



कार्यालय, रक्षा लेखा नियंत्रक, नं। ., स्टाफ रोड,

सिकंदराबाद 009 500-

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

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**IMPORTANT CIRCULAR**

A/II/13027/PM Corr

Dt. 23 -05-2019

To  
The Officer I/c, PAO(ORs)EME  
The Officer I/c, PAO(ORs)AOC  
All AOs GE Secbad/Hyderabad/Visakhapatnam  
AAO AGE(I) (AF) Suryalanka  
AAO AGE(I) Fys Eddumailram  
All Sections in Main office.

Sub: Observation on Compiled Actuals – Reg

Ref: This office Important Circular of even no. dt. 06.05.2019

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Please refer to this office important circular cited above wherein it is directed to ensure that necessary checks for correctness of bookings/compilations are ensured. HQrs office has informed that during review of compiled actual/compilation, large number of misclassifications in booking viz., operation of wrong code heads, adverse balances, fictitious code heads, non uploading of punching medium in the month to which it pertains were observed which were viewed seriously. In this connection you are requested to ensure correct booking in the NCS and there should be no scope left for making TE's at a later stage and necessary checks for correctness of booking/compilation are to be exercised as prescribed in Codes/Manuals.

2. It is also instructed to ensure that the expenditure is booked under the relevant code heads only as specified in the sanctions and as per the allotment letters issued by the respective organisations. It should also be ensured that in no case expenditure be allowed to exceed the budgetary allotment under the relevant code heads. HQrs office has also instructed to follow the above instructions scrupulously and ensure that procedure as laid down in Paras 228 – 231 of Defence Account Code – 2014 is strictly adhered to. (Placed in CDA Secunderabad website).

CDA has seen.

SR. ACCOUNTS OFFICER(A/Cs)