



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE NO.040-27843385, FAX NO.040-27810499



PART II O.O. No. 248

Dated: 15.07.2019

Subject: Delegation of Financial Powers – GO (AN).

Reference: This office Part II O.O. No. 103 dated 19.04.2017.

Under the provisions of Rule 13(3) & 14 of Delegation of Financial Powers Rule 1978, I hereby declare **Shri Siva Sankar Bandi, IDAS, DCDA** as the Head of the Office and authorize him to exercise financial powers to the extent indicated below with effect from **15.07.2019**.

FINANCIAL POWERS :

1. Powers for incurring contingent expenditure up to **Rs.15,000/- (Rupees Fifteen thousand only)** per transaction for items of recurring and up to **Rs. 30,000/- (Rupees Thirty thousand only)** per transaction for items of non-recurring expenditure from the head, Office expenses and recoupment of Imprest in Main Office and Sub Office other than PAO (ORs) EME & PAO (ORs) AOC Secunderabad.
2. Legal charges payable to Central Government Standing Counsels in respect of cases in the CAT Bench Hyderabad and the High Court of TS for which DAD is a party, at the rates prescribed by the Ministry of Law, from time to time.
3. Sanction of expenditure for printing and binding, binding jobs executed through private agencies upto **Rs. 5,000/- (Rupees Five thousand only)** per annum.
4. Sanction of expenditure for purchase of service labels – **Full powers**.
5. Sanction of telephone/trunk call/telex/fax charges – **Full powers**

ADMINISTRATIVE POWERS :

1. Sanction of advance for purchase of Computer.
2. To condone delay in insurance/construction of house built with the aid of House Building Advance upto two years in respect of Group 'B', 'C' and erstwhile 'D' staff.
3. Sanction of encashment of unutilized leave in respect of all Group 'B', 'C' and erstwhile 'D' staff (except SAOs/AOs).
4. Sanction of encashment of EL at the time of availing LTC in respect of Group 'B','C' and erstwhile Group 'D' Staff (except SAOs/AOs).
5. Grant of Special Casual Leave for promoting Small Family Norms for Group 'B', 'C' and erstwhile 'D' staff as may be decided by the Govt.
6. Grant of Special Pay for promoting Small Family Norms as may be decided by the Govt.
7. Grant of Special increments for acquiring Hindi qualifications.
8. To authorize provisional payment of pay and allowances pending receipt of LPC in respect of Group 'B', 'C' and erstwhile 'D' staff of DAD for a period upto 6 months.
9. Grant of Periodic Increment Certificates in respect of Group 'B', 'C' and erstwhile 'D' staff of Main Office and sub-offices other than PAO (ORs) EME and PAO (ORs) AOC, Secunderabad.
10. Payment of CGEIS – All cases of Group 'B', 'C' and erstwhile 'D' (except SAOs/AOs).
11. Immediate relief to the family of deceased Govt. servant (excluding casual/daily rated staff) as per Government orders.

12. Permission for vacation of quarters (except for cases involving HRA), allotment of Community hall and Transit accommodation at DAD Residential Complex, Lekha nagar, Secunderabad.
13. **To countersign and sanction the following personal claims of Group 'B', 'C' and 'D' staff:-**
- Medical Reimbursement claims
 - LTC claims, TA/DA claims under Main Office jurisdiction.
 - GPF final withdrawal claims except for IDAS Officers
 - Sanction of GPF advances in respect of Group 'B','C' and erstwhile 'D' staff under rule 12(2) of GPF Rules
 - Sanction of medical advance to DAD employees covered by CGHS duly observing all the formalities prescribed by CGHS.
 - Counter signature of regular and supplementary pay bills of DAD officers and staff.
 - Sanction of LTC advances to Group 'B', 'C' and erstwhile 'D' staff serving in PAO (ORs) EME and PAO (ORs) AOC, Secunderabad.
 - Tuition fees/C.E.A. claims except IDAS Officers.
14. The powers delegated to the **GO (AN)** of main office for sanction of leave vide Part-II O.O. 399 dated 28.11.2014 will be exercised by **Shri Siva Sankar Bandi, IDAS, DCDA** for Officers/staff serving in **Main Office & other sub-offices.**

Cases of doubtful nature or with unusual features or involving relaxation of rules shall be put up to the undersigned for orders.

The exercise of financial Powers delegated to Shri Siva Sankar Bandi, IDAS, DCDA as above is subject to availability of funds and observance of prescribed norms.

This supersedes this office earlier Part II O.Os on the subject.

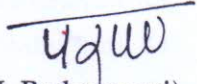
Sd/-

(K VENKATA RAO)
Controller

Original in: AN/I/1042/Vol III

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- All GOs/SAOs in Main Office.
- The ACDA I/c PAO (ORs) EME, Secunderabad.
- The ACDA I/c, PAO (ORs) AOC, Secunderabad
- The SAO I/c, AN-I, AN-II, AN-III, AN-Pay, IA Sn & O&M Cell - Local
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(L Padmapani)
Sr. Accounts Officer (AN)