

Scan Copy - NO: 9



**OFFICE OF THE CONTROLLER OF DEFENCE
ACCOUNTS**

NO-1, STAFF ROAD, SECUNDERABAD - 500 009

PHONE-040-27843385, FAX-040-28717275

No. Paytech/4024/Various Allow's/(CIV)

Dtate : 07.06.2019.

CIRCULAR

To,

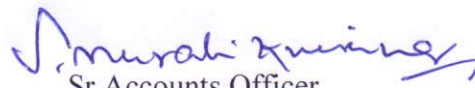
1. All offices and sub offices under CDA Secunderabad,
2. All AO GE offices Secunderabad & Visakhapatnam.
3. Pay Sections I, II & III, CDA Secunderabad.
4. The Officer in charge, RAO(MES)M Secunderabad.
5. The Officer in charge, LAO(A)/LAO(B)Secunderabad.
6. All units.

Sub: Report on Pay Allowances for the QE 06/2019.

Quarterly Report on Actual expenditure incurred on Pay & Allowances in respect of Defence Civilians for QE 06/2019 is due by 20th of the following month to the Ministry of Finance, department of expenditure, New Delhi. While preparing report following points may please be noted.

1. Expenditure on account of Personal pay for small family norms may be verified since the same has been stopped w.e.f 01.07.2017.
2. Breakup of expenditure of HRA according to class of cities should tally with the total expenditure of HRA.
3. No. of employee for whom non practicing allowance admitted may please be indicated.
4. Correctness of all column should be ensured.

The subject report may please be furnished by 08.07.2019 by mail to secd-paysn-cda@nic.in or cda-secd@nic.in, so as to enable this office to consolidate & furnish the same to Hqrs within stipulated time.


Sr.Accounts Officer
(Pay Tech)