



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275

PART II O.O. No : 340

Dated: 05.12.2016

Sub: **Delegation of Financial Powers – GO (AN).**

Ref: This office Part II O.O. No. 427 dated 15.12.2014.

Under the provisions of Rule 14 of Delegation of Financial Powers Rule 1978, I hereby declare **Shri Siva Sankar Bandi, IDAS, ACDA**, as the Head of the Office and authorize him to exercise financial powers to the extent indicated below with effect from **29.11.2016**.

FINANCIAL POWERS :

1. Powers for incurring contingent expenditure up to Rs. **10,000/-** (Rupees Ten thousand only) per transaction for items of recurring and non-recurring expenditure from the head, Office expenses and recoupment of Imprest in Main Office and Sub Office other than PAO (ORs) EME & PAO (ORs) AOC Secunderabad.
2. Legal charges payable to Central Government Standing Counsels in respect of cases in the CAT Bench Hyderabad and the High Court of TS for which DAD is a party, at the rates prescribed by the Ministry of Law, from time to time.
3. Sanction of expenditure for printing and binding, binding jobs executed through private agencies upto **Rs.1,000/- (Rupees One thousand only)** per annum.
4. Sanction of expenditure for purchase of service labels – **Full powers.**
5. Sanction of telephone/trunk call/telex/fax charges – **Full powers.**

ADMINISTRATIVE POWERS :

1. Sanction of advance for purchase of Computer.
2. To condone delay in insurance/construction of house built with the aid of House Building Advance upto two years in respect of Group 'B', 'C' and erstwhile 'D' staff.
3. Sanction of encashment of unutilized leave in respect of all Group 'B', 'C' and erstwhile 'D' staff (except SAOs/AOs).
4. Sanction of encashment of EL at the time of availing LTC in respect of Group 'B','C' and erstwhile Group 'D' Staff (except SAOs/AOs).
5. Grant of Special Casual Leave for promoting Small Family Norms for Group 'B', 'C' and erstwhile 'D' staff as may be decided by the Govt.
6. Grant of Special Pay for promoting Small Family Norms as may be decided by the Govt.
7. Grant of Special increments for acquiring Hindi qualifications.
8. To authorize provisional payment of pay and allowances pending receipt of LPC in respect of Group 'B', 'C' and erstwhile 'D' staff of DAD for a period upto 6 months.
9. Grant of Periodic Increment Certificates in respect of Group 'B', 'C' and erstwhile 'D' staff of Main Office and sub-offices other than PAO (ORs) EME and PAO (ORs) AOC, Secunderabad.
10. Payment of CGEIS – All cases of Group 'B', 'C' and erstwhile 'D' (except SAOs/AOs).
11. Immediate relief to the family of deceased Govt. servant (excluding casual/daily rated staff) as per Government orders.

12. To countersign and sanction the following personal claims of Group 'B', 'C' and 'D' staff:-

- a. Medical Reimbursement claims
- b. LTC claims, TA/DA claims under Main Office jurisdiction.
- c. GPF final withdrawal claims except for IDAS Officers
- d. Sanction of GPF advances in respect of Group 'B','C' and erstwhile 'D' staff under rule 12(2) of GPF Rules
- e. Sanction of medical advance to DAD employees covered by CGHS duly observing all the formalities prescribed by CGHS.
- f. Counter signature of regular and supplementary pay bills of DAD officers and staff.
- g. Sanction of LTC advances to Group 'B', 'C' and erstwhile 'D' staff serving in PAO (ORs) EME and PAO (ORs) AOC, Secunderabad.
- h. Tuition fees/C.E.A. claims except IDAS Officers.

Cases of doubtful nature or with unusual features or involving relaxation of rules shall be put up to the undersigned for orders.

The exercise of financial Powers delegated to Shri Siva Sankar Bandi, IDAS, ACDA as above is subject to availability of funds and observance of prescribed norms.


This supersedes this office earlier Part II O.Os on the subject.

Sd/-
(**A Visweswara Rao**)
Controller

Original in: AN/I/1042/Vol III

Copy to :

1. The CGDA, AN-I Sn, Delhi Canttt
2. The PCDA (P), Allahabad
3. The CDA (Funds), Meerut
4. Shri Siva Sankar Bandi, IDAS, ACDA
5. All GOs/SAOs in Main Office.
6. The CDA, IT & SDC, Sec'bad.
7. The Addl. CDA i/c., PAO (ORs) EME, Secunderabad.
8. The ACDA i/c., PAO (ORs) AOC, Secunderabad
9. EDP Centre, Secunderabad – for uploading pl.
10. All sections in Main Office
11. The SAO I/c, AN-I, AN-II, AN-III, AN-Pay-I & II & O&M Cell - Local
12. Guard File / Pt II O.O file
13. Spare Copies


(**G Jayasurian Nair**)
SAO (AN)

(local)
EDP Centre