



कार्यालय, रक्षा लेखा नियंत्रक, नं। ., स्टाफ रोड,

सिकंदराबाद 009 500-

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

No.1, STAFF ROAD, SECUNDERABAD-500009

दूरभाष/TELE: 040-27843385

फैक्स/FAX:040-27817275

Email : cda-secd@nic.in

ii) secd-acsn-a@nic.in



A/III/13016/MER Corr

Dt. 21 -03-2019

To

All the Section in MO

All the AOs GE (Secunderabad/Visakhapatnam)

AAOs AGE Bapatla/Eddumailaram

Sub: Minutes of the 5th high level committee meeting held on 15.02.2018 – Reg.

A copy of the HQrs office letter no. A/B/II/11244/Meeting dt.07.03.2019 on the above subject is enclosed for information and compliance of all concerned. It is advised to follow the guidelines in the ibid HQrs office letter scrupulously to avoid adverse comments from HQrs office. (placed in CDA Secunderabad Website)

DCDA (A/Cs) has seen.

(S. VATSALA)

SR. ACCOUNTS OFFICER(A/Cs)

AB1A1C38
19/03/2019



कार्यालय रक्षा लेखा महानियंत्रक
Office of the Controller General Of Defence Accounts

उलान बटार मार्ग, पालम, दिल्ली छावनी-110010
Ulan Batar Road, Palam, Delhi Cantt.-110010
लेखा एवं बजट अनुभाग Accounts & Budget Section
Ph-25665787, Fax - 25675786



No. A/B/II/ 11244/Mccting

Dated 07 .03.2019

To

CDA, Secunderabad

Subject: Minutes of the 5th high level committee meeting held on 15.02.2018.

Reference: MoD(Fin.) ID No. 6(3)/Budget - I/2015/Pt File dated 26/02/2019(Copy enclosed).

5th High Level Committee meeting was held on 15.02.2018 under the chairpersonship of AS & FA(Acq) to discuss issues relating to excess expenditure and to suggest measures for improving planning of Budget. After detailed deliberations, the decision taken by the High Level Committee are as under;

(i) Heavy payments after 20th of every month to be avoided and may be released only after obtaining approval of Ministry of Finance. In this regard Ministry of Finance's O.M. dated 21/22.08.2017 to be strictly followed.

(ii) Daily monitoring to be done in respect of Minor Heads reaching 95% of expenditure.

It may be ensured that under no circumstances payments are released in excess of the budgetary allocations.

In this regard this HQrs office letter of even No. dated 28/01/2019 also refers. Action taken thereon may please be apprised to this HQ office by 20-03-2019.

This has the approval of Jt. CGDA(A&B).

M. S. S. S.
Sr. A.O. (A&B)



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PS44

Sir,
This letter
pertains to Minutes
of the above meeting
which was held
on 15/02/18

Pl put up early
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Ministry of Defence (Finance)
Budget Division

SAB

can put up only

Subject:-Minutes of 5th meeting of High Level Committee held on 15/02/2019.

2892 Please find enclosed herewith a copy of the minutes of the 5th meeting of High Level Committee held on 15th February, 2019 for kind perusal and further necessary action.

(Ambarish Barman)
Member Secretary/ Deputy Secretary (Fin/Budget)
Tel No. 2301 2554

01
21.3.19

1. Jt. CGDA (A&B), O/o CGDA, Ulan Batar Road, Palam, New Delhi
2. ADGFP, Sena Bhawan.
3. ACNS (P&P), South Block.
4. ACAS (Fin P), Air HQrs.
5. ACIDS (Budget), HQ IDS.
6. Addl. Budget Officer, DEA, MoF, New Delhi
7. Deputy CGA, INA, New Delhi

MoD(Fin)IDNo. 6(3)/Budget-I/2015/Pt File dated 26/02/2019

Copy to:-

1. PPS to AS & FA (Acq)
2. PS to Addl. FA (AN) & JS

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01/03/19

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Minutes of 5th High Level Committee meeting held on 15/02/2019 at 11:00 PM in South Block, New Delhi

5th Meeting of the High Level Committee was held on 15th February, 2019 under the Chairpersonship of AS & FA (Acquisition) to discuss issues relating to excess expenditure and measures for improving Budget Planning. The list of participants is annexed.

2. Deputy Secretary (Budget) - Member Secretary, made a brief presentation about the constitution as well as mandate of the Committee and action taken on decisions of the previous four meetings. Observations made by the Hon'ble PAC in its report on excess expenditure and remarks made by DGADS on Appropriation Accounts 2017-18 were highlighted.

3. Addl. FA (AN) & JS emphasized that RE ceilings for the current year in respect of all the Demands should be strictly adhered to and under no circumstances the ceiling will be breached. Services were intimated that once funds are re-appropriated from one Head to another Head, the Head surrendering the funds normally cannot be recouped at a later stage. It was stated that the cases relating to re-appropriation may be dealt carefully so that RE ceiling may not be exceeded in any case. It was also informed that re-appropriations at MA stage will be carried out with the approval of Ministry of Finance. Financial Planning Directorates were advised to render monthly report on QEP/MEP through e-mail to DS (Budget) with a copy to Addl. FA (AN) & JS.

4. The Chair, while going through the presentation, asked Services to share e-mails of concerned officers so that allocation / expenditure, other clarifications or feedbacks can be communicated seamlessly. Jt. CGDA (Accounts & Budget) was asked to list out the Minor Heads in which over booking of expenditure has been observed in this financial year and inform the same to Services immediately under intimation to Deputy Secretary (Budget) and Additional FA (AN) & JS. It was reiterated that under no circumstance over booking under the heads may be allowed. In case over-booking is anticipated, stop payment orders may be

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Immediately issued by the concerned Services. Also, heavy payments after 20th of every month are to be avoided, as already discussed in the earlier meeting.

Services informed that a list of PCsDA/CsDA wise allocation of funds was already given to concerned offices. Navy informed that they are monitoring expenditure on daily basis and no excess has been noticed. IDS and Air Force estimated that no over booking has occurred. However, Army informed that in few heads over booking have been done. The Chair directed Jt. CGDA (Accounts & Budget) to identify list of Sub heads under which expenditure over 95% of allocation has incurred and to ensure that no payment will be released if expenditure exceeds under these heads.

Addl. FA(AN) & JS requested the Service Headquarters to submit high value bids to CDAs/ PCsDA as per Ministry of Finance's guidelines. It was also suggested that CGDA in consultation with the Service HQs may finalize Budget Module on priority so that real time monitoring of expenditure can be done efficiently. The Services were also sensitized about observations made by DGADS while vetting Appropriations Account of Defence Services 2017-18 and requested to avoid lapses pointed out by DGADS.

Jt. CGDA (Accounts & Budget), informed that the Budget Module is in the final stages, awaiting comments from the Services. Additional FA(AN) & JS advised that a collegiate meeting may be held by Jt. CGDA(Accounts & Budget) to resolve pending issues.

Decisions taken in the meeting are summed up as under:

- i. Re-appropriation may be done keeping in view the allocation under RE ceilings and the pace of expenditure should be monitored to avoid excess expenditure.
- ii. MEP/QEP targets may be strictly followed and Report on the same may be furnished to DS (Budget) (ambarish.barman@nic.in) through e-mail with copy to Addl.FA(AN) & JS (andas.cgda@nic.in).
- iii. Budget Module to be finalized at the earliest on priority for efficient monitoring.

iv. Service HQrs to provide PCsDA/CsDA wise allocation of funds on priority as and when they are revised to ensure correct position of allocation vs expenditure.

v. Heavy payments after 20th of every month to be avoided and may be released only after obtaining approval of Ministry of Finance. In this regard Ministry of Finance's O.M. dated 21/22.08.17 to be strictly followed.

vi. Daily monitoring to be done in respect of Minor Heads reaching 95% of expenditure. Stop payment instructions to be issued by Service Headquarters in respect of Heads exceeding allocations.

9. Next meeting of the High level committee may be held around first week of March, 2019.

The meeting ended with vote of thanks to the chair.

Accounts