



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

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PART II OO No. 105

Dated: 19.04.2017

Sub: **Delegation of Financial Powers.**

Ref: This office Part II OO No. 12 dated 08.01.2015.

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Under the provisions of Rule 13 (3) of Delegation of Financial Powers Rules, 1978 and other relevant Rules, I hereby authorize **Smt Nirmala B Iyer, IDAS, ACDA i/c**, PAO (ORs) AOC, Secunderabad to exercise powers on my behalf to the extent noted in Annexure – I & II to this part-II Office Order with effect from **19.04.2017 (FN)**.

Sd/-  
( T RAMBABU )  
Controller

Original in AN/I/1042/DOFP/Vol-III

Copy to:

1. The CGDA, New Delhi.
2. The Pr. CDA (P), Allahabad. & CDA (Funds) Meerut
3. Smt Nirmala B Iyer, IDAS, ACDA.
4. The ACDA i/c PAO (ORs), AOC, Secunderabad – 15.
5. The SAO i/c, AN-II, AN-III, AN/PAY-I & II Local.
6. The SAO i/c, EDP Centre, Local – for updation of website.
7. Part II O.O. file / Guard file.
8. Spare copies.

*Nagendra*  
( P S V Nagendra Kumar )  
SAO (AN)

**ANNEXURE – I to CDA, SECUNDERABAD PART II OO No. 105 dt. 19/04/2017.**

RULE 13(3) OF DFP RULES, 1978

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**Contingent Expenditure**

(Annexure to Schedule V referred to in Rule 13 (4) of DFP Rules)

1. Powers for incurring contingent expenditure up to Rs. 5,000/- (Rupees Five thousand only) per transaction for items of recurring and up to Rs. 10,000/- (Rupees Ten thousand only) per transaction for items of non-recurring expenditure from the head, Office expenses.
2. Reimbursement of conveyance hire charges except head of the office. (No hiring of four wheelers by the head of the office)
3. Freight charges for transportation of Government records up to Rs.500/- at a time.
4. Postal charges viz. Service labels not more than Rs.500/- per transaction.
5. Local purchase of office seals and rubber stamps up to Rs.500/-
6. Office Telephone / Telex charges up to Rs.5000/-(Rupees Five thousand) per line of each bill
7. Repair of petty nature to office equipments i.e. Air-coolers, fans, chairs, water-coolers, etc. where AMC has not been concluded –Rs.**5000/-** (Rupees **Five Thousand only**) per item per transaction.
8. Local purchase of office contingency items other than rain-coats, umbrellas, etc. up to Rs. **5000/-** (Rupees **Five Thousand only**) per item per transaction.
9. Charges of remittances into Treasuries i.e. Bank commission, etc. as per orders
10. Repairs to typewriters/duplicators as per actuals.
11. Binding charges of office records up to Rs.5000/- per annum as per rates concluded in contracts

Sd/-  
( T RAMBABU )  
Controller

**ANNEXURE –II to CDA, SECUNDERABAD PART II OO No. 105 dt. 19/04/2017.**

RULE 14 OF DFP RULES, 1978 AND RELEVANT PROVISIONS OF SUPPLEMENTARY RULES AND OTHER FINANCIAL RULES, GPF DS RULES AND CCS (LEAVE) RULES.

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- I Counter signature and sanction of the following claims in respect of staff and officers (except in respect of in-charge and other IDAS officers, if any):-
1. Grant of periodical increment certificates.
  2. Regular pay bills and supplementary pay bills.
  3. Tuition fees / CEA claims.
  4. Payment of medical advance to DAD staff (except IDAS officers) both under CGHS and CS (MA) Rules. Adjustment claims of all out patient medical cases respecting DAD staff except Group 'A' officers.
  5. TA/DA advance on tour except **Group 'A' Officer**.
  6. Advance of TA/DA on transfer **except Group 'A' Officer**.
  7. To authorize provisional payment of pay and allowances pending receipt of LPC up to 6 months for all staff serving in **PAO (ORs), AOC, Secunderabad except Gp`A` officer**.
- II
1. Sanction of Festival Advance.
  2. Acceptance of Security Bonds from temporary Government servants for the purpose of drawal of various advances.
  3. Advance of Leave salary.
- III Sanction of advance from GPF under Rules 12(1) and 12(2) of GPF Rules and Final Withdrawals under Rule 15(1) A of GPF Rules for staff and officers **except Group 'A' officers** & cases of conversion of advances into final withdrawal under Rule 16-A of GPF Rules.
- IV Grant of immediate relief to the family of deceased Government servants
- V Countersign, audit and payment of final / adjustment claims of all temporary moves respecting DAD staff **except Group 'A' officers**.
- VI The powers delegated to the ACDA i/c of sub-office for sanction of leave vide Part-II OO 399 dated 28.11.2014 will be exercised by **Smt Nirmala B Iyer, IDAS, ACDA** for Officers/staff serving in **PAO (ORs), AOC, Secunderabad**

The above powers may be exercised by the IDAS officer subject to observance of all rules / regulations / standing instructions and observing budgetary provisions from time to time.

Cases of doubtful nature or with unusual features or involving relaxation of rules shall be put up to the undersigned for orders.

**NOTE :** All personal claims of in-charge and other IDAS officers, if any, are required to be sent to Main Office for counter-signature.

Sd/-  
( T RAMBABU )  
Controller