

URGENT CIRCULAR



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

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NO.AN/I/1005/VOLUNTEERS

Date: 12.05.2015

To

- 1 PAO(ORs)EME,Sec'bad
- 2 PAO(ORs)AOC, Secunderabad
- 3 AAO(Army) Visakhapatnam
- 4 All the Sub-Offices under CDA
Secunderabd located at Sec'bad/Hyd
- 5 For Circulation(M.O ,Local)

Sub :- Transfer Estt – DAD – Senior Auditor/Auditor/Clerks – To Bhutan

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HQrs has called for volunteers amongst SAs/Auditors/Clerks for posting at Bhutan. While forwarding the names of volunteers, it may be ensured that the following criteria is strictly be kept in view and only those names who fulfill the criteria are forwarded to this office.


- i. Applicants are eligible for only one tenure to Bhutan in the entire service.
- ii. The applicants need to have “Very Good” or above grading in the APARs for the last five years to be eligible empanelment.
- iii They should not be facing any disciplinary proceedings and they should not have earned any penalty including even a recorded warning at any time in their carrier.
- iv They Should have completed a period of three years after their last sensitive assignment.
- v The applicants should be left with minimum three years of service as on 31-03-2015 before superannuation.

Desirable

- viii. Experience of working in DAD office attached with the MES or Boarder Roads Formation.
- ix. Experience of working on Computers.

The report should reach this office positively by 21/05/2015

NIL report is also required.



(B. Bala Jawahar)
Asst. Controller (AN)

Encls: Proforma.

Copy to:

✓ The EDP Centre
Local

For uploading please.


(G. Jayasurian Nair)
Sr.Accounts Officer (AN)