



कार्यालय, रक्षा लेखा नियंत्रक, नं। ., स्टाफ रोड,

सिकंदराबाद 009 500-

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

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A/III/13016/MER Corr

Dt. 01 -03-2019

To

All the Section in MO

All the AOs GE (Secunderabad/Visakhapatnam)

AAOs AGE Bapatla/Eddumailaram

Sub: Clearance of bills pending – Reg.

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A copy of the HQrs office letter no. A/B/II/11244/Meeting dt. 21.02.2019 is enclosed for information and compliance of all concerned. It is advised to follow the guidelines in the ibid HQrs office letter scrupulously to avoid adverse comments from HQrs office.

DCDA (A/Cs) has seen.

(S. VATSALA)

SR. ACCOUNTS OFFICER(A/Cs)

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कार्यालय रक्षा लेखा महानियंत्रक  
Office of the Controller General Of Defence Accounts

उलान बटार मार्ग, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt.-110010

लेखा एवं बजट अनुभाग Accounts & Budget Section

Ph-25665787, Fax - 25675786



No. A/B/II/ 11244/Meeting

Dated, 21.02.2019

In long hand  
28/2

To

CDA, Secunderabad.

28/2  
28/2

**Subject: Clearance of bills pending with PCDAs/CDAs-regarding.**

**Reference: MoD(Fin.) Finance Division (Budget-I Section) ID No. 5(2)/Bud- I/2018(PC-II) dated 14/02/2019(Copy enclosed).**

Accs-III

A meeting was held on 12.02.2019 under the chairpersonship of FA(DS) with financial planning directorates of service headquarters to review the budget status and bookings under relevant heads. It has been pointed out by FP Dtes that bills have been forwarded to various PCDAs/CDAs which need to be processed on priority in order to achieve optimum utilization of available funds.

It has also pointed out that as per guidelines issued by Ministry of Finance, not more than 15% of Expenditure of Budget Estimates is permissible in the last month of financial year. Therefore, in case pending bills are not cleared expeditiously, it may lead to under-booking of expenditure and would present an incorrect picture on utilisation of budget.

It is requested that necessary efforts may please be made to accelerate the booking of expenditure by making payment of bills received from units/formations, if otherwise in order and ensure that no bills /vouchers are pending at your end. The status of pending bills may also be monitored closely in consultation with SHQs.

Jt. CGDA(A&B) has seen.

*blam*  
Sr. A.O. (A&B)

Copy to:

Deputy Secretary (Budget)  
Ministry of Defence (Finance),  
Budget Division.  
South Block, New Delhi-110011.

for information w.r.t.above.

*sd/-*  
Sr. A.O. (A&B)