# ्रीभूषि अभूषि सत्यमेव जयसे

## कार्यालय, रक्षा लेखा नियंत्रक,

### OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

नं. 1, स्टाफ रोड, सिकंदराबाद - 500 009

No.1, STAFF ROAD, SECUNDERABAD-500009

दूरभाष/ TELE: 040-27843385

फैक्स/FAX :040-27817275



NO.AN/I/1005/VOLUNTEERS

Dated: 18-10-2018

To

The CDA, IT&SDC Secunderabad All Sections of Main Office All Sub Offices under CDA Secunderabad

Sub:Transfer Estt-DAD: Volunteer for Northern Region.

-000-

HQrs have called for volunteers amongst AAOs/Sr.Auds/Auditors/Clerks/MTS who have completed minimum 03 years at the present serving station, for posting to the six centrally controlled stations of Northern Region viz., Bhadarwah, Kargil, Leh, Poonch, Rajouri & Srinagar.

The full service particulars of the volunteers and other details may be forwarded as per the enclosed Annexure 'A-1'. The individuals may be informed that only those who will be having residual service of at least 02 years at the time of selection, will be considered for posting to the Northern Region. In case, the applicant has also applied for transfer to some other station in the volunteer list/panel, an endorsement may be made against his/her name in the remarks column of Annexure 'B-1(copy enclosed).

Hqrs. Office has further directed to intimate that the individuals, who once apply for the panel, will not be allowed to withdraw during the validity of the panel unless there are pressing medical/personal reasons. Requests for cancellation will not be entertained after issue of transfer order.

The report should reach this office positively by **25-10-2018**. **NIL report is also required**.

Sd/-

(Siva Sankar Bandi) Dy.Controller (AN)

Copy to:

The EDP Centre, Local

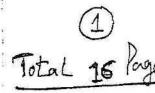
For uploading the same in the website.

(L Padmapani) Sr. Accounts Officer (AN)

VOLUNTEER APPLICATION

(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO	990			1,				
2	GENDER (Male / Female)				Ş				
3	NAME			3	**				
4	CATEGORY (GENERAL/OBC/SC/ST/PH)			1	1				
5	GRADE (AAO/SO(A)/SAS(App)/SUPERVISIOR(A/E)/Sr/AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/ DEO/UBRARIAN/MTS/ORIVER)								
6	DATE OF BIRTH (DD/MM/YYYY)			*	31	50.64A-14-1-1-1			
7	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)								
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)			234					
9	ROSTER No. (Mandatory in case of AAO)			10			anning the same of		
10	Whether appearing in ensuing SAS Part-II (In case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)		MILES STATE OF THE		14				
11	HOME TOWN (Specific District as per Service Record & not Village or State)								
	If DAD office not available at Home town, nearest Station to Home town where DAD office is situated				:	•			
12									
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station		From Date (dd/mm/yyy y)	To Date (dd/mm/yyy y)		
					,				
					-				
			+	<del>  :</del>	-:				
				<del>  .</del>	7 4				
				1					
13	CHOICE STATION First Preference (Station (NOT Office) where DAD offices								
	are located and BHUTAN/ PORTBLAIR	Second Prefer		•					
	may not be opted as a separate panel exists for these stations)	Third Preferen	//e						



14	Whether EDP trained (Yes/No) (If yes, specify project)								
15	APAR GRADING (Upto two decimal places)	APARI	MHAR2	APA					
16	Brief Grounds for tranfer:		_6 8						
6)									
		ж - Э							
17	Attach latest MedicalCertificate (NOT MEDICAL PRESCRIPTION & TEST REPORT certificate showing Station & Department from the employer in case of spouse UNDERTAKING	'S) in respect (	of medical case.	s and Service					
1/	It is to undertake that the information furnished above are correct.	**	72						
18	Date://20	(SIGNATU	IRE OF APPLIC	ANT)					
	(ALL COLUMNS ARE MANDATORY AS PER APPLIC	ABILITY)							
19	(To be filled by the Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)								
20	If Not recommended reason thereof		The state of the s						
21	Whether any disciplinary case is pending against the individual.	. F							
	Date://20 (SIGNATURE AND SEAL OF GO(AN))								

