



कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद -500 009
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

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का.आ. भाग 1 सं./PART-I O.O.NO. 29

दिनांक/ DATE: 24/04/2018

विषय : यात्रा भत्तों के दावों की प्रस्तुती हेतु समय-सीमा के संबंध में ।
SUB : Time-limit for submission of claims for Travelling Allowances -reg

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मुख्यालय कार्यालय के दिनांक 16.03.2018 के पत्रांक AN/XIV/19015/Govt Orders/TA/DA/LTC/Medical/2018 के अधीन प्राप्त उपरोक्त विषय पर भारत सरकार, वित्त मंत्रालय (व्यय विभाग) के दिनांक 13.03.2018 के का.जा. सं. 19030/1/2017-E.IV की प्रति सूचना, मार्गदर्शन और आवश्यक कार्रवाई के लिए प्रेषित की जाती है ।

A copy of Govt. of India, Ministry of Finance (Dept of Expenditure) Office Memorandum No.19030/1/2017-E.IV dated 13/03/2018 on the above subject received vide HQrs letter No. AN/XIV/19015/Govt Orders/TA/DA/LTC/Medical/2018 dtd.16/03/2018 is forwarded herewith for your information, guidance and necessary action please.

(टी. रामबाबू / T RAMBABU)
नियंत्रक / CONTROLLER

मूलप्रति / Original in File No.AN/PAY/5016/TA/DA/2018

संवितरण / Distribution : मानक सूची के अनुसार / As per standard list.

(within 60 days)

(बी. शैलजा राव / B. SAILAJA RAO)
व.ले.अ.(प्रशा/वेतन)/SAO (AN-PAY)

सी
राव

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt- 110010

सं. प्रशा./XIV/19015/सरकारी आदेश/या.भ./छु.या.रि./चिकित्सा/2018
No. AN/XIV/19015/Govt. Orders/TA/DA/LTC/Medical/2018

दिनांक 16.03.2018

सेवा में,

सभी र.ले.प्र.नि./र.ले.नि./प्र.ले.नि.(फै.)

All PCsDA/CsDA/PCA (Fys)

Sub: Time-limit for submission of claims for Travelling Allowances – regarding.

उपर्युक्त विषय पर भारत सरकार, वित्त मंत्रालय (व्यय विभाग) के दिनांक 13.03.2018 के कार्यालय जापन सं० 19030/1/017-E.IV की प्रति सूचना, मार्गदर्शन एवं आवश्यक कार्यवाही हेतु रक्षा लेखा महानियंत्रक कार्यालय की वेबसाइट पर उपलब्ध है।

A copy of Government of India, Ministry of Finance (Department of Expenditure) Office Memorandum No.19030/1/2017-E.IV dated 13.03.2018 on the above subject is available on the website of CGDA for your information, guidance and necessary action please.

संलग्नक: यथोपरि

कविता
(कविता गर्ग)

रक्षा लेखा व. उप महानियंत्रक (प्रशा.)

प्रतिलिपि :-

1. प्रशासन-4 ।
2. लेखा परीक्षा - 1, 2 एवं 4 (स्थानीय) ।
3. लेखा परीक्षा (समन्वय) अनुभाग (स्थानीय) ।
4. ई.डी.पी. सेंटर (स्थानीय) :- रक्षा लेखा महानियंत्रक वेबसाइट पर अपलोड करने हेतु ।
5. प्रशिक्षण एवं संगोष्ठी केंद्र, बरार स्क्वायर, दिल्ली छावनी ।
6. पुस्तकालय अनुभाग (स्थानीय) ।
7. मास्टर नोट बुक प्रशासन-14 ।
8. महासचिव, ए.आई.डी.ए.ए. (सी.बी.) पुणे {द्वारा रक्षा लेखा प्रधान नियंत्रक (अधिकारी) पुणे} ।
9. महासचिव, ए.आई.डी.ए.ई.ए. (मु०) कोलकाता {द्वारा प्रधान नियंत्रक लेखा (फेक्ट्री) कोलकाता} ।

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(कविता गर्ग)

रक्षा लेखा व. उप महानियंत्रक (प्रशा.)

No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th March, 2018

OFFICE MEMORANDUM

Sub: Time-limit for submission of claims for Travelling Allowances – regarding.

Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR-2017, time-limit for submission of claim for Travelling Allowance (TA) has been changed from one year to sixty days succeeding the date of completion of the journey. Accordingly, in supersession of this Department's OM NO. F.5(16)-E.IV(B)/67 dated 13.06.1967 & OM No. 19038/1/75-E.IV (B) dated 18.02.1976, it has been decided with the approval of Competent Authority that the claim of a Govt. servant to Travelling Allowance/Daily Allowance on Tour/Transfer/Training/Journey on Retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within sixty days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer and members of his family, the dates should be reckoned separately for each journey and the claim shall be submitted within sixty days succeeding the date of completion of each individual journey. Similarly, TA claims in r/o transportation of personal effects and conveyance shall be submitted within sixty days succeeding the date on which these are actually delivered to the Govt. servant at the new station.

3. The date of submission of the claims shall be determined as indicated below :-

(i) In the case of Officers who are their own Controlling Officer.	The date of presentation of the claim at the Treasury/Cash Section.
(ii) In the case of Officers who are not their own Controlling Officer.	The date of submission of the claim to the Head of Office/Controlling Officer.

4. In the case of claims falling under category 3(ii), which are presented to the Treasury after a period of sixty days succeeding the date of completion of journey, the date of submission of the claim will be counted from the date when it was submitted by the Govt. servant to the Head of Office/Controlling Officer within prescribed time-limit of sixty days.

5. A claim for Travelling Allowance of a Govt. servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing and Disbursing Officer or Accounts Officer, as the case may be, after usual checks.

6. These orders are not applicable in r/o Leave Travel Concession (LTC) claims which are governed by separate set of rules of DoPT.
7. These orders shall be effective from the date of issue of this O.M.
8. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, this order issues in consultation with the Comptroller & Auditor General of India.



(Nirjala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Govt. of India etc. as per standard distribution list.

Copy to : C&AG and U.P.S.C. etc. as per standard endorsement list.