & Cheque issued for payment of Rs.1800 (Rupees One Thousand Eight Hundred only)

TREASURY

S.B.I. TRIMULGHERRY

NAME OF PAYEE

for credit to PF A/c of CDA
Secunderabad

AMOUNT

Rs.1800/-

Auditor

AO
29/10

AO/SAO
3/11

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
5	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB	1,800		89/094/30	1,800	
	1,800			1,800	

Auditor

CDA
No.1, Staff Road, Sec'bad-9.
इका लेखा कार्यालय सिकंदराबाद
NEFT
03 NOV
PAID
SBI-CMP Batch No.....
R.No.....

AO
29/10

OFFICE NOTE

No. AN/III/2001/OC/MO/2015-16

Date: 30.10.2015

Sub: Proposal for expenditure towards awarding prizes to the winners of essay writing competition held in connection with Vigilance Awareness Week, 2015

1. This office is conducting Vigilance Awareness Week, 2015 from 26.10.2015 to 31.10.2015. As a part of the program an essay writing competition was held on 29.10.2015 on the topic "Measures to combat corruption". The completion, as approved by the Competent Authority, carries I prize -₹.500/-, II prize-₹.300/- and III prize-₹. 200/-.

2. In the contest, two contestants have won III prize. The total amount for prize distribution required works out to ₹.1200/- (as ₹.200/- is being awarded to two persons, each). In this connection, AN-I section letter No. AN/I/2064/VIG AW/2015 dated 30.10.2015 is placed below for kind perusal of Competent Authority.

3. If agreed to by the Competent Authority, financial sanction may please be accorded for ₹.1200/- (Rupees One thousand Two hundred only), towards the expenditure on account of prize distribution.

Submitted for sanction, please.

30/10
AAO (AN-III)

SAO (AN) :- An amount of Rs. 1200/- required to be distributed to prize winners on account of essay competition conducted for "Vigilance Awareness Week".
Go (AN) may kindly accord sanction for the same.
Submitted for orders please. *30/10*

Go (AN) *30/10*

COA *30/10/15*

RSAN 3B 153
3/11/15

7503
11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure towards awarding of prizes to the winners of easy writing competition held in connection with Vigilance awareness week conducted in MO, CDA Secunderabad for the month of October-2015, Incurred by CDA Secunderabad. Auth: AN/III/2001/MO/OC/2015-16 Dated 30/10/2015 Month's account in which last charge on this account was preferred.

Sl. No.	Date	Details of Expenditure	Amount
1.	02.11.2015	Awarding prizes in connection with Vigilance week. 2015.	1200/-
		Total	Rs 1200/-

(Rupees One Thousand Two Hundred only).

Countersigned Rs.1200/-	
CDA	ACDA
	Sr.Accounts Officer(AN)

Passed for Rs.1200/- (Rupees One Thousand Two Hundred only & Cheque issued for payment of Rs.1200/- (Rupees One Thousand Two Hundred only)

TREASURY

S.B.I. TRIMULGHERRY

NAME OF PAYEE

for credit to PF A/c of CDA
Secunderabad

AMOUNT

Rs.1200/-

Auditor

AAO

AO/SAO

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
5	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB	1,200		89/094/30	1,200	
	1,200			1,200	

CDA
No.1, Staff Road, Sec'bad-9.
रक्षा लेखा कार्यालय सिकंदराबाद
NEFT
03 NOV
PAID
SBI-CMP Batch No.....
R.No.....

Auditor

AAO

OFFICE NOTE

No. AN/III/2001/OC/MO/2014-15

Dated: 20.10.2015

Sub: Proposal for procurement of 2 Nos. ink cartridge for digital franking machine positioned in R Section of this office.

1. The ink cartridge has exhausted and urgently required. M/s Pitney Bowes India Pvt. Ltd has submitted a quotation for Rs.2899/- (Incl Tax) per one cartridge. Last procurement for 2 Nos. of cartridges was made during August,2014. The rates and taxes are the same in the present procurement also.

2. The cost of the proposal for procurement of two cartridges works out to ₹.6638/-, inclusive of APVAT @ 14.5%. Quotation bearing No. Nil dated 20.10.2015 submitted by the firm is placed below for kind perusal of Competent Authority along with certificate issued by the Competent Authority under GFR145.

3. If agreed to by the Competent Authority, sanction for ₹.6638/- (Rupees Six thousand Six hundred and Thirty Eight only) may be accorded for the above proposal.

Submitted for orders, please.

Dr. S. K. S. Rao
AAO (AN-III)

SAC (AN)

CDA may kindly consider sanctioning Rs 6638/-

for procurement of Ink cartridges as proposed

~~G.O. (AN)~~ 20/10

20/10
S. K. S. Rao

~~CDA-~~ 20/10/15

CL Regd. 08
21.10.92

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

7502
11/15

Expenditure on account of Purchase of Ink Cartridges for Franking Machine. Incurred by CDA Secunderabad, during 10/2015. Authority: AN/III/2001/OC/MO/2014-15, Dated 20/10/2015 SO No: AN/III/1045/OC/MO/14, Dt: 20/10/2015 Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	26/10/2015	Ink cartridges for Franking Machine	Rs.6638/-
		Total	Rs.6638/-

(Rupees Six Thousand Six Hundred and Thirty Eight only)

RSAN3B152
62/11/15

Countersigned Rs.6638/-		
CDA <i>[Signature]</i>	ACDA <i>[Signature]</i>	Sr.Accounts Officer(AN) <i>[Signature]</i>

Passed Rs.6638/- (Rupees Six Thousand Six Hundred and Thirty Eight only) & Cheque issued for payment of Rs.6638/- (Rupees Six Thousand Six Hundred and Thirty Eight only)

TREASURY

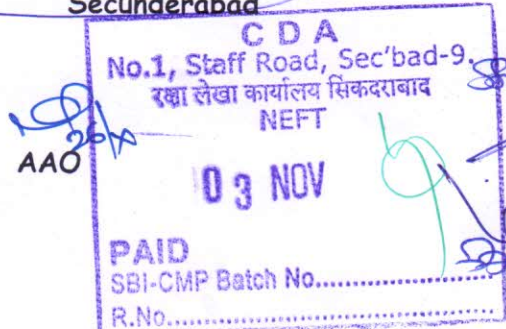
SBI Trimulgherry

RBI Hyderabad

Auditor

NAME OF PAYEE
M/s Sandeepa Graphics
Secunderabad

AMOUNT
Rs.6638/-



PUNCHING MEDIUM

PUNCHING MEDIUM					
Month	CDA	section	Cls. Vr	Vr. No.	
10	25	500	I		
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge	-Charge
CB (93/020/91)	6,638		89/094/30	6,638	
	6,638			6,638	

Auditor

AAO
26/10

RSAN3B158
6/11/15

In lieu of IAFA-115(SMALL)

CONTINGENT BILL

Expenditure on account of AMC for Security Guards at CDA, Secunderabad, DAD Guest House(Rudrama),DAD Quarters, Lakhanagar for the Month of November-2014 to August-2015
Authority:AN/III/2001/OC/MO/2014-15, Dated:24.10.2014. SupplyOrder
No:AN/III/MO/OC/2014-15/Security, Dated: 27/10/2014. (The Contract period 01/11/2014 to 31.10.2015. Month's account in which last charge on this account was preferred:

Sl. No.	Date	Details of Expenditure	Amount
01	03.11.2015	Security Guards at CDA,Secunderabad,DAD Guest House,Rudrama, DAD Quarters, Lakhanagar,for the Month of November-2014 to August-2015 (except Jan 2015)	Rs. 6,67,072/-
		Total	Rs.6,67,072/-

(Rupees Six Lakhs Sixty Seven Thousand and Seventy Two only)

Countersigned Rs. 6,67,072/-	
C.D.A. <i>6/11/15</i>	<i>Riva</i> A.C.D.A. 06/11/15
	<i>24/10</i> Sr.Accounts Officer(AN)

Passed Rs. 6,67,072/- (Rupees Six Lakhs Sixty Seven Thousand and Seventy Two only) & Cheque issued to for payment of Rs. 6,53,731/- (Rupees Six Lakhs Fifty Three Thousand Seven Hundred and Thirty One only)

TREASURY
SBI Trimulgherry
RBI, Hyderabad

NAME OF PAYEE
M/S Squad 7 Security & allied Services
Secunderabad

AMOUNT
Rs.6,53,731/-

Auditor
PUNCHING MEDIUM

AO
AAO

AO/SAO
10/11

MONTH	CDA	SECTION	CLS.Vr.	Vr.No.
10	25	500	1	
Classification Code	+ Receipts	- Receipts	Classification Code	+ Charge
CB 93/020/91	6,53,731		89/094/30	6,67,072
IT 00/003/00	13,347			
	6,67,072			6,67,072

Auditor

88V
Verat
AM



AO
AAO