



कार्यालय, रक्षा लेखा नियंत्रक, नं1., स्टाफ रोड,

सिकंदराबाद 009 500-

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

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IMPORTANT CIRCULAR

No. A/I/13134/SBI CMP

DLB .12.2019

To

The AOs GE (Secunderabad/Hyderabad/Visakhapatnam)

AO DGNP Visakhapatnam/AO CCE(R&D) Secunderabad

UA AGE (Fys)Eddumailaram/UA AGE(AF)Suryalanka

Sub: Rendition of monthly report on E-Payment and SBI – CMP report
SBI-CMP rejection/repayment report – Reg.

Please refer to this office circular no. E-I/T2/Tech Corr dt. 01.10.2019 wherein directions have been issued by this office for implementation of SBI-CMP in all the AOs GE (including AO DGNP/AO CCE (R&D)) AAOs AGE located under the accounting jurisdiction of CDA Secunderabad.

2. In this regard it is stated that a monthly report on total number of transactions including SBI-CMP transactions/manual cheques issued/cheques issued for NEFT payment (transactions under each category to be shown separately also) in the E-Payment report. The format for E-Payment report is enclosed as **Annexure-A**. In addition to the E-payment report, it is directed to furnish a report on SBI-CMP transactions on monthly basis to this office, the format for the same is enclosed as **Annexure-B**.

3. It is also requested to show the no. of SBI-CMP rejections in a month separately in the report. The format for the report is enclosed as **Annexure-C**. In case of cheque payment, Competent authority has directed to forward the details of transactions in respect of each cheque issued.

4. The above reports should reach this office by 5th of the following month (month to which report pertains) invariably and should be signed by the **officer-in-charge** of the office. (Placed in CDA Secunderabad website).

(S. VATSALA)

Astt. Controller (A/Cs)

MONTHLY REPORT ON E-PAYMENTS IMPLEMENTATION BY DAD

Annexure - A

Office of the CDA: Secunderabad
Month : November 2019

Broad categories under which payments are being authorized.	Total payments made during the month	Total payments made during the month by issue of cheques.				Total e-payments made through different modes like ECS (T+3) days, EFT/NEFT/ RTGS, CBS, direct method (T+1) etc.	Total payment made through CMP
		3		4			
1	2 (3+ 4 + 5)	No. of Imprest Holders	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	5
Placement of funds to the Units /Formations on Cash Requisitions [e.g. PAO's Advance (018/65), Imprest Holder's Advance (018/60), Permanent Imprest (020/98) and Imprest Advances of other nature]		No. of Units/ formations	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	
Payment of Pay and Allowances and personal claims of Service personnel/Defence civilians/ civilian etc in Public Fund Account of the Units/ Formations or otherwise.		No. of employees	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	
Payment of Pay and Allowances and personal claims of the DAD employees & IFAs		No. of contractors/ Suppliers	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	
Payment to vendors / contractors / suppliers		No. of pensioners	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	
Pension payments by the DPDOS		No. of payments	Amount (in Rs)	No. of cheques	Amount (in Rs)	No. of cheques	
Any other payment not covered above							
Total							

NOTE: Percentage of e-payment : 0

Signature of Officer-in-Charge

ANNEXURE-~~1~~ B

REPORT ON SBI-CMP TRANSACTIONS FOR THE MONTH OF _____

S.No.	Date	Name of the uploaded file	No. of records uploaded	Amount (Rs.)	No. of Records rejected	Amount (Rs.)

It is Certified that the bookings made in the compilation for the month of _____ in respect of SBI-CMP have been reviewed, reconciled with the concerned debit scrolls of SBI-CMP and found correct.

Signature of Officer-in-Charge
Name of the Office.

SBI CMP REJECTIONS Repayment Report FOR THE MONTH _____-20__									
Sl. No	Sub Office Code	Sub Office Name	Name of the Beneficiary	Amount	Narration	UTR Date	Scroll Number	DV No	Month/Year

Signature of Officer-in-Charge