



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1, STAFF ROAD, SECUNDERABAD - 500 009

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No. A/1/13008/e-Payment/Corr

Date: 15 Oct 2015

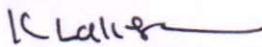
To

The Officer I/c
PAO (ORs) EME/PAO (ORs) AOC
All AO GEs/AN-Pay/AAO(A) Vizag

Subject: Implementation of CMP in Defence Accounts Department.

As you are aware, based on the inputs received from the sub offices, a monthly report is being rendered to the HQrs Office on the status of implementation of e-payment/CMP in our organization. HQrs Office vide their letter No. A/III/12157/ECS/Comm-X dated 30.09.2015 has stated that incorporation of certain additional information in the e-payment reports would facilitate better analysis/examination and understating of the subject. Therefore, the HQrs Office has directed to submit the desired additional information in the enclosed Annexure -B along with the regular e-payment report.

2. It is, therefore, requested that e-payment report from the month of November 2015 may please be submitted in the Annexure 'A' & 'B' (copies enclosed) so as to reach this office by 5th of the following month.


Assistant Controller (A/Cs)

No. A/III/12157/ECS/COMM-X
Office of the C.G.D.A
Ulan Batar Road, Palam
Delhi Cantt-110010
Dt 30-09-2015

To

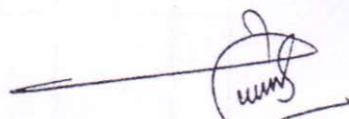
All PCsDA/CsDA
PCoA (Fys), Kolkata
ZO (DPD), Chennai
AO (DAD), MoD (Civil)
AN Section (Local)

Sub:- Implementation of CMP in Defence Accounts Department

Please refer to HQrs Office circular letter No A/III/12157/ECS/COMM-VI dt 11-02-2015 introducing a revised format on monthly e-payment report.

2. While analyzing the reports received from the field Controllers, it has been observed that certain additional information may help for better examination and understanding of the subject. The additional information may please be provided in the enclosed Annexure 'B'.
3. It is, therefore, requested that e-payment report from the month of Nov, 2015 may please be submitted in the Annexure 'A' & 'B' (copies enclosed) so as to reach HQrs Office by 10th of the following month.

This issues with the approval of Addl CGDA (SKK).



ACGDA (A&B)

Monthly Report on e-payments implementation by DAD

Office of the PCDA/CDA.....
Month

Broad categories under which payments are being authorized	Total payments made during the month	Total payments made during the month by issue of cheques	Total payments made through different modes like ECS (T+3) days, EFT/NEFT/RTGS, CBS, direct method (T+1) etc.	Total payments made through CMP	Remarks
(3+4+5)	No. of Imprest Holders	Amount Rs.	No. of cheques	Amount	No. of Cheques
Placements of funds to the Units/formations on Cash Requisitions [e.g. PAO's Advance (018/65), Imprest Holder's Advance (018/60), Permanent Imprest (020/98) and Imprest Advances of other nature]					
Payment of Pay and Allowances and personal claims of Service Personnel/ Defence Civilians/ Civilian etc. in Public Fund Account of the Units/ formations or otherwise.	No. of Units/ formations	Amount Rs.		Amount	
Payment of Pay and Allowances and personal claims of the DAD employees and IFA's				Amount	
Payment to vendors/ contractors/ suppliers	No. of Contractors/ Suppliers	Amount Rs.		Amount	
Pension payments by the DPDO's	No. of pensioners	Amount Rs.		Amount	
Any other payment not covered above.	No. of payments	Amount Rs.		Amount	
Total					

PCDA/CDA has seen.

Particulars of the PCDA/CSA

Details of payments made through Cheques during the month

Annexure 'B'

Sl No	Nature of transactions	Particulars of the Section / Sub-Office authorizing payments through cheques	Particulars of the Units/Formations in respect of which paper cheques issued	Imprest Account No of the Holders in which accounts payment was authorised by issue of cheques	Nature of payment	Reasons for the payments by cheques
1	Placements of funds to the Units/Formations on Cash Requisitions e.g. PAO's Advance (018/63), Holder's Advance (018/60), Permanent Imprest (020/98) and Imprest Advances of other nature			A/C No	Amount	
2	Payment of Pay and Allowances and personal claims of Service personnel/Defence civilians/civilian etc in Public Fund Account of the Units/ formations or otherwise.			A/C No	Amount	

Annexure 'B'

Details of payments made through Cheques during the month

Particulars of the PCDAs/CDA office

Sl No	Nature of transactions	Particulars of the Section / Sub-Office authorizing payments through cheques		Nature of payments by cheque issue of cheques	Reasons for the payments by cheque
3	Payment of Pay and Allowances and personal claims of the employees of DAD				
Sl No	Nature of transactions	Particulars of the Section / Sub-Office authorizing payments through cheques		Nature of payments by cheque issue of cheques	Reasons for the payments by cheque
4	Payment to vendors /contractors/suppliers	Number of DPDOS authorizing payments through cheques		Nature of payments by cheque issue of cheques	Reasons for the payments by cheque
Sl No	Nature of transactions				
5	Pension payments by the DPDOS				
Sl No	Nature of transactions	Particulars of the Section / Sub-Office authorizing payments through cheques		Nature of payments by cheque issue of cheques	Reasons for the payments by cheque
6	Any other payments not covered above				