



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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A/I/13123/MR/Vol-IV

Dt: 25.03.2015.

To

The Officer I/c,
AN Pay (Local)
"D" Sn. (Local),
All Sub-officers as per standard list.

Sub: Revised format for rendering the E Payment report- regarding.

A copy of the revised format for rendering the E-Payment report (Monthly report) received from HQrs. Office is forwarded herewith for rendering the E Payment reports, every month. It is therefore stated that the E payment reports may be forwarded wef., 3/2015 in the revised format only. This may please be noted for strict compliance.

Encl: (Copy of the revised format)


Sr. Accounts Officer (A/Cs)

✓ Copy to
Officer I/c.
EDP Centre (Local)

: For information with request to place
the same in the CDA Secunderabad web
site.


Sr. Accounts Officer (A/Cs)

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Monthly Report on e-payments implementation by DAD

Office of the PCDA/CDA.....
 Month

1 Broad categories under which payments are being authorized	2 Total payments made during the month (3+4+5)	3 Total payments made during the month by issue of cheques			4 Total payments made through different modes like ECS (T+3) days, EFT/NEFT/RIGS, CBS, direct method (T+1) etc.		5 Total payments made through CMP	6 Remarks
		No. of Imprest Holders	Amount Rs.	No. of cheques	Amount	No. of Cheques		
Placements of funds to the Units/formations on Cash Requisitions [e.g. PAO's Advance (018/65), Imprest Holder's Advance (018/60), Permanent Imprest (020/98) and Imprest Advances of other nature]								
Payment of Pay and Allowances and personal claims of Service Personnel/ Defence Civilians/ Civilian etc. in Public Fund Account of the Units/ formations or otherwise.			Amount Rs.		Amount			
Payment of Pay and Allowances and personal claims of the DAD employees and IFA's			Amount Rs.		Amount			
Payment to vendors/ contractors/ suppliers			Amount Rs.		Amount			
Pension payments by the DPDO's			Amount Rs.		Amount			
Any other payment not covered above.			Amount Rs.		Amount			
Total								

PCDA/CDA has seen.