



OFFICE OF THE CONTROLLER OF DEFENCE  
ACCOUNTS, NO-1, STAFF ROAD,  
SECUNDERABAD - 500 009

PHONE-040-27843385, FAX-040-28717275

No. Paytech.4024/Pension

05/10/2015  
Dt. 23/09/2015

## CIRCULAR

To  
Civilian Pay Sections I, II & III,  
O/o PAO (Ors) EME  
O/o PAO (Ors) AOC,  
AAO (Army), Vizag,  
ALL AOGE offices Secunderabad, Hyderabad and Vizag,  
All Sub offices, Secunderabad, Hyderabad & Vizag.

Sub : Simplification of pension payment procedure –  
Submission of certificates by retiring Armed Forces  
Personnel and Civilian employees along with pension  
papers – reg.

Ref : Hqrs. CGDA Lr. No. 5637/AT-P/Misc-Corr(PF), dated  
31.08.2015.

\* \* \*

Hqrs. CGDA letter under reference on the above subject is forwarded  
herewith for information and necessary action.

  
Asst. Controller (Pay)





**MOST IMMEDIATE**  
Office of the Controller General of Defence  
Accounts, Ulan Batar Road, Palam,  
Delhi Cantt - 110010

Phone: (011) 25665029, 25665575-78  
Fax: (011) 25674811, 25675489

No 5637/AT-P/Misc-Corr(PF)  
Dated: 31<sup>st</sup> August, 2015

To

1. The Pr.CDA(Pensions)  
Allahabad - 211014
2. The Pr.CDA(Navy)  
Mumbai - 400039
3. The CDA(Air Force)  
New Delhi - 110066

Subject: Simplification of pension payment procedure - Submission of certificates by retiring Armed Forces Personnel and Civilian employees along with pension papers - reg.

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Government of India, Ministry of Defence, vide their letter No 3(01)/2015/D(Pen/Policy) dated 25<sup>th</sup> August, 2015 have issued orders for simplification of pension payment procedure of submitting required certificates related to first payment of pensionary benefits of retiring Armed Forces Personnel and Civilian employees along with pension papers. By following the revised procedure, the retiring pensioners are not required to appear before their pension disbursing agency for activating pensionary benefits. A copy of the above said MoD letter dated 25<sup>th</sup> August, 2015 has been uploaded on the website of Department of Ex-Servicemen Welfare <www.desw.gov.in>. The same may please be downloaded for information and further necessary action please.

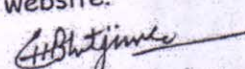
For Pr.CDA(P) Allahabad

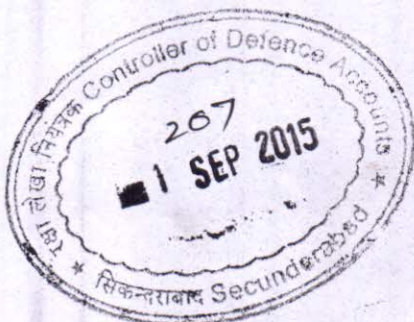
2. In terms of para 5 of above said MoD's letter, detailed implementation instructions may be prepared with reference to revised procedures and circulated for implementation by all concerned agencies viz. Record Offices/HOOs/PDAs, under intimation to this HQrs office. The implementation instructions may also be uploaded on the website for easy assessibility of all concerned.

Sd/-  
[C. K. Bhatjiwale]  
ACDA(Pen)

Copy to-

1. All PCsDA/Pr.IFA/CsDA/IFA ... For information please.
2. HQrs EDP Centre (Local) ... For uploading this letter on CGDA's website.

  
[C. K. Bhatjiwale]  
ACDA(Pen)



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