

URGENT CIRCULAR



कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद-500 009

Office of the Controller of Defence Accounts

No.1, Staff Road, Secunderabad-500 009

दूरभाष/Telephone: 040-27843385 फैक्स/Fax:040-27817275

No. AN-II/5025/2015

Dated: 11.03.2015

To

All Sub Offices,  
All GOs/SAOs/AOs in MO  
All Sections in M.O

Sub: Inclusion of Aadhaar Number in Service Book of Government Servants.

Ref: This office Circular dated 28/11/2014 & 06/01/2015.

\*\*\*\*\*

This is with reference to this office Important Circular No. AN-II/5025/2014 dated 28/11/2014 & 06/01/2015 on the subject cited above, in which it was requested to submit a copy of Aadhaar Card for inclusion of Aadhaar Number in Service Book of Government Servants. However, some of the officers/officials has not submitted their Aadhaar details to this office till date (List of officers/officials whose Aadhaar No. not furnished is enclosed). This has been viewed very seriously by the Competent Authority.

Attention is once again drawn to the above mentioned circulars, and it is requested to submit the above, to this office immediately, so as to enable this office to update the record in Service Document and also to implement the Aadhaar Enabled Biometric Attendance System. Progress in this regard may please be sent this office on weekly basis.

This may be accorded "TOP MOST PRIORITY".

Kindly acknowledge receipt.

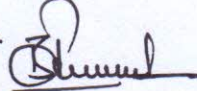
Sd/-

(B BALA JAWAHAR, IDAS)  
ACDA (AN)

Copy to:

EDP Section (Local):

For uploading of circular on website.

  
(B BALA JAWAHAR, IDAS)  
ACDA (AN)