

MOST URGENT/BY FAX



**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009**

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NO. AN/I/1001/PIS

Date : 07.08.2014

To

ALL THE SUB-OFFICES

SUB: Providing of inputs to M/s Information and Broadcasting with respect of Web-enabled software – regarding.

HQrs office has informed that it has been decided by the GoI, Min of I&B, New Delhi to prepare an extensive data base of all Officers and staff serving in various Government organizations and local bodies.

As such, it is requested to furnish the requisite information on the above subject in respect of all officers and staff (IDAS to MTS) in the proforma given below (in Excel File) through mail of CDA Secunderabad/return fax alongwith a soft copy for onward submission to the HQrs office. The information may be provided today itself.

Sl. No.	NAME S/shri/smt/ms/kum	Designation	Mobile no	e-mail id	A/c no.

email id; Secd-ansn-cda@nic.in

Please accord "**TOP PRIORITY**".

M. Sener
DCDA (AN)

To All officers and staff
(Local)

It is requested to furnish the above details in the enclosed proforma for further necessary action pl.

EDP Centre
CDA Secbad
(Local)

For uploading Please.

Sdlr
DCDA (AN)