



कार्यालय, रक्षा लेखा नियंत्रक  
नं. 1स्टाफ रोड, सिकिंद्राबाद,  
Office of the Controller Of Defence Accounts  
No.1 Staff Road, Secunderabad-500 009  
(Tele:040-27843385 / 27847957  
Fax: 040-27810499)



No. AN/PAY/Circular /COVID-19/PM CARES

Date: 20 .04.2020

To,

All Sections in MO & Sub Offices  
As per Standard List.

**Subject : Details of Voluntary help by Officers and Staff of DAD in fight against COVID-19-reg.**

**Reference :** HQrs Office Letter No: AN/III/3012/Circular/Vol-VIII Date:17/04/2020.

\*\*\*\*\*


As per directions issued by HQrs office vide their letter cited under reference, the Competent Authority has desired to know the details of Voluntary help ( other than the contribution of one day salary) made by the officers and staff of Defence Accounts Department towards fight against COVID-19.

It is therefore requested that the following information in respect of officers and staff of in your office may please be forwarded to this office without fail latest by 21/04/2020, for onward transmission to Hqrs office.

- (i) Any donations made to PM CARES Fund/PMNRF/CM Relief Fund etc.
- (ii) Any donations made to any NGO/Charitable Trust etc.
- (iii) Any donations to general public.
- (iv) Distribution of Food, groceries etc. to the needy people.
- (v) Any other help.

**Matter may be accorded Top Priority.**

GO (AN/Pay) has seen.

  
Sr. Accounts Officer (AN/Pay)