



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS,
NO-1, STAFF ROAD, SECUNDERABAD - 500 009
PHONE-040-27843385, FAX-040-28717275

No. Paytech.4024/UIDAI

Dt. 16/12/2015

CIRCULAR

To
Civilian Pay Sections I, II & III,
O/o PAO (Ors) EME
O/o PAO (Ors) AOC,
AAO (Army), Vizag,
ALL AOGE offices Secunderabad, Hyderabad and Vizag,
All Sub offices, Secunderabad, Hyderabad & Vizag.
ALL UNITS

Sub : Implementation of Digital Life Certificate Programme.
Ref : Hqrs. CGDA Lr. No. 5049/AT-P/Vol-XIX, dated 20.04.2015.
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1. Refer to this office circular of even number dated 05.10.2015 where in the information of all the employees who were enrolled and having valid Aadhaar Number and also those who are yet to be enrolled was sought by this office.
2. CDA (IDS) New Delhi vide their Lr. No. CDA/IDS/AN/160/UIDAI, dated 27.11.2015 intimated that there is no uniformity in the data being received from the units / offices. Further, CDA (IDS) decided to maintain a data base, centrally in respect of all Defence Civilians and Defence Civilian Pensioners having / Aadhar Number (A copy enclosed for ready reference)
3. To maintain the said database, CDA (IDS) has suggested to obtain the data of all the defence civilians in the MS Excel file format in the below mentioned format.

UNIT NUMBER: ----- UNIT NAME -----

Sl. No.	Name of the Employee	Designation	Personal Number	Aadhar Number

Once the data submitted, the data of the new entrants only will be submitted as and when a fresh recruitment / incumbent joins the organization.

4. All the units are requested to submit the desired information in MS Excel format as stated above and the same may be uploaded on this office Email address: **cda-secd@nic.in**. It is also to re-iterate that the offices who have already forwarded the data to this in response to this office circular dated 20.10.2015 are also required to submit the data in the above said format at the earliest.

cda-secd@nic.in

K. Lalitha
Asst. Controller (Pay)

OFFICE OF THE CDA(IDS)

ROOM NO. 130, KASHMIR HOUSE, RAJAJI MARG, NEW DELHI-110 011

Email: cdaid@gmail.com, cda.ids@nic.in

PHONE NO. 011-23006528

FAX NO. 011-23012385

No. CDA/IDS/AN/160/UIDAI

Dated: 27/11/2015

To

Sh. A. V. Rao, IDAS

CDA

Office of the CDA,

No. 1, Staff Road,

Secunderabad – 500009

Subject: Implementation of Digital life Certificate Programme.

Please refer to this office DO letter of even No. dated 04th August 2015 whereby a weekly report on the above subject was introduced. It is, however, observed that reports from some of the Sub-Registrars are not being received. It may please be ensured that weekly report is furnished to this office by Fax/E-mail so as to receive by every Monday positively to enable us to the send a consolidated report to HQrs office.

The weekly reports received from Sub Registrars show that a good number of Defence civilians (in service) and Defence Civilian Pensioners (on the basis of seeding done by DPDOS) have registered with Aadhar. While most of the Sub-Registrars have furnished a one line figure of the total Defence civilians/Registered with Aadhar and yet to be registered, some of the Sub- Registrars are intimating the individual details of each Defence Civilian (in service) with Aadhar number. There is therefore need to maintain a uniformity in furnishing information.

It has now been decided to maintain a database, centrally at this end being Nodal office, in r/o all Defence Civilian/DAD Personal (in service) and Defence Civilian/DAD Personal/Pensioners, having Aadhar number. The details in the data base will facilitate this office the progress achieved in enrollment. The data can also be made use of, for monitoring verifications as required under para IV(d) and (e) of MOU, (defining the role and responsibility of UIDAI) while making payment to enrolment agency by this office.

It has been therefore decided to compile the Aadhar number information in our database on monthly basis, commencing from December 2015. All concerned are requested to furnish a monthly report on the subject in the following format, bearing individual details in the following format in MS Excel file. Further only new entrants may be included in the reports to avoid repetition of names. The reports may be sent through DVD/e-mailed to this office on cda.ids@nic.in.

The weekly report in one line may continue to be sent.

Cont/P2

CDA's Query

No: 137

Date: 08/12/15

253
8/12/15

Defence Civilian in Service (Non DAD)

SI No.	Name of the Employee	Designation	Personal No.	Aadhar Number
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Defence Civilian Pensioners (Non DAD)

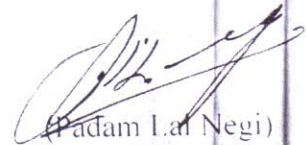
SI No.	Name of the Pensioner	Aadhar Number
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DAD Staff & Officers in Service

SI No.	Name of the Employee	Designation	Personal No.	Aadhar Number
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DAD Pensioners

SI No.	Name of the Pensioner	Aadhar Number
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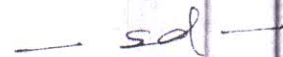


(Padam Lal Negi)
Controller of Defence Accounts (IDS)

Copy to:-

1. Office of the CGDA
Ulan Batar Road, Palam
Delhi Cantt-10

For information please



(Padam Lal Negi)
Controller of Defence Accounts (IDS)