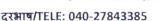


कार्यालय, रक्षा लेखा नियंत्रक, नं। ., स्टाफ रोड,

सिकंदराबाद009 500-

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS No.1, STAFF ROAD, SECUNDERABAD-500009



फेक्स/FAX:040-27817275

ii) secd-acsn-a@nic.in

Email: cda-secd@nic.in



IMPORTANT CIRCULAR

A/II/13027/PM Corr

Dt. 23 -05-2019

To
The Officer I/c, PAO(ORs)EME
The Officer I/c, PAO(ORs)AOC
All AOs GE Sec'bad/Hyderabad/Visakhapatnam
AAO AGE(I) (AF) Suryalanka
AAO AGE(I) Fys Eddumailram
All Sections in Main office.

Sub: Observation on Compiled Actuals - Reg

Ref: This office Important Circular of even no. dt. 06.05.2019

Please refer to this office important circular cited above wherein it is directed to ensure that necessary checks for correctness of bookings/compilations are ensured. HQrs office has informed that during review of compiled actual/compilation, large number of misclassifications in booking viz., operation of wrong code heads, adverse balances, fictitious code heads, non uploading of punching medium in the month to which it pertains were observed which were viewed seriously. In this connection you are requested to ensure correct booking in the NCS and there should be no scope left for making TE's at a later stage and necessary checks for correctness of booking/compilation are be exercised as prescribed in Codes/Manuals.

2. It is also instructed to ensure that the expenditure is booked under the relevant code heads only as specified in the sanctions and as per the allotment letters issued by the respective organisations. It should also be ensured that in no case expenditure be allowed to exceed the budgetary allotment under the relevant code heads. HQrs office has also instructed to follow the above instructions scrupulously and ensure that procedure as laid down in Paras 228 – 231 of Defence Account Code – 2014 is strictly adhered to. (Placed in CDA Secunderabad website).

CDA has seen.

SR. ACCOUNTS OFFICER(A/Cs)