



कार्यालय रक्षा लेखा नियंत्रक :

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

नं. 1 स्टाफ रोड, सिकंदराबाद -500 009

NO.1, STAFF ROAD, SECUNDERABAD - 500 009.

फोन:/PHONE: 040-27843385 फैक्स/FAX NO:040-27817275



FOR UPLOADING IN CDA WEB-SITE

A/II/13004/Vol- IV

Dt. 30.03.2020.

To

All AOs GE/AAOs AGE,
Sub Offices
All Audit Sections in Main Office

Sub: HQrs. Circulars on CA and bills , RE 19-20 BE 20-21.



Ref: HQrs. Circular 1. A/B/II/11244/Analysis/19-20, dtd. 19.03.2020.

HQrs. Circular 2. A/I/13640/Rev. Of Sec Comp/19-20, dtd. 20.03.2020

HQrs. Circulars (02 nos.) on the subject mentioned under reference are enclosed herewith for compliance and further necessary action please.

Encl: as above


AAO (A/Cs)

	<p>कार्यालय रक्षा लेखा महानियंत्रक Office of the Controller General Of Defence Accounts उलान बटार मार्ग, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt.-110010 लेखा एवं बजट अनुभाग/Accounts & Budget Section Ph-25665584,Fax - 25674787</p>	
---	---	---

No. A/B/II/11244/Analysis/19-20

Dated: 19/03/2020

To

All PCsDA/CsDA

Sub: Revised Estimates 2019-20 and Budget Estimates 2020-21.

As the Financial Year 2019-20 is closing shortly and all the Cash Accounts are required to be adjusted in March (Pre) 2020 Accounts, therefore, receipt of all awaited Cash Assignment/S&S Imprest Accounts has to be ensured and invariably processed in current month's Account i.e. March (Pre) 2020.

2 In this context it is requested to process all (a) post audit bills (b) Cash Assignment/Imprest Accounts (c) PBD Vouchers and (d) LC Payments on priority basis in current month's Account positively to avoid any requirement for adjustment through JEs later on.

This is issued with the approval of Jt. CGDA (A&B).


(Priyanka Chandra)
Sr. Dy. CGDA (A&B)

Copy to:

1. DG FP, GS Branch, AHQ, New Delhi
2. Dte. of Naval Plans, NHQ, New Delhi
3. Dte. of FP, Air HQ, Vayu Bhawan, New Delhi
4. DDG (Fin) Ord Factories Board, Kolkata
5. Dte (Budget), DRDO Bhawan, New Delhi
6. HQ IDS, Room No. 6, Kashmir House, Delhi-11

It is requested to ensure Cash Accounts are rendered expeditiously by fastest mode/courier to avoid any delay in receipt of the same in PCDA/CDA office.

- Sd -
(Priyanka Chandra)
Sr. Dy. CGDA (A&B)

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
ULAN BATAR ROAD, PALAM, DELHI CANTT -110 010
Tel: 011-25665622, Fax: 011-25674786, Email: hgaccounts.cgda@gov.in

No. A/1/13640/Rev.of Sec-comp/2019-20

Dated:- 20-03-2020

To,

PCDA/CDA

Sub: -Delay in booking of Expenditure- Cash Assignment (Imprest/S&S Imprest).

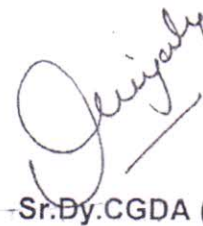
On scrutiny of data of delay in adjustment of Cash Accounts from various imprest holder it has been observed that there has been delay in receipt & processing of Cash Accounts which also includes inordinate delay at the end of Controllers offices in booking of expenditure from the date of receipt of Cash Accounts.

2. Further, on review of the certificate on sectional compilation received from Controller offices, it has also been found that large number of Cash Assignment Accounts, S&S Imprest and Other Imperst Accounts are outstanding as the same have not been received from Imprest/Cash Assignment Holders for considerable period of time after due date.

3. In view of the above, it is requested that outstanding Cash Accounts may be called from the Units/Formation immediately by taking up the matter at PCsDA/CsDA level where ever required and the same may be got adjusted within a period of one week after receipt from the Imprest Holders / Cash Assignment Holders.

The position of receipt and adjustment of such Accounts may be monitored at PCsDA/CsDA level on monthly basis, as non receipt/non adjustment affects the efficient monitoring of expenditure against budgetary Allocations resulting in available excess / saving under the respective Heads which also leads to criticism of the Public Accounts committee of the Parliament.

This issues with the approval of Jt.CGDA(A&B).



Sr.Dy.CGDA (A&B)

Copt to:-

1. Dte. Gen of Financial Planning
GS Branch, AHQ, New Delhi
2. Directorate of Naval Plans,
IHQ of MoD (Navy),
South Block, New Delhi
3. Directorate of Financial Planning
Air HQ, Vayu Bhawan,
New Delhi

For information and issuing
necessary directions to Cash
Assignment holder for timely
submission of Accounts to
respective PCsDA/CsDA .

—sdx—
Sr. Dy. CGDA(A&B)